

# Event Grant Round 2

50% OF THE TOTAL COST OF THE EVENT UP TO \$5000

**OPENING DATE: 1 FEBRUARY 2024**

**CLOSING DATE: 31 MARCH 2024**

1. Please refer to the Community Grant Guidelines before completing this form.
2. If you have any questions regarding this application, please contact the Community Services & Social Development Team on 8366 9222.
3. Please note when completing the application form if there is insufficient space you may attach a separate page with the question number to provide the necessary details.

## Submit a copy of your application, by either:

Post:

**Community Grants**  
City of Campbelltown  
PO Box 1  
Campbelltown SA 5074

In person:

**Campbelltown City Council**  
172 Montacute Road  
ROSTREVOR SA 5073

Electronically:

[mail@campbelltown.sa.gov.au](mailto:mail@campbelltown.sa.gov.au)

# APPLICATION FORM – Event Grant Round 2

## Section 1: About the Organisation

Name of Organisation .....

Contact person .....

Postal Address .....

Phone .....

Mobile .....

Email .....

### Is your Organisation incorporated?

Yes

No (you must have an auspicng organisation see Grant Guidelines))

### If you are not incorporated and are being auspiced, please provide details below.

Name of Auspicng Organisation .....

Contact person .....

Postal Address .....

Phone .....

Mobile .....

Email .....

ABN .....

### (Please provide a copy of the auspicng organisation's Certificate of Incorporation)

### How is your Organisation funded? (tick all that apply)

<input type="checkbox"/> Government grant	<input type="checkbox"/> Membership fees
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Privately funded
<input type="checkbox"/> Other	

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Is your Organisation registered for tax purposes?

 Yes No

ABN: .....

Is your Organisation a non profit organisation?

 Yes No

Describe the main purpose of your Organisation?

.....  
.....  
.....  
.....

Number / percentage of members of your organisation who reside in the City of Campbelltown: .....

Previous sponsorship or grants received from the Campbelltown City Council in the last 12 months?

Amount granted \$.....

Date received .....

Name of Event or Project .....

## Section 2: About the Event

Event title: .....

Date of event: .....

Location of event: .....

Anticipated number of participants: .....

Amount requested: \$..... *(Including the cost of In-Kind use of Council facility hire)*

Total amount of the event: \$.....

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Is this a new or annual event?

 New Annual

Will you be charging a fee?

 Yes. How much? No

Have there been any other efforts made to secure sponsorship?

 Yes No

If yes, from who?

.....  
.....

Does your event involve collaboration with Council or any other groups?

 Yes No

If yes, who?

.....  
.....

What is the main purpose of your event?

.....  
.....  
.....

How will people in Campbelltown, or the area itself benefit from your organisation receiving this grant?

.....  
.....  
.....  
.....

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## Section 3: Budget

Please provide budget details for the project which you are seeking Council support.

COSTS	DETAIL OF ITEM	AMOUNT
		\$
		\$
		\$
		\$
		\$
		\$
<b>TOTAL COSTS</b>		\$
INCOME	DETAIL OF ITEM (Fees, Membership, Other Grants, In kind donations)	
<b>TOTAL INCOME</b>		\$

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## Section 4: Signature

Campbelltown City Council reserves the right to publish details of the awarded grant and details to whom the grant was awarded to.

*All the information stated within this application is, to the best of my knowledge, true and correct. I realise that, should this application be successful but I am unable to complete the project, then I am obliged to advise Campbelltown City Council to cancel the grant. I understand and agree to abide by the conditions as stated on this form and in the guidelines.*

Signed: ..... Date: \_\_/\_\_/\_\_

Print name: .....

## Check list

Complete the checklist below before forwarding in your application

**Have you:**

- Made sure your organisation is eligible to apply for a Grant - see Eligibility Criteria in Guidelines
- Included a copy of your organisation's Certificate of Incorporation (or the auspicing organisation).
- Included your organisation's most recent profit and loss statement and balance sheet (or the auspicing organisation).
- Completed all 4 sections of the application form.
- Signed the application form.
- Kept a copy of your application for future reference.