Confidential Item

CAMPBELLTOWN CITY COUNCIL

Confidential Item

For Council meeting to be held on

Tuesday 7 June 2022 at 7.00 pm

Refer Item 11.3

CAMPBELLTOWN
CITY COUNCIL

Tender Evaluation Report

Athelstone Recreation Reserve
Synthetic Grass Soccer Pitch

Cost centre Insert – 3943

Date: 25/5/22

Prepared by: Andrew King

1. Background

The Campbelltown City Council invited tenders from companies for the design, supply and construction of a synthetic grass soccer pitch on the eastern pitch at the Athelstone Recreation Reserve.

2. Procurement Process

2.1. Open Tender Process

The Tender was released on the SA Tenders and Contract website. (www.tenders.sa.gov.au).

Tenders Opened: 5/4/22
Tenders Closed: 3/5/22 – 1:00 pm

2.2. Document Issued

The document issued is the standard CCC RFT package, (ECM 6590525)

2.3. Tender Enquiries

Multiple tender enquiries were received during the procurement process and responses were provided to all parties that downloaded the documents from Tenders SA website.

2.4. Tender Briefing and Site Visit

No tender briefing or site visits were conducted.

3. Receipt of Tender and Evaluation

3.1. Receipt of Tenders

Tender submissions were received from the following companies:

- Greenplay Australia
- Tuff Group Holdings

No late tenders were received.

Tenders were opened shortly after the Closing Time by three Council Staff that signed and documented the receipt of each tender. (ECM 6599126)

3.2. Evaluation Panel

The evaluation Panel consisted of:

- Special Projects and Properties Officer
- Development Engineer
- Manager Finance

Each Member of the Evaluation Panel completed the Tender Declaration Form and declared 'No Conflict of Interest' and agreed to keep confidential the contents of each tender. (ECM 6601991)

3.3. Evaluation Criteria

The evaluation criteria are as follows:

#	Assessment Criteria	Weighting
1	**Relevant Experience** (Previous work of this type etc.)	12.5%
2	**Track Record** (General reputation for work competence, capacity etc.)	12.5%
3	**Technical Skills** (People, systems, specific abilities etc.)	10.0%
4	**Methodology** (How the project is to be tackled, scope of work, value add, etc.)	12.5%
5	**Management** (Organisation, Environmental, Quality System)	5.0%
6	**Time Performance** (Meeting timeframes)	7.5%
7	**Management** (Insurances and WHS System)	5.0%
8	**Management** (Financial and Economic Stability)	5.0%
9	**Local** (Products, Goods/Works/Services and Contractors)	10.0%
10	**Price**	20.0%
	TOTAL	**100.00%**

3.4. Evaluation Selection

The evaluation was individually carried out by each evaluation panel member and then averaged out with the full evaluation matrix being filed in (ECM 6599261)

The summary of the evaluation is below:

Contractor	Price	Total Score	Rank
		100.0%	
Greenplay Australia	$1,848,220	370.04	1
Tuff Group Holdings	$1,977,345	299.54	2

Note: Highest score is best

The Acting General Manager Infrastructure Services, Mr Wade Della Torre attended the tender evaluation review meeting.

3.5. Reference Checks

Staff checked the referees of the preferred supplier who provided positive feedback on their experience with the company.

4. Discussion

The Tender submissions were detailed and although very competitive Greenplay Australia stood out on a number of fronts due to their:

- Understanding of the project
- Well experienced staff
- Quality systems in place
- Project Management Skills
- Competitive rates
- Relevant experience.

The preferred tenderer has been undertaking these services for various metropolitan Councils and sporting groups for a number of years on time and without any significant issues. Furthermore, they have proven to be very flexible in meeting the needs and the requirements of the project.

Both Submissions are well over the budget of $1.5 million however Greenplay was $129,125 cheaper than Tuff Group.

Council contacted Greenplay Australia to see what exact costs were attributed to the saving initiatives they suggested, Council also identified some value add opportunities with the costs below.

Tendered Amount	$1,848,220	ex GST
	-$10,480	Recycled Rubble in lieu of PM2 rubble in the subbase
	-$68,000	Grate drain substitution
	-$8,2000	Southern end asphalt path removal
	-$20,500	Crushed Rock Swale
Total Project	$1,741,040	

Greenplay Australia advised that there is approximately 4,760 Tonne of excess materials to be removed and Council may be able to provide some local sites (or even on the existing site) for the top soil to be reused or disposed of. As the dumping fee is $9/tonne this would potentially provide an additional saving.

5. Financial Implication

The costs to supply and deliver the project is **$1,741,040** and currently there is **$1,500,000** in the budget for the project, this is made up of **$750,000** from Council and **$750,000** from Phase 3 of the LRCIP (Local Roads and Community Infrastructure Program) grant funding by the Federal Government, therefore additional funds of **$241,040** are required to complete the project.

Staff request that Council allocate an additional $241,000 at the time of adopting the 2022/2023 Annual business Plan and Budget.

6. Terms of Payment

The contractor has requested payment of contract sum as highlighted below.

Option 1 (Generally for longer term contracts)

[X]

1. Where the Contract Sum is a lump sum the Contractor may at monthly intervals (or as otherwise specified in this agreement) submit a written claim for:
   - 1.1 The portion of the Contract Sum referable to the work then completed; and
   - 1.2 The portion of the total of any Variation sum existing at that time that directly corresponds with the percentage level to which that Variation existing at that time is complete.
2. The Council must pay the assessed amount (including payment for GST) but less any retention sum (if required) within 30 days of the end of the month in which the assessment is issued.

7. Financial Sustainability

The Finance department tender evaluation is part for the final combined assessment.

Due to the nature of the services provided (whereby services are paid for once completed) the assessment panel believes the risk is low for Council if the company becomes insolvent, as the service could be easily replaced.

8. Recommendation

That Greenplay Australia be awarded the contract.

9. Approval

Endorsed by:

Signed: _____ Date:_____

Acting General Manager Infrastructure Services, Mr Wade Della Torre

Endorsed by:

Signed: _____ Date:_____

Chief Executive Officer