



The ARC Campbelltown is a brand new family friendly community leisure hub featuring an impressive range of contemporary sport, fitness, relaxation, function and event facilities.

# **CONTENT**

Chief Executive Officer's Report4
Introduction 5
Financial Summary6
Financial Sustainability7
OUR COUNCIL
Local Government
Profile of the Council Area9
Representation Quota / Review
Local Government Elections12
Council Structure
Council Subsidiaries14
Committees15
Elected Members
Elected Members 2014 –
Workshops / CEO Briefing Sessions
Elected Member Training and Development
Elected Member Attendance at Council Meetings 21
Payment of Allowances to Members
of Council and Council's Committees

### **OUR STRUCTURE**

Decision Making	,
Decision Making Structure of Council	,
Report on Internal Review of Council Decisions 26	i
Request for Service and General Complaint Handling 26	,
Community Engagement	,
Use of Confidentiality Provisions	
By-Laws	,
Community Access to Information	,
Freedom of Information	,
List of Codes of Conduct / Practice	,
List of Registers	1
Online Services   Website & Social Media 29	,
Staffing Matters 30	,
Organisational Chart	i
Staffing Overview31	
Executive Management Team	

### **OUR PROGRAMS & FACILITIES**

Programs and Facilities	.34
Community Grant Information	35
Personal Achievement Grants	36
Council Facilities	37
Parks and Reserves	39
Awards	.40
Australia Day Awards	40
NAIDOC Award	41
Council Awards	41

### **STRATEGIC MANAGEMENT**

Strategic Management Performance	42
Framework	43
Regional Planning	43
Long Term Financial Plan	43
Strategic Plan Performance	44
Council's Projections and Plans	49
Annual Business Plan Performance	49
Community Land Management Plans	49

### **FINANCIAL PERFORMANCE**

inanciai Performance	οu
Competitive Tendering	51
Use of Local Goods and Services	51
Fraud & Corruption Prevention	51
National Competition Policy  – Clause 7 Statement Reporting	52
Auditor Information	52
ouncil's Audited Financial Statements	

for the year ended 30 June 2016 ...... 53

## CHIEF EXECUTIVE OFFICER'S REPORT

I would like to welcome you to this year's Annual Report which highlights how Council has continued to partner with the Community, local businesses, neighbouring Councils and Government agencies to deliver a quality lifestyle for its people.

2015/2016 has been an exciting year with a number of new initiatives being undertaken. There is no doubt that the highlight has been the much awaited redevelopment of the Campbelltown Leisure Centre which has now been renamed The ARC Campbelltown.

The redevelopment would not have been possible without the support and efforts of many people. I would like to take this opportunity to thank the Federal Government, especially Minister the Hon Christopher Pyne MP and the State Government, and in particular former Minister the Hon Grace Portolesi for their ongoing support and their Government's financial contribution to the redevelopment of the Centre. I would also like to thank the Staff and Campbelltown Leisure Centre Redevelopment Committee who have been involved in this amazing project over the past few years. Their efforts, dedication and unwavering support for the redevelopment has ensured its outstanding success.

Other significant highlights include:

- » Santos Tour Down Under this event continues to be a successful Stage Finish on Maryvale Road adjacent Foxfield Oval. It was fantastic to see this quiet residential street transformed into a vibrant Community space for the second consecutive year catering for thousands of local residents and spectators. The race event was complemented by a wonderful array of Community activities on Foxfield Oval.
- » Moonlight Markets the markets continue to be an outstanding success attracting people from all over metropolitan Adelaide to experience what Campbelltown has to offer. These events not only create Community pride they also have a positive impact on the local economy especially through the Campbelltown Food Trail businesses.

- » Town of Walkerville Council has entered into a shared service arrangement with the Town of Walkerville which has led to a number of efficiency gains. This arrangement is being trialled for two years and if it continues to be successful, Council will explore how it can be expanded further for the benefit of the Campbelltown Community.
- » OPAL Program this program is a joint venture between Council and the State Government with its clear mandate to support the local Community to eat well and be active. The outcomes to date of this program have been exceptional and I look forward to their work having a long lasting positive effect on the lives of people in Campbelltown.
- » Pizza Festival this year's Pizza Festival was bigger and better than last year's event. It was great to see the support by local residents ensuring each of the 10 venues were an outstanding success. The enjoyment, dancing, entertainment and of course the pizzas on offer were absolutely amazing.
- » Campbelltown Community Orchard a beautiful communal space close to Thorndon Park with approximately 40 fruit and nut trees has been established and a range of understorey plants continue to be planted in the area. There is a dedicated core group of volunteers who continue to maintain and care for the orchard.
- » Athelstone Community Garden the group has hosted a number of community events in the last year and are moving forward with their plans for a pergola and communal meeting area. The garden is producing fruit and vegetables, friendships have been formed, and knowledge and skills have been gained through residents helping each other build the community garden.

The success of these initiatives along with the many others Council has undertaken over the past 12 months are fantastic examples of how the Council and the local Community have worked together to achieve excellent outcomes.

Council recorded an operating surplus for the fifth straight year with this year being its highest yet at \$4,947,532. The strong operating result has been brought about with an extra \$711,767 received for Roads to Recovery works as well as the recognition of most of the State and Federal Government funding for the renewal component of The ARC Campbelltown redevelopment (\$2,590,412). On the operational expenditure side, contractor expenses have reduced by approximately \$530,000. Council continues to meet its key financial targets, which includes the recording of an operating breakeven result or better.

With the majority of The ARC Campbelltown redevelopment costs now paid for, Council still holds a healthy \$4.5m in cash and investments, while its level of long term loans have reduced to \$124,400. This provides Council with a strong financial position and will help us to continue to achieve our targets in the Long Term Financial Plan.

Council is committed to providing the Community with value for money and therefore will continue looking for ways to improve efficiency and productivity, to reduce costs of providing services and to deliver on our vision of providing a quality lifestyle for our people.

I invite you to read the Annual Report and hope you find it both enjoyable and informative.



Paul Di Iulio Chief Executive Officer

## **INTRODUCTION**

This Annual Report informs residents, ratepayers, business and industry owners, government agencies, organisations, Staff and other interested parties about Council's activities for the previous twelve months. It provides a historical record of the Council's activities and documents progress on projects and achievements in relation to Council's strategic and financial plans in an open, transparent and accountable manner, a priority that is outlined in Council's Strategic Plan.

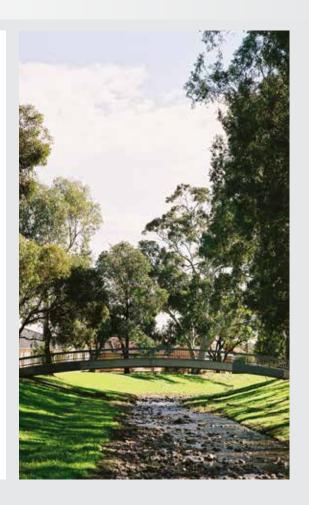
Council's website is the principal medium for distributing the published version of the Annual Report, although printed copies are also available for people without access to computer facilities. This approach aligns to Council's environmental and financial objectives, reducing paper usage, and minimising the environmental and financial impact of producing the report.

Council's approach to the Annual Report is based on a commitment to reaching a broad readership and assisting with the achievement of Strategic Objective 2.4 (Effective interaction between Council and the Community). The Annual Report provides a valuable insight into the profile and culture of the City, and an overview of the year's activities.



# **FINANCIAL SUMMARY**

Summarised Statement of Comprehensive Income	2015/2016 (000's)	2014/2015 (000's)
Income	42,573	40,172
Expenses	37,626	35,860
Operating Surplus/(Deficit)	4,947	4,312
Asset Disposal & Fair Value Adjustments	(2,224)	(1,645)
Amounts Received Specifically For New or Upgraded Assets	6,269	820
Net Surplus/(Deficit)	8,992	3,487
Summarised Balance Sheet	2015/2016 (000's)	2014/2015 (000's)
Current Assets	7,935	20,251
Non-Current Assets	601,152	521,844
Total Assets	609,087	542,095
Current Liabilities	7,669	12,793
Non-Current Liabilities	1,299	1,428
Total Liabilities	8,968	14,221
Net Assets	600,119	527,874
Total Equity	600,119	527,874

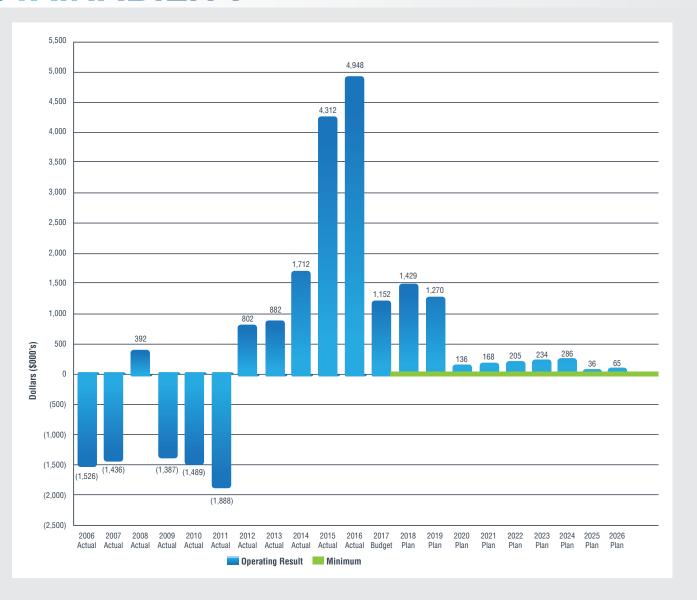


## **FINANCIAL SUSTAINABILITY**

Council adopted a revised version of its LTFP (Long Term Financial Plan) in April 2016. The graph (right) shows the performance of Council's operating result since 2005/2006 and forecasted projections contained within the LTFP.

One of Council's key financial targets is to achieve an operating surplus ratio between 0% and 5%. The section of the graph marked by the green line indicates 0%.

The major contributor to Council's large operating surplus for 2015/2016 can be attributed to the recognition of the renewal and replacement component of the ARC Campbelltown redevelopment grants (\$2,590,412).



## **OUR COUNCIL**

**Providing a quality lifestyle** 







### **LOCAL GOVERNMENT**

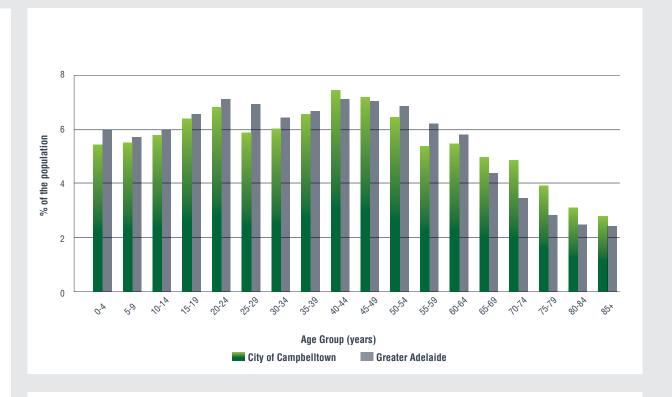
#### **Profile of the Council Area**

Community interests have been managed locally since 2 March 1868 when the District Council of Campbelltown was proclaimed. The City is named after Charles James Fox Campbell, a prominent early pastoralist whose original home Lochend, has been faithfully restored and listed on the Register of the National Estate. The District became a Town with a Municipal Office on 1 January 1946 and was proclaimed a City on 6 May 1960 having reached a population of more than 15,000.

Today, the City's population is estimated to be 51,880¹ (at 30 June 2015). The population is increasing slowly, having increased from 48,165 in 2011 (approximately 2% per annum)². Demographically, the City is characterised by a strong multicultural mix where:

- » 26% of people in the City of Campbelltown come from countries where English is not the first language
- » 8% of residents were born in Italy and collectively residents from Italy, United Kingdom, China, India, Malaysia and South Korea make up 20% of Council residents born overseas in the local Community
- » 15,772 (30%) people living in the City of Campbelltown were born overseas
- » 24% of the residents that were born overseas arrived in Australia within the last 5 years<sup>3</sup>
- » 33% of residents speak a language other than English at home with the most common languages spoken being Italian, Mandarin and Greek.

The City of Campbelltown's population profile is similar to the Adelaide Statistical Division, with the highest percentile being the 40-44 age group. Campbelltown has a higher percentage of older persons (>65 years) than the Adelaide Statistical Division.



<sup>1</sup> Source: .id 'The Population Experts'

<sup>2</sup> Source: Australian Bureau of Statistics, Regional Population Growth.

 $^{\rm 3}$  Source: .id 'The Population Experts'

## **LOCAL GOVERNMENT**

Geographically, the City of Campbelltown can be described as an eastern foothills Council of metropolitan Adelaide; it is approximately 6 kilometres from Adelaide's GPO to the Council's office. It covers an area of 24.35 square kilometres and is bounded by the River Torrens on the northern side, Glynburn Road to the west, Magill Road along its southern boundary and the foothills of the Mount Lofty Ranges to the east. The City incorporates the suburbs of Campbelltown, Paradise, Athelstone, Newton, Hectorville, Rostrevor, Tranmere and parts of Magill. The City has five neighbouring metropolitan Councils; the Cities of Burnside, Tea Tree Gully, Norwood, Payneham and St Peters, Port Adelaide Enfield and the Adelaide Hills Council.

The Council area is predominantly residential with new dwellings (mainly from infill development) principally centred around Magill, Paradise, Campbelltown, Rostrevor and Tranmere. The residential community is supported by retail and commercial areas and pockets of light industry, particularly in Magill and Newton.





## **REPRESENTATION QUOTA / REVIEW**

The City of Campbelltown has 11 Elected Members including the Mayor, who each represent an average of 3.165 residents.

The chart<sup>4</sup> on this page compares the City of Campbelltown's representation quota with that of other Councils of a similar size and type. The quota is derived by dividing the total number of electors for each Council by the number of Elected Members. The average for these Councils (based on the Representation Quota column below) is 2,529.

Following a change to the Local Government Act 1999, periodic reviews of Elector representation are now scheduled by the Electoral Commission of SA to confirm that governance arrangements are adequate within each Council and that they provide a fair representation for electors. The prescribed process (commonly known as a Representation Review) enables Councils to examine whether a change in elector representation arrangements is appropriate, and must include a review of Ward boundaries and the composition of Council.

An essential step in the Representation Review process is the opportunity for electors and members of the public to make submissions to the review. Section 12 of the Act prescribes this process; a summary is described below:

 At the commencement of the Review, a suitably qualified person must prepare a Representations Options Paper on Council's behalf. Interested members of the public then have a consultation period of at least 6 weeks in which to forward written submissions to Council.

Council Name	Number of Electors	Number of Elected Members (inc Mayor)	Representation Quota
Campbelltown	34,817	11	3,165
Burnside	31,827	13	2,448
Holdfast Bay	27,327	13	2,101
Mitcham	47,689	14	3,406
Norwood Payneham & St Peters	25,098	14	1,792
Unley	27,483	13	2,114
West Torrens	40,134	15	2,675

2. Council then prepares a report on the outcomes of the consultation period and tables its representation proposal. A similar opportunity must then be provided for interested persons to make written submissions on this report for a consultation period of at least 3 weeks. Any person who makes a written submission must also be given the opportunity to appear before the Council or a Council Committee and to be heard on the submission.

During 2009 Council conducted a Representation Review whereby Craig Rowe & Associates Pty Ltd was appointed to prepare a Representation Options Paper and conduct the review on Council's behalf. Council resolved the following as a result of the review:

- » The principal member of the elected Council be the Mayor, elected by the whole of the Community at City-wide elections
- » The office/position of Area Councillor be abolished
- » The elected Council comprise ten (10) Ward Councillors

- » The City be divided into five (5) Wards, as per the current Ward structure, with each Ward being represented by two (2) Ward Councillors
- » The existing Ward names being Gorge Ward, Hectorville Ward, Newton Ward, River Ward and Woodforde Ward be retained.

The review was certified by the Electoral Commissioner of South Australia on 20 November 2009 and gazetted on 3 December 2009. The amended Council structure applied from the 2010 Local Government general election.

Council has commenced its next Representation Review and appointed Craig Rowe & Associates Pty Ltd to prepare a Representation Options Paper. Council is on track to complete its review by April 2017.

<sup>4</sup>Source: Local Government Association Circular 26.13 dated 30 June 2016. The number of Electors is obtained from the Electoral Commission of SA.

# **LOCAL GOVERNMENT ELECTIONS**

Council's most recent Local Government elections were held along with other elections across the State in November 2014. 22 candidates nominated for the 11 positions available at the Campbelltown City Council; elections were conducted for the Mayoral position and each of the 10 Ward positions. The voter turnout equated to 31.13%.

Information about currently serving Elected Members is provided in a section of this report (page 19). Elected Members are elected by the local Community for a 4 year term.

To become an Elected Member, a person needs to be:

- » Interested
- » Eligible in accordance with the Act (Local Government (Elections) Act 1999)
- » Willing to nominate and run a campaign (when there are more nominations than positions), and
- » Aware of the high commitment required to be an Elected Member.

The Act provides further information on the requirements for Local Government Elections, how they are to be conducted, who can nominate, who can vote and how the votes are to be counted. The Local Government Association also produces a booklet called, "So you want to be a Councillor" and provides further information about elections on their website www.lga.sa.gov.au.

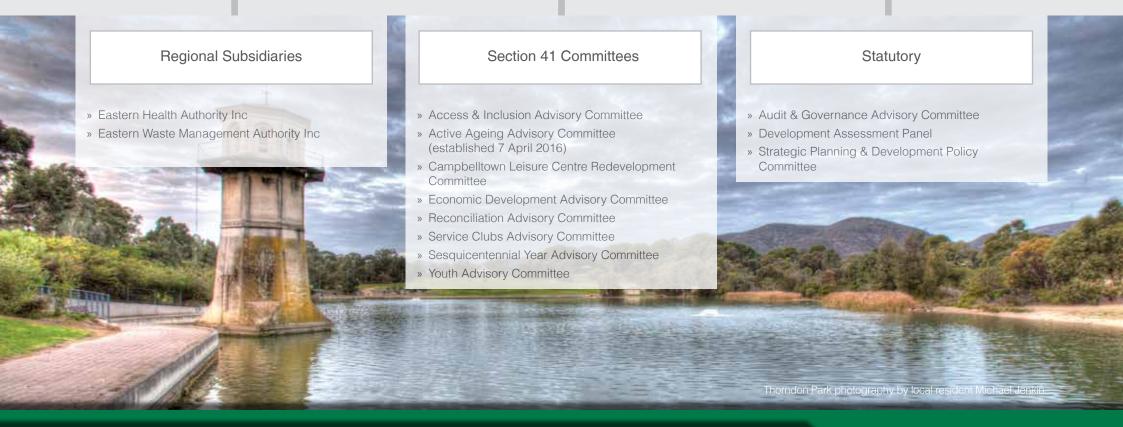
Further information about voting procedures is available from the Electoral Commission SA on 1300 655 232 or visit www.ecsa.sa.gov.au. The next general elections for Council will be held in 2018.



## **COUNCIL STRUCTURE**

Council's structure at 30 June 2016 was as follows:

### COUNCIL



## **COUNCIL SUBSIDIARIES**

Duting the year, Council was a member of three regional subsidiaries established pursuant to Section 43 of the Local Government Act 1999:

- » Eastern Health Authority Inc (EHA)
- » Eastern Waste Management Authority Inc (East Waste)
- » Waste Care SA (wound up on 22 October 2015).Subsidiary Annual Reports and financial statements, where applicable, are provided as appendices to this document.

### **Eastern Waste Management Authority Inc**

Campbelltown City Council is a member of East Waste (Eastern Waste Management Authority Inc), a regional subsidiary constituted under Section 43 of the Local Government Act 1999 to undertake the kerbside collection of general waste, recyclables and green organics from properties within the Council area. The constituent Councils of this subsidiary are the Cities of Campbelltown, Burnside, Adelaide Hills, Norwood Payneham and St Peters, Mitcham and the Town of Walkerville.

Management of East Waste is vested in a Board which includes representatives of the constituent Councils. Campbelltown City Council was represented during the financial year by its Chief Executive Officer, Mr Paul Di Iulio (Board Member).

Pursuant to legislation, the Annual Report of East Waste is attached to this document as Appendix 3.

#### **Eastern Health Authority Inc**

Campbelltown City Council is a member of EHA (Eastern Health Authority), a regional subsidiary constituted under Section 43 of the Local Government Act 1999 to provide a wide range of environmental health services to the Community in the eastern and inner northern suburbs of Adelaide. The constituent Councils for this subsidiary are the Cities of Campbelltown, Burnside, Norwood Payneham and St Peters, Prospect and the Town of Walkerville.

Management of EHA is vested in a Board which includes representatives of the constituent Councils. Council's representatives for the year were:

- » Cr Marijka Ryan (Board Member)
- » Cr John Kennedy (Board Member).

Council makes delegations to EHA under the Environment Protection Act, the Expiation of Offences Act, the Housing Improvement Act, the Safe Drinking Water Act, the South Australian Public Health Act, and the Supported Residential Facilities Act. In addition, EHA is completely responsible for the operation and enforcement of the Food Act within the City of Campbelltown.

Pursuant to legislation, the Annual Report of the Eastern Health Authority Inc is attached to this document as Appendix 2.

### Waste Care SA (wound up on 22 October 2015)

Campbelltown City Council was a member of Waste Care SA, a regional subsidiary constituted under Section 43 of the Local Government Act 1999 to provide a waste transfer facility for the treatment, recycling and disposal of waste collected by or on behalf of the constituent Councils. The constituent Councils of this subsidiary were the Cities of Campbelltown, Adelaide, Charles Sturt, Norwood Payneham and St Peters, Prospect and the Town of Walkerville.

Management of Waste Care SA was vested in a Board including representatives of the constituent Councils. Campbelltown City Council was represented during the financial year by Cr John Kennedy (Board Chairperson) and General Manager Urban Planning and Leisure Services. Mr Kevin Lowe (Deputy Board Member).

It was resolved by the constituent Councils to sell the facility to the operator and wind up Waste Care SA with the member Councils seeking their own waste disposal arrangement going forward. The Minister for Local Government determined to wind-up Waste Care SA on 22 October 2015, with this formalised in the Government Gazette.

Pursuant to legislation, the Annual Financial Statements of Waste Care SA are attached to this document as Appendix 4.

At 30 June 2016, Council had 10 Section 41 (Local Government Act 1999) Committees (2 statutory and 8 discretionary) and a Development Assessment Panel.

Reports below have been provided for each Committee including those disbanded during the year. Where relevant, the Committee membership referenced is as at 30 June 2016.

### **Access and Inclusion Advisory Committee**

The Committee was chaired by Cr Jill Whittaker and comprised Mayor Simon Brewer, Cr Rob Tidd, Cr John Kennedy, Ms Sandra Shillaker (until July 2015), Ms Gail Short (from September 2015), Ms Angela Carlesso, Ms Cathy Eaton, Ms Karen Beale, Ms Jasmine Jones, Mr Peter Emery, Ms Barbara Lawrence and Ms Cherrell Murray (from February 2016).

The Access and Inclusion Advisory Committee aims to identify and address access and inclusion barriers for people to ensure that everyone, regardless of age or ability, can access and participate in Community life. The Committee is responsible for reviewing and implementing the annual Access & Inclusion Work Table which details actions from the Access and Inclusion Plan. Key activities undertaken by the Committee and Council include:

- » An access review of the redeveloped ARC Campbelltown
- » Advocacy to private land owners on a range of accessibility issues including improvements undertaken at Campbelltown Shopping Centre
- » A disability pathways forum held with private businesses, Council Staff and Community groups.

### **Active Ageing Advisory Committee**

This Committee was formed in April 2016 to advise Council on matters relating to people aged 60 years or older. Members use their vast experience and skills to help Campbelltown to be an age-friendly Community with a focus on planning for ageing, housing, physical environment, participation, health, wellbeing and services.

The Committee was chaired by Cr John Kennedy and comprised Mayor Simon Brewer, Ms Vale Pederson, Ms Janet Winkler, Ms Diane Schluter, Ms Sue Irvine, Ms Reeva Brice, Ms Pam Gunnell, Ms Julie Carman, Mr John Payne, Mr John Schluter, Mr Chris Ward. The Active Ageing Committee worked to establish a 2016/17 Work Plan.

#### **Audit and Governance Advisory Committee**

The Committee was chaired by Mr Leigh Hall OAM and comprised Mr Roberto Bria, Ms Amanda Harfield (from November 2015), Cr Neville Grigg, Cr Matthew Noble and Mr Terry McGuirk (until August 2015).

The Committee met 9 times during the year and reviewed matters in line with the Terms of Reference of the Committee and the Committee's work plan.

Some of the topics that the Committee advised Council on were:

- » External audit reports and correspondence
- » Annual Financial Statements and Annual Report
- » Long Term Financial Plan
- » Annual Business Plan and Budget (including draft ARC Campbelltown Budget).

- » The Committee reviewed:
- » Reports on the Minimum Rate Methodology, Outstanding Leave Balances, Early Write off of Assets, Accumulated Depreciation on Revalued Assets, and Intervention Points on Assets
- » Several Council Policies
- » Internal Financial Controls and received results of an Internal Audit on Procurement.

### Campbelltown Leisure Centre Redevelopment Committee

The Committee was chaired by Cr Anna Leombruno and comprised Mayor Simon Brewer (Ex Officio), Cr Rob Tidd, Cr Marijka Ryan and Cr Jill Whittaker.

The Committee met on 15 occasions throughout the year to discuss options and progress the Leisure Centre redevelopment and made recommendations to Council on key design features of the Centre.

A building contractor was appointed in April 2015 and works commenced shortly after. The Centre had an anticipated opening date of July 2016 and building works were completed and the Centre handed over to Council on 4 July 2016.

The Committee also reviewed operational models for the Centre including the running of the Learn to Swim and Gym operations. Significant interest was shown in the Centre through a Registration of Interest process conducted in the lead up to the opening. This, along with securing of anchor tenants for the Centre in squash, basketball, volleyball, futsal and swimming clubs, will ensure the success of the facility.

#### **Economic Development Advisory Committee**

The Committee was chaired by Cr Max Amber and comprised of following members (up to September 2015) Mayor Simon Brewer (Ex Officio), Cr Dom Barbaro, Cr Neville Grigg, Cr John Kennedy, Cr Anna Leombruno, Cr Marijka Ryan, Cav John Di Fede, Mr Elbio Perez and Ms Peta Coughlin before the Committee was extended by an additional 2 independent members, Ms Tracey Powell and Mr Alan Amezdroz.

Following a re-election process in February 2016 the new Committee was chaired by Cr Max Amber and comprised Mayor Simon Brewer (Ex Officio), Cr Dom Barbaro, Cr Neville Grigg, Cr John Kennedy, Cr Anna Leombruno, Cr Marijka Ryan, Ms Peta Coughlin, Cav John Di Fede, Ms Tracey Powell, Mr Alan Amezdroz, Mr Brian Hales and Ms Chris Kourniotis.

During the year, the Committee provided advice on key policy and projects as well as initiating new ideas that have included:

- » Participating in a joint policy planning session with the Strategic Planning and Development Policy Committee
- » Providing advice on Council's draft Development Plan in relation to Employment and Growth
- » Initiating an investigation regarding developing an electronic business directory
- » Providing input on the branding of the Campbelltown Traders precinct as part of the underground of power project and governance models for this precinct as well as Magill Village

- » Initiating the investigation of the development of a food incubator in the Newton light industry precinct
- » Receiving updates on the work of the Eastside Businesses Enterprise Centre's operations and outputs and the ERA Network on regional economic activities
- » Receiving updates and provided advice on the number of activities Council is involved in that grow the local economy such as the Food Trail, Pizza Festival, Moonlight Markets, the Santos Tour Down Under stages and Business Forums.

Some highlights were the Santos Tour Down Under stage at Foxfield Oval which again had large crowds who were exposed to the many things on offer in Campbelltown through the event and stall holders there. Again this event was well supported by local businesses whose generous sponsorship allows Council to stage a tremendous Community event at little cost as compared to similar events in other Councils.

#### **Outlook Committee**

This Committee was chaired by Cr Marijka Ryan and comprised Cr Max Amber, Cr Dom Barbaro and Cr Anna Leombruno.

The Committee provided assistance to enhance this publication that was produced 3 times a year. The Outlook included advertising opportunities for local businesses, which not only provided greater opportunity for local economic growth, it also significantly reduced the cost to produce the publication.

### **Reconciliation Advisory Committee**

This Committee was chaired by Mr Shouwn Oosting and comprised Mayor Simon Brewer, Cr Jill Whittaker, Ms Lenore Chantrelle, Mr Mic Bradshaw (until November 2015), Ms Kelly Harrington (until November 2015), Ms Cindy D'Angelo (formerly Shen) (until November 2015), Ms Wendy Noble (from February 2016), Mr David Lloyd (from February 2016), Ms Paddy McKay (from February 2016 until May 2016) and Ms Nicole Lungershausen (from May 2016).

The Reconciliation Advisory Committee focussed on prioritising and reviewing Council's Reconciliation Action Plan. The Committee continued to develop and implement a number of activities from the Reconciliation Action Plan including:

- » Permanently flying the Aboriginal Flag outside the Council Offices
- » Supporting annual Youth NAIDOC awards
- » Renaming of the sunken garden at Thorndon Park to be 'Turangga'
- » Aboriginal Artwork painted on the poles at Turangga
- » Annual Reconciliation Event at Thorndon Park.

### **Service Clubs Advisory Committee**

This Committee was chaired by Cr Rob Tidd and comprised Mayor Simon Brewer, Cr Neville Grigg, Ms Paddy McKay, Mr Chris Ward, Mr Trevor Symonds, Ms Rosalie DeLurant, Mr Damien Leach, Ms Mina Ward, Ms Graeme Packer and Mr Geoff Edwards.

The Service Clubs Advisory Committee focuses on partnership opportunities, promotion and marketing. The Committee continually has discussions about how Clubs and Council can continue to work together to build on partnership projects that have a benefit to the local Community.

### **Sesquicentennial Year Advisory Committee**

This Committee was chaired by Mayor Simon Brewer and comprised Cr Jill Whittaker, Cr Marijka Ryan and Cr Anna Leombruno.

This Committee has been established to consider ways in which Council can celebrate its 150th year in 2018. The Committee has been brainstorming ideas for consideration and reviewing how other organisations have celebrated significant milestones in their history. The ideas to date range from developing a pictorial history of Campbelltown through to the construction of a significant/iconic facility which is likely to be the implementation of the Campbelltown Memorial Oval Master Plan which will be remembered well into the future.

This Committee will continue to meet to develop a program of events and ideas/concepts to ensure the 150th celebration at Campbelltown City Council is one to be remembered.

#### Strategic Planning and Development Policy Committee

This Committee was chaired by Mr David Brown and comprised Cr Marijka Ryan, Cr James Nenke, Mr Grazio Maiorano and Mr Garth Heynen.

The Strategic Planning and Development Policy Committee was established pursuant to the requirements of Section 101A of the Development Act 1993 to provide advice to Council on its Development Plan and other related policy matters as well as Master and Precinct plans.

The Committee met on four occasions during the year to consider and provide feedback and direction to Council with regard to a number of matters including the State Government Planning Reforms, the Employment Growth Development Plan Amendment and further adjustments to the Residential components of the Development Plan.



### **Youth Advisory Committee**

The Campbelltown YAC (Youth Advisory Committee) continues to provide a vital link between young people and Council as well as a forum for youth voice within the Community and an opportunity for increased understanding for young people of Council decision making.

This Committee has a rotational Youth Chair, and during the year comprised:

- » Elected Members Mayor Simon Brewer, Cr Matthew Noble
- » Youth Community Members Ms Adelle Martin, Ms Tasha Trebeck, Ms Tyeesha Karpany (until October 2015), Mr Savvier D'Arsie-Marquez, Ms Jessica Vari, Ms Jing-Yang Li, Ms Mitali Mikherjee (until November 2015); Ms Claire Coleman, Ms Rania Neisi, Mr Alex Slader (until November 2015), Mr Rahul Rajput (from January 2016), Ms Iman Zehra (from January 2016), Mr Timothy Forbes (from January 2016), Ms Siena Noble (from July 2015) and Mr Tyler Hughes (from January 2016)
- » Rotary Club of Campbelltown Mr Brad Silby
- » Rotary Club of Magill Sunrise Ms Siony Gardiner
- » Kiwanis Club of Rostrevor/Campbelltown -Mr Chris Ward
- » School Representatives Ms Giulia-Giorgina Condoluci (St Ignatius College), Ms Mara Guez (Charles Campbell College), Mr Bevan Thulkanam (Norwood Morialta High School) (until November 2015) and Mr Anthony Perugini (Rostrevor College) (until November 2015), Mr Steven Oh (Rostrevor College) (from January 2016), Ms Hayley Brewer (Norwood Morialta High School) (from January 2016).

During the year, the Committee has worked hard to implement their annual Work Plan and to maintain a strong and active presence within the Community. Some of the highlights for YAC Members included Movies in the Park which attracted a crowd of over 1,000 to Thorndon Park and the Imagination Nation music event which was held in partnership with the Red Mill Bakehouse. Hectorville.

Opportunities for young people to engage and to develop their creative talents occurred through Books on Screen events and school holiday workshops including henna and food art. Young people also engaged in a number of activities that promoted healthy lifestyles including meditation classes, laser skirmish and a Happy Girls are the Prettiest workshop.

YAC Members embraced the opportunity to get out and about in the Community and support Oxfam through facilitating a stall at three of the four Moonlight Markets, selling over \$1,200 worth of Oxfam products while developing their own skills in the process. They also held a number of YAC Shacs at various locations in the Community including local schools and the Uni SA Magill Campus.



### **Development Assessment Panel**

Mr Stephen Smith is the Presiding Member of the Development Assessment Panel. The Panel comprised Mr Neville Grigg, Ms Anna Leombruno, Mr John Kennedy, Mr Paul Johnson, Mr Darren Starr and Mr Julian Rutt (from April 2016). Ms Jenny Newman was a member of DAP until February 2016.

Council's Development Assessment Panel is entrusted with the role of assessing and making decisions on new development where the matter is not delegated to Council Staff. The independent members of the Panel (Mr Smith, Mr Johnson, Mr Rutt and Mr Starr) bring a broad range of expertise from planning, environmental and architectural backgrounds.

The Panel generally meets twice each month and has continued to work harmoniously, seeking to achieve outcomes which accord with Council's Development Plan whilst being sensitive to the reasonable needs of neighbours and other nearby property owners.

Thirty-seven Development Applications were considered during the year with the majority being for new residential development; 33 resulted in approvals whilst 4 were refused. There has been 1 appeal to the Environment, Resources and Development Court against decisions of the Development Assessment Panel in the past 12 months.

The Panel at each meeting raises matters that should be considered by the Council at future reviews of the Development Plan as well as matters related to delegation of Council's Development Act responsibilities.

## **ELECTED MEMBERS**



Simon Brewer Ph 8337 0226



Hectorville Ward Ph: 8336 7783



 Waste Care (Chair) Hectorville Sports &



Cr Mariika Rvan River Ward



Ph: 8431 1939

- Athelstone Community
- **Historical Society**
- Governing Council of
- Modbury Hospital
- **Authority Board**
- Club Board



Cr Rob Tidd Woodforde Ward Phone: 8336 6171



Cr Max Amber Gorge Ward Ph: 8337 4112

- **Historical Society**
- LGA Mutual Liability Scheme Board



Cr James Nenke Phone: 7073 5050



Cr Matthew Noble River Ward Phone: 0403 875 766



Woodforde Ward

Phone: 8337 6489

 Stradbroke School **Governing Council** 



Cr Dom Barbaro Gorge Ward Phone: 8337 6679



Cr Anna Leombruno Newton Ward Ph: 8365 7632



Cr Jill Whittaker Newton Ward Ph: 8337 5868

- Australian Local Government Women's

  - Disability Access & Inclusion Plans Steering Committee

  - SA Disability Champion

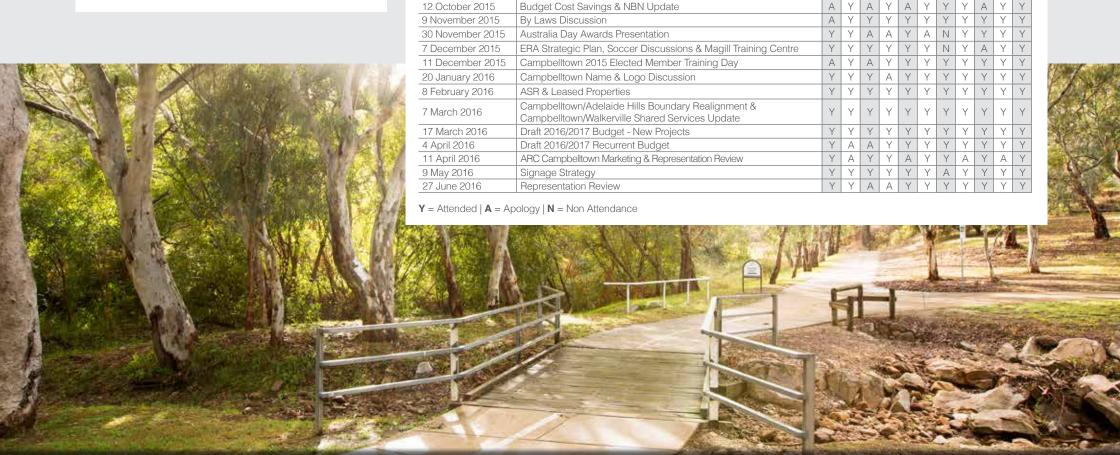
# **WORKSHOPS / CEO BRIEFING SESSIONS**

13 July 2015

10 August 2015

A number of workshops or CEO Briefing Sessions were held during the year to enable Council to seek clarification on matters or discuss background information prior to items being considered in formal Council meetings.

The CEO Briefing Sessions are held approximately monthly and details of attendance in relation to these sessions is provided on the right:



Session

CEO Briefing Session

Resilient East Project & Magill Training Centre DAP

14 September 2015 Miscellaneous DPA, Participatory Budgeting & Budget Savings

## **ELECTED MEMBER TRAINING & DEVELOPMENT**

### **Elected Member Training and Development Plan 2015/2016**

Council conducted training in accordance with a structured Elected Member Training and Development Plan during the year.

Council's training and development plan was structured in 2 parts:

- » Council training sessions Group training specifically designed for Campbelltown City Council
- » Individual's training Training identified by individual Members to suit their own professional development needs in association with their Elected Member roles.

Additionally, Leading Campbelltown (an intensive Elected Member training program) was conducted on 11 December 2015. The following Elected Members participated in the program: Cr Amber, Cr Grigg, Cr Kennedy, Cr Leombruno, Cr Nenke, Cr Noble, Cr Ryan, Cr Tidd and Cr Whittaker. Training was conducted on a range of legislative, corporate and financial governance topics, as well as introductory training on usage of iPads for Council and Committee functions to enable Council to transition from paper to electronic agenda distribution in early 2016.

#### **Additional Training**

In addition to training offered as part of the Elected Member Training and Development Plan, Elected Members have undertaken the following training and development activities during the reporting period:

Date	Training / Development Activity	Elected Members
3 July 2015	Mainstreet Tour	1
21 July 2015	International Cities Town Centres and Communities Conference - Wollongong	2
24 July 2015	LGA Mayors & Chairpersons Seminar	1
26 August 2015	2015 Local Government Association Roads & Works Conference	3
29-30 October 2015	Local Government Association Annual General Meeting & Conference	5
3 March 2016	International Women's Day Event	3
15 April 2016	Local Government Association Ordinary General Meeting & Conference	4
19-22 June 2016	Australian Local Government Association - National General Assembly	1

#### **Elected Member Attendance at Council Meetings**

Name	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
Number of Meetings held	2	2	2	3	2	2	1	2	3	2	2	3	26
Mayor Brewer	2	2	2	3	2	2	0	2	3	2	2	3	25
Cr Amber	1	2	2	2	1	2	1	1	3	1	2	3	21
Cr Barbaro	2	2	1	3	2	1	1	1	2	1	2	2	20
Cr Grigg	1	2	2	3	2	2	1	2	3	2	2	3	25
Cr Kennedy	2	2	0	3	2	2	1	2	3	2	2	3	24
Cr Leombruno	2	2	2	3	2	1	1	2	3	2	2	3	25
Cr Nenke	2	2	2	3	2	2	1	2	3	2	2	3	26
Cr Noble	1	2	2	3	2	0	1	2	3	2	2	3	23
Cr Ryan	2	2	2	3	2	2	1	2	3	2	1	3	25
Cr Tidd	1	2	2	3	2	2	1	2	3	1	2	3	24
Cr Whittaker	2	2	2	3	2	2	1	2	3	2	2	2	25

## **PAYMENT OF ALLOWANCES**

## Payment of Allowances to Members of Council and Council's Committees

#### **Elected Members Allowances**

Section 74 of the Local Government Act 1999 requires that the Remuneration Tribunal determine, on a four yearly basis, allowances for all South Australian Councils. Campbelltown is classified as a Group Two Council (there are five groups all together). The allowances came into operation following the November 2014 Council elections and were indexed from 7 November 2015:

	Prescribed Allowance
Mayor	\$64,324
Deputy Mayor	\$20,102
Elected Member and Chairperson of a	\$20,102
Prescribed Committee	
Elected Member	\$16,081
Elected Member who is Chairperson of a Section 41 Committee	\$152 per meeting Capped at \$911

### Payments for 2015/2016

	Elected Member Allowance Entitlement <sup>1</sup>	Elected Member Allowance Paid	DAP Allowance Paid	Total Allowances Paid
Mayor Brewer	\$64,143	\$24,000	n/a	\$24,000
Cr Ryan <sup>2</sup>	\$20,045	\$20,045	n/a	\$20,045
Cr Amber <sup>3</sup>	\$20,045	\$20,045	n/a	\$20,045
Cr Leombruno <sup>4</sup>	\$16,036	\$16,636	\$3,600	\$20,236
Cr Grigg	\$16,036	\$16,036	\$4,000	\$20,036
Cr Kennedy	\$16,036	\$16,036	\$3,600	\$19,636
Cr Tidd⁵	\$16,036	\$16,336	n/a	\$16,336
Cr Barbaro	\$16,036	\$16,036	n/a	\$16,036
Cr Nenke	\$16,036	\$16,036	n/a	\$16,036
Cr Noble <sup>6</sup>	\$16,036	\$15,036	n/a	\$15,036
Cr Whittaker <sup>7</sup>	\$16,036	\$12,616	n/a	\$12,616

<sup>&</sup>lt;sup>1</sup>The entitlement listed is based on 1 quarterly allowances paid prior to the determination of the November 2015 annual indexation, excludes allowances paid to Chairperson of a Section 41 Committee

<sup>&</sup>lt;sup>2</sup> Includes allowance as Deputy Mayor

<sup>&</sup>lt;sup>3</sup> Includes allowance as Chairperson of Prescribed Committee

<sup>&</sup>lt;sup>4</sup> Includes Campbelltown Leisure Centre Redevelopment Committee Chairperson allowance of \$600

<sup>&</sup>lt;sup>5</sup> Includes Service Clubs Advisory Committee Chairperson allowance of \$300

<sup>&</sup>lt;sup>6</sup> Includes contribution made to establish Lochiel parkrun of \$1,000

<sup>&</sup>lt;sup>7</sup> Includes Access and Inclusion Advisory Committee Chairperson allowance of \$600. The 4th allowance for 2015/2016 was not paid until the 2016/2017 financial year

At its meeting held 7 April 2015, Council resolved to continue to pay a sitting fee to Elected Members appointed to DAP (Development Assessment Panel), effective 1 July 2015. This fee has not increased since its introduction from March 2011:

	Sitting Fee per Meeting
Elected Member	\$200

Council maintains a Register of Allowances and Benefits which sets out the specific details of allowances and benefits paid to the Elected Members. In addition, Elected Members are able to claim for the provision of facilities and support, and reimbursement of costs in accordance with Council's Elected Members' Allowances and Support Policy.

### **Allowances Paid to Independent Committee Members**

During 2015/2016 Independent Members were paid a sitting fee in accordance with the following schedule:

Council Entity	Sitting Fee per Meeting Independent Chairperson / Presiding Member	Sitting Fee per Meeting Independent Member
Audit and Governance Advisory Committee	\$500	\$350
Development Assessment Panel	\$250	\$200
Economic Development Advisory Committee	n/a	\$275
Strategic Planning & Development Policy Committee	\$275	\$275

### Payments for 2015/2016

Audit & Governance Advisory Committee	Sitting Fee
Leigh Hall (Chair)	\$4,900
Roberto Bria	\$3,450
Amanda Harfield	\$2,100
Terry McGuirk	\$0

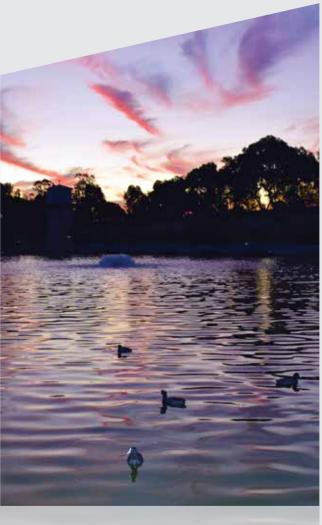
Development Assessment Panel	Sitting Fee
Paul Johnson (Presiding Member)	\$3,500
Darren Starr	\$3,200
Jennifer Newman	\$2,200
Stephen Smith	\$2,500
Julian Rutt	\$200

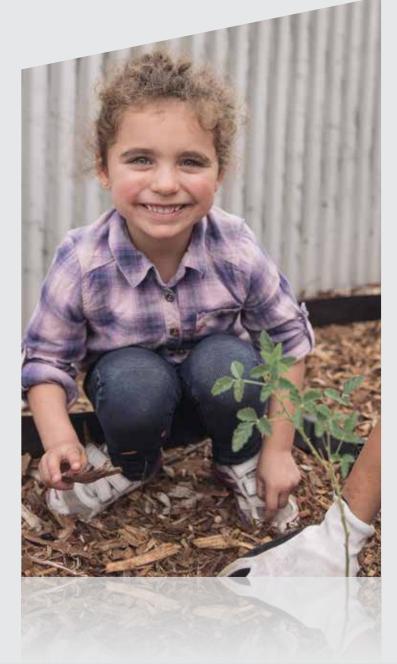
<b>Economic Development Advisory Committee</b>	Sitting Fee
Elbio Perez	\$275
Cav John Di Fede	\$825
Tracey Powell	\$550
Alan Amezdroz	\$825
Brian Hales	\$550
Chris Kourniotis	\$550

Strategic Planning & Development Policy Committee	Sitting Fee
Garth Heynen	\$825
David Brown	\$825
Grazio Maiorano	\$825

# **OUR STRUCTURE**







## **DECISION MAKING**

### **Decision Making Structure of Council**

Council makes decisions that may directly or indirectly affect its Community, stakeholders or other interested parties due to servicing of relevant projects, programs, goods and services. The following mechanisms contribute to Council decision making.

COUNCIL

Section 41 Management Committees
– delegated authority

Section 41 Advisory / Other Committees
- recommendations to Council

Regional Subsidiaries
– delegated authority

Development Assessment Panel
– delegated authority

Executive Management Team

– recommendation reports to Council

Authorised Officers

– authority via resolution of Council

Chief Executive Officer
– delegated authority

Council Officers – authority through sub-delegations from CEO

Authorised Officers – appointed by Chief Executive Officer

Annual Report 2015/2016

## Report on Internal Review of Council Decisions

### Council's Policy

Council's Internal Review of Council Decisions Policy is available from its website.

During the year, Council did not receive any applications for review of a decision in accordance with Section 270 of the Local Government Act 1999.

### Request for Service and General Complaint Handling

Council adopted a Request for Service and General Complaint Handling Policy on 20 March 2012 and reviewed the Policy on 17 November 2015. The Policy clarifies how Staff will manage requests for service and general complaints received from the local Community, including timeframes and escalation processes in respect to complaints.

There were 5,757 requests for service (including general complaints) actioned by Staff during the year (1,011 more than 2014/2015).

During the course of the year, Staff reviewed and improved processes related to managing complaints within Council. New processes will be rolled out to Staff from 1 July 2016.

### **Community Engagement**

Council is committed to consulting and engaging with the local Community. Council places high importance on ensuring the views of the Community are considered in Council's decision making.

Council's Public Consultation Policy has been developed incorporating the IAP2 (International Association for Public Participation) framework for public participation and the requirements of the Local Government Act 1999.

Community engagement activities are about providing meaningful opportunities for the Community to participate in Council's decision making through all phases of a project; this includes Informing,

Consulting, Involving and Collaborating with stakeholders, residents and ratepayers at different times during the life of a project.

Techniques used for engagement vary and are dependent on the project and purpose of the engagement. Techniques used by Council in 2015/2016 included:

- » City wide and targeted promotion via:
  - > Distribution of flyers, posters and consultation packs
  - Advertising in the East Torrens Messenger
- Notices on Council's website; posts on Facebook and Twitter
- Notices on strategically located street banners; signage at site specific projects
- Letters/emails to stakeholders, those directly affected and others
- > Doorknocking around sites of specific projects.
- » Tailored opportunities for the Community to participate through activities such as:
  - Completing a survey or feedback form hard copy, on-line or as an Online Community Panel member
  - Inviting submission by letter, email, telephone, or leaving a comment on Facebook or via Twitter
  - Attending a:
  - public meeting, workshop, forum
  - targeted engagement activity for site specific projects
  - public displays and 'Talking Points' at shopping centres and other locations.
- » Targeted meetings with stakeholders and Community members including Council Committees.

One method used by Council to receive regular feedback from the Community is its Online Community Panel. The Panel allows interested persons to respond to surveys at their convenience with feedback collated independently by Council's partner, Ehrenberg-Bass Institute who provide a report to Council on the outcomes after each survey. During 2015/2016 membership on the Panel remained steady at 569.

Council's key Community engagements for 2015/2016 included (those marked \* included an Online Community Panel survey):

- » Biennial Community Satisfaction Survey 2016 \*
- » Campbelltown Tennis and Netball Club, Campbelltown parking improvements
- » Council's Policies
- » Declaration of Public Roads
- » Draft 2016/2017 Annual Business Plan and Budget \*
- » Draft Community Land Management Plan
- » Draft Social Plan 2020
- » East Marden Public School, Campbelltown traffic conditions
- » Flinders Parade Reserve, Newton playground upgrade (2 stage process)
- » Footpaths and Traffic Control Devices
- » Henry Martin Reserve, Rostrevor improvements
- » Intersection Woodforde and Norton Summit Roads, Magill traffic changes
- » Land Classification exclusions
- » New Leisure Centre Hire Agreement with Norwood Basketball Club for use of courts
- » Online Community Panel Validation Survey
- » Participation in Local Government Documents (revised Code of Practice for Access to Meetings & Documents, and Public Consultation Policy)\*
- » Potential Community Land Sales Laura Drive Reserve, Newton and walkway on Vagnoni Avenue, Paradise
- » Review of By-Laws
- » Revised Reconciliation Action Plan 2016-2020
- » Revocation of Community Land Classification, Pigeon Club, Henry Street, Hectorville
- » Steve Woodcock Sports Centre, Newton lighting of the main soccer pitch.

Members of the public are encouraged to participate in engagement activities in an honest and co-operative way to assist Council to fully understand Community views.

For more information on Council's engagement activities or to join the Online Community Panel visit www.campbelltown.sa.gov.au/haveyoursay

## **USE OF CONFIDENTIALITY PROVISIONS**

In accordance with Section 90(1) of the Local Government Act 1999, all Council and Committee meetings were conducted in a place open to the public.

On every occasion that Section 90(2) of the Local Government Act 1999 was utilised to exclude the public, the minutes included the proceedings for making a confidentiality order and the ground on which the order was made.

### Use of the provisions

The following information summarises orders made by Council during the financial year.

90(2)	A Council or Council Committee may order that the public be excluded from attendance at a meeting to the extent (and only to the extent) that the Council or Council
	Committee considers it to be necessary and appropriate to act in a meeting closed to the public in order to receive, discuss or consider in confidence any information or
	matter listed in subsection (3) (after taking into account any relevant consideration under that subsection) - 11 occasions.
90(3)(a)	Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead) - 4 occasions.
90(3)(b)(i)	Information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct,
	business, or to prejudice the commercial position of the Council –11 occasions.
90(3)(d)	Commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of
	the person who supplied the information, or to confer a commercial advantage on a third party and would, on balance, be contrary to the public interest– 12 occasions.
91(7)	The Council or Council Committee orders that the document or part be kept confidential - 16 occasions.
91(9)(c)	The Council or Council Committee may delegate to an employee of the Council the power to revoke the order – 5 occasions.

### Status of Orders

Council has made the following orders during the year:

Date	Item of Business	Action / Exclusion	Release date if known
29 July 2015	Leisure Facility Management System Report	90(3)(b)(i), 90(3)(d)(i), 91(7)	11 April 2016
29 July 2015	Court Space Tenants Allocation Model	90(2), 90(3)(b)(i), 90 (3)(d)(i), 90(3)(d)(ii), 91(7)	11 April 2016
4 August 2015	Possible Property Purchase - 37 Emery Road, Campbelltown	90(2), 90(3)(b)(i), 90(3)(d)(i), 91(7)	11 April 2016
15 September 2015	East Waste - Purchase of Property	90(2),90(3)(d)(i), 91(7), 91(9)	11 April 2016
6 October 2015	Tender - River Torrens Linear Park Maintenance	90(3)(b)(i), 90(3)(d)(i), 91(7)	11 April 2016
6 October 2015	Tender - Asphalt	90(3)(b)(i), 90(3)(d)(i), 91(7)	31 December 2016
17 November 2015	Tender - Campbelltown Home Support Program 2015	90(3)(b)(i), 90(3)(d)(i), 91(7)	31 December 2016
1 December 2015	Australia Day Awards	90(2), 90(3)(a), 91(7)(b), 91(9)(c)	11 April 2016
15 December 2015	East Waste - Purchase of Property	90(2), 90(3)(b)(i), 90(d)(i), 91(7), 91(9)	11 April 2016
1 March 2016	Property Purchase	90(2), 90(3)(b)(i), 90(3)(d)(i), 91(7), 91(9)	11 April 2016
7 March 2016	Property Purchase	90(2), 90(3)(b)(i), 90(3)(d)(i), 91(7), 91(9)	11 April 2016
9 March 2016	Gym Equipment Tender	90(3)(b)(i), 90(3)(d)(i), 91(7)	11 April 2016
5 April 2016	Appointment of Independent Member to the Development Assessment Panel	90(2), 90(3)(a), 91(7)	1 March 2017
13 April 2015	Campbelltown ARC Draft Budget Review	90(2), 90(3)(a), 91(7)	30 June 2018
5 May 2016	Draft Campbelltown ARC Annual Operational Business Plan	90(2), 90(3)(a), 91(7)	30 June 2018
17 May 2016	Update and investigations on the Sale Process for the Campbelltown Pigeon Club, Henry Street, Hectorville Reserve	90(2), 90(3)(b)(i), 90(3)(d)(i), 90(3)(d)(ii), 91(7)	17 May 2017

## **COMMUNITY ACCESS TO INFORMATION**

### **By-Laws**

Council's By-Laws were reviewed during 2009/2010 in accordance with the requirements of Chapter 12 Part 1 of the Local Government Act 1999. Consideration was given to the principles of the National Competition Policy when preparing the By-Laws, and Council's solicitors provided appropriate National Competition Reports to Council for consideration when adopting the new local laws.

The following five By-Laws are in operation:

- » By-Law 1 Permits and Penalties
- » By-Law 2 Moveable Signs
- » By-Law 3 Roads
- » By-Law 4 Local Government Land
- » By-Law 5 Dogs

As the current By-Laws will expire on 1 January 2017, Council commenced a review of the By-Laws during 2015/2016, engaging Wallmans Lawyers to assist with the review and draft new documents. Following stakeholder and public consultation, the new By-Laws were adopted by Council in June 2016 and will come into effect on 1 January 2017.

Copies of the By-Laws and associated resolutions are accessible from Council's website or Council's office during business hours.

### Freedom of Information

Council received 8 requests for information under the Freedom of Information Act from 1 July 2015 to 30 June 2016 (compared to 8 in 2014/2015).

#### In summary:

FOI Requests	Personal Affairs	Non-Personal Affairs	Total
Number of Applications	3	5	8
Brought Forward	0	0	0
Withdrawn	0	1	1
Transferred	1	0	1
Applications requiring consultation	0	2	2
Completed as of 30 June 2016	3	4	7
Unfinished (carried forward)	0	1	1

Access Determination Details:

- » Four applications were granted in full
- » One application was granted in part. The basis for disallowing access in full for that application was based on Schedule 1 Clause 6 – Documents affecting personal affairs of the Freedom of Information Act 1991
- » One application was transferred to City of Burnside, and one application was withdrawn by the Applicant
- » One application was carried forward to the 2016/2017 financial year as it was determined on 5 July 2016
- » Two accredited Freedom of Information Officers spent approximately 0.39% of their time assessing applications and making their determinations.
- » Council publishes an updated Freedom of Information Statement on its website annually in accordance with the requirements of Section 9(1a) of the Freedom of Information Act 1991.

### List of Codes of Conduct / Practice

During 2015/2016, Council maintained the following Codes of Conduct / Practice as required by the Local Government Act 1999 or the Local Government (Elections) Act 1999:

- » Code of Practice for Access to Meetings and Documents
- » Code of Practice for Meeting Procedures.

Both of these documents are available on Council's website or from Council's Office (during business hours) throughout the financial year. In addition, Council provides a copy of the State Government's Code of Conduct for Elected Members and Code of Conduct for Employees on its website to assist members of the Community seeking this information.

## **COMMUNITY ACCESS TO INFORMATION**

### **List of Registers**

Council maintained the following registers throughout the year as required by the Local Government Act 1999 or the Local Government (Elections) Act 1999:

- » Register of Elected Members' Interests
- » Register of Elected Members' Allowances and Benefits
- » Register of Officers' Remuneration, Salaries and Benefits
- » Register of Officers' Interests
- » Elected Members Gifts and Benefits Register\*
- » Staff Gifts and Benefits Register\*
- » Community Land Register\*
- » Register of Public Roads
- » Register of By-Laws\*, and
- » Register of Delegations\*

Council also commenced maintaining the following registers from 31 March 2016 in accordance with new requirements under the Local Government Act 1999:

- » Governance Register Council and Committees Disclosure of Interests\*; and
- » Elected Member Register of Interests Extract Register\*

Council maintains the following registers under other pieces of legislation:

- » Development Act 1993 Register of Development Applications / Approvals, and Land Management Agreement Register; and
- » Dog and Cat Management Act 1995 Register of Dogs

Registers marked with an asterisks (\*) are available for viewing from Council's website. The remaining registers (with the exception of the Register of Officers' Interests) are available for viewing or copies may be purchased from Council's Office, 172 Montacute Road, Rostrevor during business hours.

It should be noted that only extracts are able to be copied from the Register of Dogs and the Register of Officers' Interests is not available for viewing.

## Online Services | Website & Social Media

The Campbelltown City Council website provides information on activities, services, facilities and programs provided by Council.

The website averages 12,000 visitors per month, with some of the most accessed pages being Council Minutes and Agendas, Careers at Council, Library Services and The ARC Campbelltown.

The homepage provides easy access to the most popular sections of the website, as well as links to Council's social media accounts. With over 1,700 followers on Facebook and over 2,900 followers on Twitter, social media is a great way to stay up-to-date with Council information, as well as other information relevant to the local area.

The My Local Services App is another tool for residents to receive local information about events, kerbside waste collection and more.

For more information, visit the links below:

- » www.campbelltown.sa.gov.au
- » www.twitter.com/CampbelltownSA
- » www.facebook.com/CampbelltownSA



### CHIEF EXECUTIVE OFFICER

### Infrastructure Services

Urban Tree and Biodiversity

**Technical Services** 

Operations

Assets, Property and Procurement

### **Executive Services**

**Executive Support** 

Governance & Communication

Risk

# **Corporate and Community Services**

Community Services & Social Development

Information Services

Finance

People & Culture

## **Urban Planning and Leisure Services**

Planning Regulation & Environmental Services

Library Services

**Economic Development** 

Leisure Services

### **Staffing Overview**

Council had a total of 171 Staff members (144.88 FTE) working in various facilities across the Council area including the Council Office, Library, Depot and Leisure Centre.\*

#### Workforce Profile

	Males	Females
Full Time	82	31
Part Time / Casual	7	51
Total	89	82

### Number of Full Time Equivalent Staff

Executive Services	8.16
Infrastructure Services	69.21
Corporate and Community Services	32.61
Urban Planning and Leisure Services	34.90

<sup>\*</sup> As at 30 June 2016

### Organisational Development

As part of its workforce development Council has continued building skills of Staff with training delivered in the areas of:

- » Performance Appraisals
- » Industrial relations
- » Organisational Culture
- » Leadership Development for members of the Executive Management Team
- » Leadership development for members of the Management Team
- » DISC® behaviour profiling
- » Budgeted development activities for Women@ Campbelltown
- » Child Safe Environment
- » Mental health awareness

Confidential surveys and feedback sessions were used to plan improvements in a range of topics including the recruitment and induction of new employees and the performance appraisal process. This information will be used to direct Organisational Development activities for the 2016/17 financial year and future long term activities. The employee survey process has been reviewed and a new survey methodology has been put into place for the 2016/17 financial year.

Staff retention initiatives have been implemented including ongoing review of benefits and the coordination of discounted health insurance and personal banking packages for Staff, by partnering with third party providers.

During the year Council successfully negotiated a new 3 year Enterprise Agreement with its indoor workforce.

Management of leave continues to be a focus for leaders, ensuring that Staff are utilising their paid leave provisions for their well being and to provide closer management of Council's annual and long service leave liability.

Council experienced low turnover in 2015/16 with 10 employees (6% of Staff) resigning to retire or pursue other career opportunities. Recruitment of replacement Staff has occurred with a focus on reviewing the vacancy and ensuring the needs of the organisation for the future. Recruitment activities in 2015/16 have been undertaken with a goal of increasing the diversity within the organisation.

### Organisational Capability

A significant project was undertaken to improve the internal processes for recruitment and selection of Staff. This included review of process, more robust vacancy assessment procedures and training for all Staff involved in recruitment to achieve better outcomes in recruitment and selection of new Staff across the organisation.

Succession planning commenced in 2015/16. The aim of this process is to identify key roles in the organisation and to ensure that ongoing development occurs within Council's talent pipeline and key roles have potential successors and emergency fills identified.

Performance Appraisal processes have been reviewed and a new on-line appraisal system is being implemented. This will provide the organisation with improved performance management capability, with a focus on high performance and individual engagement.

### Healthy Lifestyle Program

Council supports a range of Healthy Lifestyle initiatives to assist Staff to maintain fit and healthy lifestyles. These include free voluntary health assessments, skin cancer screenings, flu vaccinations, eyesight screenings, shoulder and back massages and a number of other activities including supporting Staff in the 'City-Bay Fun Run' and the running of the Team Walking Competition for Staff with the winning team after 8 weeks receiving sports store vouchers.

### Work Health & Safety and Return to Work

Council continues to perform very well in the annual WHS&RTW (Work Health & Safety and Return to Work) Local Government Association Workers Compensation Scheme self audit, with a steady increase in the annual bonus received for its claims and audit performance.

The WHS&RTW system continues to improve Staff safety through its extensive training plan which includes Accident Investigation, hazard management, plant and machinery competency, confined spaces assessments, first aid, fire warden, contractor management, manual handling, snake awareness, sun protection, eye safety, driver awareness, hazardous substances and drug and alcohol awareness sessions.

Council has an extensive internal audit program from which action plans and corrective actions are used to improve Council's WHS&RTW system.

Council introduced a trial for selected Field Staff to undertake a 'Work Hardening' program with one of its local businesses, Kinetic Rehabilitation and Performance. Staff undertook a supervised exercise program over a three month trial period and monitored the flexibility of workers and their improvement. As this program was very successful, Council ran this throughout 2015/2016. Council

nominated this initiative for an award with the Local Government Workers Compensation Scheme Best Practice Awards and was successful in winning a \$15,000 award. This money was used to update the office security by upgrading the CCTV and installing an upgraded PA system to warn Staff of a pending emergency evacuation.

Working on roads is one of the main hazards of Council workers and extensive Workzone Traffic Management training and internal audits on worksites during the year has minimised the risk to Staff.

Council also updated its online risk assessment process to ensure ease of use and an improved reporting system.

### **Employee Assistance Program**

Confidential access to Council's Employee Assistance Program is provided for any Staff member needing assistance with difficulties in the workplace or other personal concerns. ManagerAssist is also provided to give leaders' additional support to deal with complex or difficult people issues.



### **Executive Management Team**

Council has an Executive Management Team comprising of 4 senior executive Staff members. The Executive Management Team meet on a weekly basis and are the first level of decision making entity below the Chief Executive Officer.

The Executive Management Team collectively reviews and agrees on operational and strategic matters and issues including procedures and staffing practices, and considers and comments on strategic matters such as Policies and Plans prior to their review, endorsement and adoption by Council.

<b>Executive Management Tear</b>	m (at 30 June 2016)
Chief Executive Officer	Paul Di Iulio
General Manager Corporate & Community Services	Michelle Hammond
General Manager Infrastructure Services	Andrian Wiguna
General Manager Urban Planning & Leisure Services	Kevin Lowe

### **Executive Remuneration**

Council has two executive Staff members employed on fixed term contracts whilst the remaining senior executives are employed permanently.

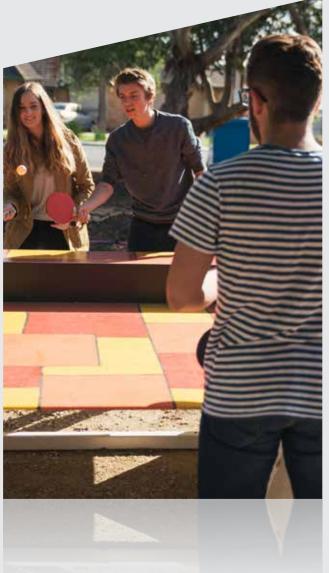
Council has undertaken a process of renegotiating the employment contracts of Managers, removing them from Enterprise Agreement coverage and engaging them under common law contracts.

Salaries in 2015/2016 for the four executive positions ranged from \$147,499 to \$224,952 per annum (FTE equivalent) plus superannuation and in addition the incumbents are provided with a motor vehicle (including private use).

Management Team - Member	s and Board Mem	nbership (at 30 June 2016)
Chief Executive Officer	Paul Di Iulio	SA National Football League (League Director) Norwood Football Club (President) SYC Inc IPWEA National Foundation Rostrevor College (Deputy Chair) East Waste (Deputy Chair)
General Manager Corporate & Community Services	Michelle Hammond	Statewide Super (LGA Appointment) Netball SA Risk & Audit Committee Archdiocese of Adelaide Diocesan Finance Council
General Manager Infrastructure Services	Andrian Wiguna	Parks & Leisure Australia
General Manager Urban Planning & Leisure Services	Kevin Lowe	Parks & Leisure Australia Environs Australia Eastside Business Enterprise Centre Waste Care SA UniSA – Environmental & Geospatial Science Advisory Committee South Australian Regional Level Recreation & Sport Facilities Framework Project Control Group
Manager Operations	Max Perilli	
Manager Community Services & Social Development	Tracy Johnstone	Local Government Professionals SA Community Managers Network
Manager Finance	Simon Zbierski	South Australian Local Government Financial Management Group Inc (President)  Demons Touch Football Association
Manager Governance & Communications	Lyn Townsend	East Torrens Kensington Gardens Tennis Club (until May 2016) Eastern Region Alliance Governance Group (Chair) from April 2016
Manager Information Services	Jo Farrelly	
Manager People and Culture	Teresa Nilsson	Maxima Academic Advisory Committee
Manager Planning, Regulation & Environmental Services	Nigel Litchfield	
Manager Library Services	Tamara Williams	

PROGRAMS AND FACILITIES







## PROGRAMS AND FACILITIES

### **Community Grant Information**

The aim of the Community Grants Program is to support individuals and groups through recognising individual excellence and support groups and organisations to provide activities, services and events to make Campbelltown an even greater place to live.

During 2015/2016, Community Grants were distributed as follows:

Name of Group	Amount (\$)
Major (approved by Council)	12,442
Campbelltown Arthouse	2,000
Central Domestic Violence Service Materials for Education Centre	2,000
Eastern United Football Club	2,000
Hectorville Sports & Community Club Inc.	2,000
Campbelltown SES CPR Rescue Dummy	1,858
Rostrevor Baptist Church	1,700
Campbelltown Combined Probus Club Laptop for presentations	884

Events (approved by Council)	16,000
San Rocco Adelaide Inc.	6,000
Holy Mary of Montevergine Association Inc.	5,000
No Strings Attached Theatre of Disability	3,000
Black Hill Challenge	1,000
Team Townley (formerly Hectorville Athletic Club)	1,000

Name of Group	Amount (\$)
Minor (approved by Staff)	12,703
The Miracle Saints (Juvenille Diabetes Research Foundation)	730
Lazio Association	715
Tatar Bashkurt Association in Australia Inc.	712
The Brilliant Support Walk Group Financial Assistance	700
St Vincent de Paul Society (SA) Inc. – Tranmere	700
Adelaide Knit and Natter Group Financial Assistance	700
Ripples Community Arts Inc. Financial Assistance	700
Penguins Club – Campbelltown	700
Friends of Lochiel Park	700
Club 24	660
North Eastern Community Hospital Auxiliary	640
Scouts SA Adelaide	600
Spiritual Assembly of the Bahai's of Campbelltown Inc. In-Kind Hall	600
Australian Retired Persons Association – Athelstone	580
Campbelltown Ladies Probus Club	580
Paradise Community Care In-Kind Hall	580
Campbelltown Landcare Group Financial Assistance	578
Warrina Homes	515
Campbelltown Community Road Safety Group Inc.	450
Labs'n Life Inc.	330
St Francis of Assisi Catholic Community	150
The Salvation Army – Campbelltown	83

## **PROGRAMS AND FACILITIES**

### **Personal Achievement Grants**

The Personal Achievement Grants scheme is provided to recognise the personal achievement of individuals representing South Australia or Australia in State, National or International events. Applicants must be residents of the City of Campbelltown.

During the year, 45 personal achievement grants were provided in the following fields:

Aerobics	3
Archery	1
Arts	2
Athletics	3
Badminton	4
Baseball	3
Basketball	2
Cheerleading	3
Dance	4
Futsal	3
Hammer Throw	1

In-line Hockey	2
International aid	1
Netball	1
Petanque	1
Rowing	1
Rugby	2
Soccer	2
Swimming	1
Table tennis	4
Trampoline	1



### PROGRAMS AND FACILITIES

#### **Council Facilities**

Council maintains facilities on behalf of the Community which are available for hire by clubs, organisations or individuals for long term, short term or individual event hire. Further information about each of the available facilities and hiring of venues is available from www.campbelltown.sa.gov.au/halls, emailing mail@campbelltown.sa.gov.au or by phoning 8366 9255 during business hours.

### **Halls and Meeting Places**

Council owned halls and meeting places available for Community use include:

- » Campbelltown Function Centre
- » Hectorville Community Centre
- » Athelstone Community Hall
- » Foxfield Oval Hall
- » Magill Senior Citizens Hall
- » Campbelltown Memorial Hall.

Meeting rooms are also available for hire at the Campbelltown Library (phone 8366 9299) and **The ARC Campbelltown** (phone 8366 9350) for use by Community and Corporate groups.

**The Marchant Community Centre, Athelstone** offers programs and services to the Community. Contact the Centre direct on 8366 9361 for further information.

### **Sporting Facilities**

#### The ARC Campbelltown

Since 2005 Council has been committed to redeveloping the old Campbelltown Leisure Centre into a key regional facility that would serve over a quarter of Adelaide's population in its daily operations as well as cater for a wide range of local, regional, state and national sporting events. While servicing many sports the centre also needed to play a key role in delivering a variety of community programs and services.

As part of the design development, Council's Leisure Centre Redevelopment Committee visited a number of other aquatic and recreation centres in Adelaide, Melbourne and Sydney to learn from the experiences of others and to ensure that the design included best practice initiatives.

The design focused on maximising benefits for local residents and included as many suggestions as possible that were received through the community engagement process. Whilst the functionality of the old centre has been maintained, additional features include a gym, squash courts, pools, function room, crèche, meeting spaces and group fitness rooms with improved viewing areas to increase the number of activities that could be undertaken at the centre.

In 2013 Council secured \$3 million in State Government funding. A further \$7.5 million in grant funding was committed by the Commonwealth Government in 2014.

The redevelopment works commenced in March 2015 and 16 months on the City of Campbelltown opened the doors to South Australia's newest Aquatic and Recreation Centre, The ARC Campbelltown.

Boasting an impressive range of contemporary sport, fitness, relaxation, function and event facilities, The ARC Campbelltown has something for everyone. It offers an exciting variety of affordable amenities to motivate fitness goals and re-ignite enthusiasm and promote social connections.

The aquatic and recreation centre offers a thoughtfully designed water play area, swimming pools, 5 new glass backed squash courts and a multi-purpose five-court stadium for all to enjoy.

To complete an already full community offering, The ARC also features a stunning function space overlooking the courts, an open cafe, family facilities including accessible change rooms and family change areas, and a crèche along with Learn to Swim and VACSWIM squad programs, a fully equipped gym and group fitness studio, and tailored services including ARC Fit for Life fitness programs, yoga, group fitness classes catering for all ages and so much more.

Fans of basketball, netball, futsal, volleyball and roller derby can now enjoy exciting competition as local and nationally renowned clubs make The ARC their new home.



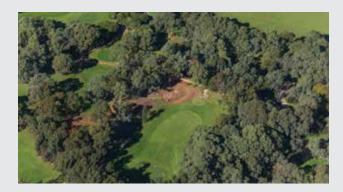
### PROGRAMS AND FACILITIES

#### Lochiel Park Golf at Geoff Heath Par 3 Golf

Course is located at James Street, Campbelltown. Considered to be one of Adelaide's most picturesque and scenic par 3 golf courses, it provides an opportunity for the Community to play golf in a setting of beautiful gum trees with Fourth Creek as a feature. Facilities within the complex include a pro shop, café and outdoor social areas and it is well connected for cyclists, walkers and joggers who can drop in for a coffee as it is located along the Linear Park Trail.

A number of Tennis Courts and Ovals in the Council area including the following venues may be hired:

- » Campbelltown Memorial Oval
- » Daly Oval
- » Athelstone Recreation Reserve
- » Steve Woodcock Sports Centre
- » Foxfield Oval Reserve
- » Max Amber Sportsfield
- » Murray Park Oval
- » Lovell Reserve and Tennis Courts
- » Nightingale Reserve and Tennis Courts
- » Lorne Avenue Tennis Courts.



#### **Campbelltown Library**

26 June 2016 saw the Campbelltown Public Library mark 40 years since first opening in 1976 in the old Council Chambers at 2 Newton Road. In the lead up to the anniversary Staff held several themed events including a 70's Quiz Night, a 70's disco, a pictorial exhibition of the library's history in the exhibition space and a birthday cake cutting ceremony.

Children's programs continued to be popular and well attended, with 6,264 children attending Storytime during the year, 2,443 for Wriggle & Giggle sessions, and 1,264 for School Holiday programs.

Digital drop in sessions facilitated by Library Volunteers have been well attended, allowing the public to get assistance with their computer, tablet, eBook or technology questions.

The Digital Diggers, a group who meet weekly to do online research into local history, continued their work with correcting text in digitized newspapers in the National Library of Australia's TROVE database. The Digitization Project of Local History Material commenced, to be completed in December 2016.

Stock in the Campbelltown Toy Library continues to increase, as does the popularity of the Toy Library, with 37,911 visitors for the year. 456 new members joined the Toy Library in 2015/2016 and, as at 30 June 2016, there were a total of 1,206 members.

### **Community Bus**

The Campbelltown Community Bus Service is for residents of all ages. The Bus Service is operated by volunteers.

A Free Door to Door Service for all Campbelltown City Council residents enables residents of the City of Campbelltown to access any one of the following places, and operates on Wednesday, Thursday and Friday mornings each week:

- » Campbelltown Shopping Centre
- » Target/Foodland Centro Newton
- » Campbelltown Public Library
- » Coles/Woolworths Newton Village
- » Glynde Corner (Mitre 10 carpark)
- » Kmart/Coles Firle.

Campbelltown City Council provides a **Charter Hire** service at reasonable rates to Community groups and residents in Campbelltown or adjoining Local Government areas. Hire is available 7 days a week, with the exception of the door-to-door service times (subject to the availability of volunteer drivers).

### **Private Bus Subsidy**

Council provides private bus subsidies to eligible local Community groups to support their core activities. Community groups can book a private bus and contribute towards the cost with Council subsidising up to \$400. A total of 18 subsidies were provided by Council as at 30 June 2016.

### PROGRAMS AND FACILITIES

#### **Parks and Reserves**

The Campbelltown City Council area is renowned for its leafy areas and well maintained parks and reserves.

Thorndon Park is the principal park within the area under Council's care and control. It is a 23 hectare park situated on Hamilton Terrace, Paradise which includes the original Thorndon Park reservoir and extensive areas for passive recreation. It is open to the public free of charge, seven days a week and provides barbeque facilities, picnic sites, playground equipment (including a liberty disabled swing), a rotunda, the Pungangga Pavilion, an amphitheatre, kiosk, bird sanctuary, a waterfall, walking paths, and a large carpark. Dogs are prohibited from entry to this Park and barbeques are not available for use on days of Total Fire Ban

Smaller parks and reserves are situated throughout the Council area. Playgrounds, shelters, barbeques and toilets are amongst the facilities available at some of these locations. Council's website or Customer Service Officers can provide further detail about facilities available at specific parks and reserves, however the following parks and reserves are of particular note:

» Anderson Court Outback Adventure Park is situated behind the Campbelltown Public Library and adjacent the Campbelltown Community Children's Centre. It aims to provide an explorative journey for children of varying abilities. Each feature of the design is based on the five Es principle; Explore, Environment, Educate, Eco-friendly and Excite.

- » Charlesworth Park, Campbelltown contains barbecue and picnic facilities, a drinking fountain, running track, outdoor gym equipment, a junior fitness circuit, playground, a soccer goal, half court basketball court, tennis courts, cricket pitch practice net and toilet facility.
- » Creek Trails are available along Third, Fourth and Fifth Creeks. These trails provide biodiversity links between the foothills and the River Torrens Linear Park as well as walking trails through the Council area for residents and visitors alike.
- » Denis Morrissey Park contains playground facilities, a kick/play field, toilet facilities and Four Paws Dog Park.
- » Gurners Reserve contains an all abilities playground, barbecue and picnic facilities, a drinking fountain, half court basketball court, and two large grassed areas for informal games of football, soccer and cricket. Dogs are allowed off leash on this Reserve between 6.00 am and 10.00 am and 5.00 pm and 8.00 pm daily; at all other times dogs must be leashed.
- » The Gums Reserve is a large reserve containing Council's War Memorial Garden and biodiversity area. Whilst principally a natural reserve, the area also contains playground facilities, outdoor gym exercise equipment, shelter sheds, barbeque facilities, a carpark and toilet facilities.
- » Lochiel Park contains a picnic area, barbecue facilities, walking and cycling trail, toilet facilities, playground, basketball court and fitness track.
- » Nightingale Reserve Magill is close to the University SA Magill Campus and contains a playground, barbecue facilities, tennis courts and toilet facilities.

- » Oakdale Avenue Reserve, Newton contains a barbecue, picnic setting, Bocce field, playground, half court basketball court and fitness track.
- » Paradise Skate Park contains a large kick/play field, picnic tables, a skate facility, carpark and toilet facilities.
- » The River Torrens Linear Park trail runs along the north-western boundary of the Council area and contains barbecue and picnic facilities, shared walking and cycling path, playgrounds, toilets facilities, and connections between Athelstone and Henley Beach.
- » Ryan Avenue Reserve Athelstone contains a barbecue facility, tennis and basketball courts, a playground and toilet facilities.
- » Unity Park, Campbelltown contains a playground suitable for use by children with disabilities. This Park also contains barbeque, netball and half court basketball, table tennis and playing facilities.



### **AWARDS**

#### **Australia Day Awards**

### Campbelltown Citizen of the Year – Mrs Vale Pederson

Vale has made an outstanding voluntary contribution to the Campbelltown Community over several years and her role has had a strong focus on the advancement and wellbeing of the Campbelltown Community through her 11 year commitment to the University of the Third Age (U3A) Campbelltown Inc which focuses on learning, health and social activities for those in the Community who are over 50 years and not working full time. For the past 5 years (March 2010-2015) Vale has been president of U3A Campbelltown and has demonstrated outstanding leadership and was awarded life membership to U3A in 2015. Vale was also President of the Alliance of U3As in South Australia for 3 years at the same time.

Vale has also given 20 years of service to the Campbelltown Landcare Group and is a mine of information about plants and gardening. She has only recently given up the position of Secretary of Campbelltown Landcare Group.

### Campbelltown Senior Citizen of the Year – Mr Chris Ward

Chris has contributed so much to the Campbelltown Community. He is selfless in his service and encourages future generations to give back to the Community.

Chris helps out with Egrade Athletics for people with disabilities, he is an active member of the Kiwanis Club of Campbelltown/Rostrevor, a member of the Service Clubs Advisory Committee and has been a member on the Youth Advisory Committee since 2002.

Chris is very keen to engage young people and involve them in giving back to the Community. He is a great mentor and inspiration for the members of the Kiwanis Club and from his time on the Youth Advisory Committee, he was always encouraging and supportive of the young people.

Chris has been the recipient of a Kiwanis Award for his service to the Community.

### Campbelltown Young Citizen of the Year – Mr Benji Riggs

As said by someone at a fundraising cabaret recently, 'I have never met a young person with such passion to help others with no reward whatsoever sought after for himself. Benji just wants to help those less fortunate than him or those in need'.

Benji has raised over \$25,000 for children's charities through his company Spark of Inspiration, which he set up aged 13 and has performed to over 10,000 primary school children and has performed for countless charity events for disabled children with the group Broadway 4 Kidz which he directs and produces and is currently raising awareness for the Leukaemia Foundation with a target of \$100,000. Benji is involved with the African Children's Choir and supports 5 families in Uganda each year paying for education, health care and food, as well as donating clothes and other necessities.

Benji is the recipient of the Minister for Education Award for Demonstrating Outstanding Achievement in any Endeavour 2010 and the Minister of Education Award Special Commendation for work with the African Children's Choir 2013. He was also a Pride of Australia Finalist – Young Leader 2015.

### **AWARDS**



#### **NAIDOC Award**

NAIDOC Youth Awards recognise the sporting, educational, musical, artistic, cultural or Community service achievements of a young Aboriginal person who lives in the City of Campbelltown.

Ms Khadejia Bright, a resident of Campbelltown and Charles Campbell College student, was the winner of the NAIDOC Youth Achievement Award in 2015. Ms Bright performed with Bangarra Dance Theatre's Rekindling Youth program at Tandanya. This year Khadejia has been asked to take the podium at a couple of official school events to do "Welcome to Country" and has done so without hesitation, with confidence and self-assurance of who she is and where she is from in relation to her Aboriginal Community. Khadejia has also been asked to design and create the 2015 Norwood Football Clubs Indigenous round Guernsey. Khadejia not only designed the art work but also wrote a short story that explained her journey and reason for the design which she so lovingly dedicated to her grandmother who is a staunch supporter for the Norwood Football club.

#### **Council Awards**

During the year, Council was successful in achieving the following awards:

- » 2015 IAP2 Judges Encouragement Award - runner up Organisation of the Year for the Community Engagement for the Thorndon Park Master Plan
- » 2015 Annual Local Government Risk Award Best Practice Return to Work Award
- » 2016 Santos Tour Down Under Official Host Council Award
- » 2016 Australian Red Cross Highest Donation Frequency in South Australia Award
- » 2016 Rotary Club of Campbelltown SA Community Service Award to Council Staff
- » 2016 Parks & Leisure Australia SA/NT Region Awards – Inclusive and Connected Communities Award for Campbelltown Local Food Projects.







#### **Framework**

On 19 January 2016 Council's Executive Management Team updated the Strategic Management Planning Framework and identified the Strategic Management Plans for the purpose of Section 122(1)(b) to include the following plans:

- » Strategic Plan
- » Environmental Management Plan
- » Social Plan
- » Infrastructure Asset Management Plans
- » Long Term Financial Plan.

The Social Plan is a new Strategic Plan for Council adopted on 6 October 2015. The Social Plan is essentially a 'people plan' capturing the aspirations and gaps for people living in the Council area based on extensive research, stakeholder engagement and community conversations. This document will set the direction for Council's social plan agenda until at least 2020.

The Strategic Management Plans are underpinned by supporting documents including Management Plans, Departmental Business Plans, and other Operational Plans and documents.

#### During 2015/2016:

» Work progressed on a new Bicycle Plan, however this Plan remained outstanding at the end of the financial year as Council sought clarity on implementation and funding arrangements

- » Staff commenced preparation of a Communications Plan and Digital Media Strategy for consideration by Council
- » Work continued on the preparation of Street Furniture and Open Space Assets Infrastructure Asset Management Plans.

To enable the coordination and implementation of Council's Master Plans, Staff from across Council continued to work together through the Strategic Projects (Master Plans) Coordination Group, resolving coordination issues and establishing priority areas for recommendation to Council in terms of funding and implementation.

Council set aside funds in the 2015/2016 Annual Business Plan and Budget to progress implementation of previously adopted Master Plans.

### **Regional Planning**

Following two years of research and regional participation, Council, along with the cities of Burnside, Norwood Payneham and St Peters, and Prospect and the Town of Walkerville, adopted a Regional Public Health and Wellbeing Plan on 21 July 2015. Work has now commenced on the implementation of this Plan.

### **Long Term Financial Plan**

Legislation requires Council to annually review its Long Term Financial Plan with consideration to the Annual Business Plan and Infrastructure and Asset Management Plans of the Council. Council adopted a revised 10 year Long Term Financial Plan on 5 April 2016, following a thorough review by Staff and input from the Audit and Governance Advisory Committee and Elected Members on the Plan, its assumptions and key financial targets.









### **Strategic Plan Performance**

Staff worked on Strategies and Actions to deliver Towards 2020 – City of Campbelltown Strategic Plan 2010-2020 during the financial year.

Departmental Business Plans were established and implemented; 227 Actions were planned for completion during the period:

#### **Total Actions**

Completed	In Progress	Not Started	Deferred*	Total
211	10	2	4	227
93%	4%	1%	2%	100%

<sup>\*</sup> Deferred means through Council or EMT direction

Detailed information regarding Council's expenditure of funds and progress in regard to larger projects undertaken during 2015/2016 is documented in Appendix 1 of Council's 2016/2017 Annual Business Plan & Budget, available from Council's website or Council's Office during business hours.

Further highlights about Council's performance are provided below.

### Towards 2020 – Strategic Plan 2010-2020

Council adopted its 10 year Strategic Plan for the City of Campbelltown on 17 May 2011. Staff commenced review of the Plan in November 2015; a revised Plan will be provided to Council for consideration and adoption in 2016/2017.

Council's Strategic Plan contains the following Goals:

**10WARDS 2020 10 2020 20** 

- » Quality Living
- » Leadership
- » City Planning
- » Environmental Responsibility
- » Local Economy.

#### **Quality Living**

- » Once again, Council was thrilled to participate in the Santos Tour Down Under. Thousands of people lined Maryvale Road for the Stage 3 finish to watch Australian Simon Gerrens cross the line first. Despite being a hot and humid day, Council also hosted another outstanding community event with locals enjoying a range of activities, entertainment and local food selection at 'Gear Up @ Campbelltown'.
- » OPAL, a Community based healthy lifestyle program supporting families to eat well and be active, continued in the Council area. Through a five year agreement with the State Government, programs in Campbelltown, Hectorville, Newton and Paradise continued to be delivered, including Stage 1 of the Melville Court Research Program, promotion of breastfeeding across the City (in both public and private facilities) and continuation of the OPAL Water campaign (17 Council public drinking fountains were repainted, 2 new drinking fountains were installed, and 7 Primary Schools and 7 Sports and Recreation Organisations endorsed or agreed to work towards a sports code of conduct to encourage water over other sports drinks consumption).

- » During July 2015, Council held its second Pizza Festival. Once again, ten local pizza businesses participated in the program with some venues completely booked out for their event.
- » The Neighbourhood BBQs program continued with seven BBQs held in local parks (in Tranmere, Paradise, Hectorville, Magill, Campbelltown and Newton) and approximately 550 residents participated in the program during the year.
- » Child Friendly Campbelltown received bronze recognition from the UNICEF Child Friendly Cities program in October 2015 cementing it as a partner with the Child Friendly SA program. During the year Staff focussed on two specific areas: Active Participation, and Play and Leisure.
- » Staff continuously improved Council's website, with several areas being overhauled to improve readability and outdated data across the site being monitored for removal. The number of sessions hosted by Council increased by almost 10,000 (4%) on the previous financial year and the number of users increased by 7,500 (5%).
- » Staff expanded its Digital TV promotions program to the Campbelltown Library and commenced investigations regarding providing this service at The ARC Campbelltown.
- » Staff completed the transfer of all corporate images to its Cumulus software storage system; the transfer of historical photos for the Digital History Project is continuing and is anticipated to be completed prior to Council's Sesquicentennial celebrations.

- » The 2016 Campbelltown Art Show and Sale, held in partnership with the Rotary Club of Campbelltown was another success. 178 Artists entered this year's competition and over 640 pieces (paintings, pottery, porcelain art, photography and Aboriginal and Torres Strait Islander Art) were displayed. New improvements were made for the 2016 show including longer opening hours across the 9 exhibition days, a new layout at the Campbelltown Function Centre (with more art being able to be displayed under the main roof), vastly improved lighting and more art demonstrations including week-day sessions. 10% of entries were sold.
- » Approximately 1,400 young people participated in youth programs and events during the year including but not limited to:
  - In conjunction with OPAL Campbelltown, the Healthy Mind, Healthy Body Program was rolled out through a range of projects
  - A new program, Suit Up! Was delivered to assist local young people with their career and networking skills

Sessions 246,095	<b>Users</b> 145,536	Page Views 614,967
Pages / Session 2.50	Avg Session Duration 00:02:11	Bounce Rate 48.99%
%New Sessions 54.90%		
	45.1% 54.	9%
■ New Visitor		

■ Returning Visitor

- Imagination Nation, an indoor/outdoor music event was held in conjunction with Red Mill Bakehouse on 15 May 2016
- Approximately 1,000 people attended Thorndon Park in February 2016 to watch Jurassic World and 5 'Books on Screen' movie nights were held in the Campbelltown Library
- Participation in the Youth FM program continued; most recently 13 young people were recognised for their participation in the program and honoured through a graduation ceremony in June 2016
- YAC Shac Pop Ups (to promote the Youth Advisory Committee and encourage young people to get involved and participate in youth events in the area) continued to be held at a range of events and locations during the year.
- » Council continued its Jan Street Newton placemaking project. Staff completed all preparatory works to implement the project and commenced investigations into the cost of undergrounding power lines on the street. Council acknowledges the support of the Department of Planning, Transport and Infrastructure for its \$202,500 Open Space and Places for People Grant towards the implementation of this project.
- » The CHSP (Commonwealth Home Support Program) continued to be provided through Council with local older people able to participate in a range of events as well as receiving services such as home modifications, home maintenance and social support. This program is only funded until 2018 at this stage.
- » Staff continued to work with Community groups and through Council's own program to provide volunteers in a variety of roles including but not limited to library, CHSP and Justice of the Peace services, graffiti removal, assistance at Campbelltown Arthouse, and driving community buses. In addition training sessions

- and information sessions were provided to volunteers in a range of roles throughout the year to assist them in their volunteering responsibilities and a celebratory Volunteers Dinner was held to acknowledge the support provided by volunteers at Council.
- » Community Development works continued with local residents to establish Community Orchards at Padulesi Park and Melinda Crescent (adjacent to Thorndon Park).
- » Support was continued for local Neighbourhood Watch groups, Marchant Community Centre users, Friends of the Library and Friends of the Environment, and the Chat Circle program for refugees and migrants.
- » Implementation works continued following adoption of the Social Plan. Project works included such things as the Melville Court Research Program, provision of forums (eg the changing demographics in the area) and networking with a range of locally based Community organisations to discuss social plan matters (eg community violence and homelessness in the area, attraction and retention of baby boomers in the work place, etc).
- » Staff supported members of the Campbelltown Sports and Recreation Network, providing support to local clubs, assisting with hiring arrangements and distributing a newsletter regularly to share relevant information.
- » Interest in the Local History program continued to grow with opportunities arising for residents, ratepayers and other interested participants to delve into the Council's historical records.

### Leadership

- » Staff conducted Leading Campbelltown 2015, a one day intensive training program for Elected Members in corporate and financial governance, leadership and other professional development matters.
- » Council took advantage of opportunities available in regard to mobile technology use, rolling out iPads to Elected Members and increasing iPad and mobile phone device usage for data collection by Staff in field locations.
- » A major upgrade of Council's record keeping software was undertaken to improve legislative compliance and efficiency.
- » A review of Council's by-laws was conducted in accordance with legislation requirements. Revised by-laws will come into effect on 1 January 2017.
- » Staff reviewed Council's complaints system and made improvements to its registration and management of complaints received.
- » Council commenced its Representation Review; this review must be undertaken and completed to legislation requirements and be finalised by 30 April 2017.
- » Council participated in a range of legislative and strategic State Government and Local Government Association consultations. As a stakeholder, Council influenced legislation, voted on national and local proposals, and participated in projects and programs that shape the manner in which the local and regional Community develops.
- » Council continued its usage of the Online Community Panel. Staff commenced a review of this service to confirm that Council is still receiving value for money from its existing arrangements.

- » Council continued to advocate for the early installation of National Broadband Network within the Council area as opportunities arose.
- » Council has entered into a shared service arrangement with the Town of Walkerville which has led to a number of efficiency gains and provided professional development to Staff.
- » Along with other constituent Councils associated with the Eastern Health Authority subsidiary, Council adopted the Regional Public Health and Wellbeing Plan.
- » Staff used existing Council resources to assist a range of local Community groups to promote events, services and projects. Assistance included use of banner and corflute holders across the City and promotion on Council's website events calendar and social media sites.
- » Section 41 Committees' Terms of Reference and independent membership was reviewed in November 2015 with some minor adjustments made to the Committee suite. Members were appointed to the newly established Active Ageing Advisory Committee in February 2016, whilst the Outlook Committee was disbanded on 3 May 2016 as the publication was discontinued.
- » Council Staff participated in a Risk Management Profile Exercise and the Business Continuity Plan was exercised during the year.
- » Council continued to achieve excellence in Work Health Safety management (achieving 100% for its audit score in 2015). Staff knowledge and experience continued to be provided to Walkerville Council through a shared resource arrangement each week.

- » Staff completed a review of its Community Land Management Plan and Register.
- » Staff finalised the review of Council's branding and a new Corporate Graphic Design Style Guide was adopted.
- » The Migrant Monument Website was redeveloped and relaunched within Council's own website, protecting the integrity of data and improving the design and experience for users.
- » Staff participated in a range of networking and non-profit organisations for the benefit of Council, including but not limited to:
  - > Eastside Business Enterprise Centre
  - > Eastern Community Passenger Network
  - Eastern Region Alliance professional network groups
  - Campbelltown Community Road Safety Group.
- » The Long Term Financial Plan and key financial targets were reviewed during the year.
- » Rates were monitored to minimise outstanding balances. The outstanding balance at 30 June 2016 was 1.66% (\$541,389), slightly higher than the 2015 result (1.36%).
- » Council resolved to discontinue the Outlook publication (local newsletter distributed 3 times per year) to enable cost savings and provide opportunity for Staff to consider usage of other existing and new tools to promote Council events, programs, projects and services. City Planning

### **City Planning**

- » Works commenced on the implementation of the Thorndon Park Master Plan including replacement of 900m of pathway and the BBQ near the rotunda, and the installation of 8 solar lights in the events area.
- » A new roundabout was installed at the Reid Avenue, Laver Street and Barons Street intersection in Hectorville and new parking arrangements were put in place at Hill Street in Campbelltown to improve safety at these locations.
- » Further Local Area Traffic Management Plan implementation works were conducted through the installation of traffic control devices at Alexander Avenue (Campbelltown), Mines Road/Botanic Grove intersection (Campbelltown), and Piccadilly Crescent/ Clairville Road intersection (Campbelltown).
- » Works commenced on the installation of an RFID (Radio Frequency Identification) system at the Campbelltown Library. These works will be completed in late 2016 and will enable a more streamlined approach to library borrowing and returns, improving experiences for customers.
- » Works were nearly completed for the Campbelltown Leisure Centre redevelopment. This project received grant funding from the Federal Government (\$7.5M) and State Government (\$3M) and enabled the Council to significantly redevelop the centre to provide a vastly expanded suite of sport and recreation services.
- » All planned bus stop works were completed, increasing the Disability Discrimination Act compliance rate for Council bus stops and shelters to 75%. 53 bus shelters still need to be funded and upgraded (either by Council or through grants) for Council to meet its legislative requirements by 2020. Council will be upgrading 20 bus shelters in

- 2016/2017 and the compliant rate will be increased to 83%. While DPTI provided funding in 2010/2011 through to 2013/2014 financial year to replace some ageing shelters, the funding is no longer available.
- » Council participated in the River Torrens Recovery Program in conjunction with 7 metropolitan Councils and 2 State Government agencies; water quality and biodiversity works were completed in partnership with the City of Tea Tree Gully undertaken in the upper section of River Torrens Linear Park.
- » Work continued with partner Councils on the preparation of the Urban Stormwater Management Plan. The Plan is nearing completion for consideration by Council in respect to Community engagement. The Urban Stormwater Management Plan Report is currently with the member Councils and internal discussions are occurring to formulate a plan to finalise.
- » Preliminary works commenced on the establishment of a water harvesting and retention scheme for the Council area to assist in protection of Council reserves.
- » Staff completed a research and mapping project that will assist with addressing open space provision gaps and determining areas for potential strategic land purchases.
- » Council continued works on an Activity Centres DPA (Development Plan Amendment). This DPA (now renamed as the Employment Growth DPA) has looked at the Council's existing centre (commercial, retail and industrial areas) policies from a strategic perspective and considered whether the Development Plan needs to be adjusted to enable different retail formats and industry needs to support the current and anticipated future residential population. At the completion of the period, work was almost completed in regard to providing this document to Council for endorsement for consultation.

- » In partnership with Burnside Council, preparatory implementation work continued on the Magill Village Master Plan.
- » New drainage works were installed at Matthews Road and Sheppard Street in Hectorville, and Chaliapin Street in Rostrevor to reduce excessive gutter flows.
- » Eleven new footpaths were constructed impacting 5 suburbs.
- » Council provided a new street light at 30/32 Denmead Avenue, Campbelltown. Council also carried forward the major lighting project of lighting the event area of Thorndon Park.
- » Disability Discrimination Act works as a result of an audit at Council commenced, including works at Newton Road to improve the footpath. Audit work has been completed and Staff have produced the engineering plan based on the DDA consultant's feedback.
- » Asset renewal projects were undertaken including:
- Upgrade of the playground at Flinders Parade Reserve
- > Resurfacing of 4 tennis courts at Herb Reid Reserve
- Upgrade of the footpath along River Torrens Linear Park (between Church Road and Junction Road to create a 3m wide concrete path
- Replacement of 1.5km of footpath along St Bernards Road (between Montacute Road and Moules Road)
- Renovation works were conducted at Campbelltown Memorial Hall with the kitchen being updated
- Replacement of fencing at Max Amber Sportsfield and Foxfield Oval
- Council resealed 27 streets and reconstructed 4 streets throughout the City.

### **Environmental Responsibility**

- » Following a campaign to reduce illegal dumping in the area, results for 2015/2016 saw a reduction in this regard by 17% for the year.
- » Council continued its successful partnerships with the Campbelltown Landcare Group, Graffiti removal volunteers, Friends of Thorndon Park, Friends of Lochiel Park, the Lochiel Community Garden Group, the Ripples Community Art Group and local schools to undertake projects and services and improve the local environment.
- » Clean Campbelltown continued to be implemented including the distribution of a revised waste and recycling booklet. In regard to hard waste, East Waste on behalf of Council conducted 3,403 collections and collected 614 tonnes of hard rubbish. The waiting time for collections was an average of 20 days (improvement on 2014/2015 where the wait was 23 days).
- » Staff conducted an energy assessment of Campbelltown Library to confirm and make recommendations about improving energy consumption at this major Council facility.
- » Staff partnered with local schools to undertake educational projects about biodiversity, environment and sustainability including the St Josephs Hectorville Fourth Creek Revegetation Project and a tour of Lochiel Park for 50 school children.
- » Council endorsed the Resilient East Regional Climate Change Adaptation Plan on 3 May 2016 and commenced implementation of actions.

#### **Local Economy**

- » Staff worked with local businesses to start rolling out the Smaller Shops improvements program, commencing with reserve improvements at Hectorville Road Reserve in conjunction with Red Mill Bakehouse.
- » Support was provided to local artists through the exhibition space in Campbelltown Library with regular events, including sales being held throughout the year. In addition, Staff worked with the local arts community to establish a local artists' register on Council's website.
- » Events were held to support local businesses including two Business Forums (at Paradise Motors in October 2015 and Mercato in May 2016) with good attendance at each event.
- » The Moonlight Markets were held on 4 occasions during the summer months with a Community turnout of approximately 10,000 people at each market.
- » The Flavours of Campbelltown Food Trail continued to enjoy success with participation in the program by local businesses. A review of this program commenced to refresh and renew its appeal and help to grow the local economy.
- » Council continued its relationship with sister cities in Commune Di Paduli (Italy) and Oyster Bay (USA).



### **Council's Projections and Plans**

- » Council's projections and plans for the next financial year are identified principally in the 2016/2017 Annual Business Plan and Budget, and Management Plans. Council's Strategic Management Planning Framework provides for monthly reports to be supplied to Council in respect to Staff progress with regard to implementing objectives.
- » A sample of strategic activities anticipated to be undertaken in 2016/2017 (from Council's Annual Business Plan) includes:
  - Redeveloping the Campbelltown Village precinct (Lower North East Road between Hill Street and Church Road) following the undergrounding of power lines in the area
  - Improving traffic control at Alexander Avenue, Campbelltown
  - Upgrading the school crossing lights and signal controllers at East Marden Primary School
  - Extending the drainage network in Freeman Avenue, Tranmere and increasing the stormwater that can be harvested from Fifth Creek at Max Amber Sportsfield
  - Continuing to enhance the amenities at Thorndon Park with the restoration of the Pump House, increasing the number of benches and picnic tables, replacing the rubber flooring in the playground area and replacing sections of the paths within the park
  - Installing 21 new footpaths across the City and improving the condition of 21 streets through the scheduled reseal programs.

#### **Annual Business Plan Performance**

Council's Annual Business Plan performance for 2015/2016 is documented in Appendix 1 (pages 73 – 85) of Council's 2016/2017 Annual Business Plan and Budget as required by legislation; copies of this document are available from Council's website or Council's Office during business hours.

### **Community Land Management Plans**

- » Council adopted its Community Land Management Plan at its meeting held on 7 December 2004. The Plan was subsequently reviewed in March 2006 to incorporate an additional Community land category, Biodiversity Reserves.
- » During the reporting period, no changes were made to Council's Community Land holdings.
- » Council endorsed on 6 October 2015 that public consultation is undertaken for the draft Community Land Management Plan so as to incorporate all changes made to Community land holdings since 2006. Public consultation was undertaken between 1 December 2015 and 15 January 2016.
- » Council adopted the Community Land Management Plan at its meeting held on 2 February 2016.



# FINANCIAL PERFORMANCE







### **FINANCIAL PERFORMANCE**

#### **Competitive Tendering**

The Procurement Policy was reviewed by Council during the year on 7 April 2016.

The Procurement Policy enables consideration of tender arrangements for purchases greater than \$20,000 however as the Policy requires assessment of the following criteria to ensure value for money for Council, a range of market approaches are available to Staff at each dollar range discussed in the Policy:

- » The nature of the procurement
- » The value of the procurement
- » The risk associated with the procurement
- » Whether the market for the procurement is known, and
- » The most efficient process to achieve the Council's objectives in a timely and cost efficient way.
- » Council's Procurement Policy is underpinned by the following principles:
- » Encourages purchases being made in an open, fair and transparent manner
- » Promotes accountability, efficient purchasing practices and their continuous improvement
- » Is consistent with Council's strategic and long-term financial directions
- » Ensures the integrity of all procurement processes conducted by the Council (ie in accordance with its legislative and common law responsibilities)
- » Facilitates achieving value for money through the most appropriate provider
- » Ensures open and effective competition
- » Encourages local and Australian businesses and / or generates local employment

- » Complies with Council's environmental obligations under the National Greenhouse and Energy Reporting Act 2007
- » Encourages the maintenance of assets at acceptable standards in the most cost effective manner
- » Appropriately manages risk
- » Is consistent with Council's Infrastructure Asset Management Plans where relevant, and
- » Demonstrates sensitivity to the current and future needs of a diverse Community.

#### **Use of Local Goods and Services**

Council's Procurement Policy contains a section on Local and Australian Made (goods and suppliers). The Policy states:

'To the extent permitted by law, when all other considerations are equal, Council will favour the engagement of local suppliers, and the use of Australian made goods and suppliers whose activities contribute to the economic development of the region and/or provide local employment opportunities.'

### Fraud & Corruption Prevention

Council adopted a Fraud and Corruption Prevention Policy on 20 March 2012 which was most recently revised on 17 November 2015.

Members of the public who wish to disclose alleged fraud or corruption are encouraged to report it to the State Government's Office for Public Integrity (www.icac.sa.gov.au) or to Council's Responsible Officers under the Policy (the Chief Executive Officer and Manager People and Culture).

Council provided training for its Elected Members in respect to the Independent Commissioner Against Corruption Act 2012, and Fraud and Corruption Prevention in November 2014.



### FINANCIAL PERFORMANCE

# National Competition Policy – Clause 7 Statement Reporting

The National Competition Policy was last revised in July 2002 and applies to all Local Government authorities in South Australia, including the City of Campbelltown.

The main aims of the Policy are to:

- » Develop an open and integrated Australian market for goods and services by removing unnecessary barriers to trade and competition
- » Ensure no buyer or seller in a market is able to engage in anti-competitive conduct against the public interest
- » As far as possible, apply the same rules of market conduct to all market participants, regardless of the form of business ownership – that is government business activities should not enjoy any net advantages solely as a result of their public ownership, and
- » Ensure that regulation of business activities which restrict competition is subject to an assessment of the likely costs and benefits.

National Competition Policy does not mean competition at any cost, however competitive neutrality is one of the key principles of the Policy. The principle is based on the concept of a level playing field for people competing for business and relates to situations where there is, or the potential for, competition between the private and public sectors.

Councils are required to identify any significant

business activities that it undertakes in either Category One (annual revenue in excess of \$2m or employing assets in excess of \$20m) or Category Two (all other significant business activities).

Council did not commence or cease any significant business activity during the reporting period however it continued to be a member of the Eastern Health Authority and East Waste, businesses with activity of interest with respect to the National Competition Policy.

Both the Eastern Health Authority and East Waste may be categorised as conducting significant business activity for Category One under the principles of the National Competition Policy.

There are no business activities falling under Category Two to which the principles of Competitive Neutrality are to be applied.

Council's By-Laws were most recently reviewed in June 2016. Consideration was given to the principles of the National Competition Policy during development and adoption of the By-Laws and found that whilst the Local Government Land and Moveable Signs By-Laws restrict competition to a significant degree, the public benefits of the By-Laws outweigh the cost of these restrictions. The Roads By-Law provided a limited restriction that is able to be managed separately under Section 222 of the Local Government Act 1999 and similarly the public benefits of the Roads By-Law outweigh the cost of the restriction. The Dogs By-Law does not restrict competition.

The City of Campbelltown has not received any complaints in relation to its application of competitive neutrality or the principles of the National Competition Policy during 2015/2016.

#### **Auditor Information**

The Auditors were paid \$25,215 (excluding GST) for the annual audit of Council's Financial Statements for the year ended 30 June 2016.

### Council's Audited Financial Statements for the year ended 30 June 2016

The principal Financial Statements for the year ending 30 June 2016 are provided over page. Detailed Audited Financial Statements are available at Appendix 1.



# STATEMENT OF COMPREHENSIVE INCOME

for the year ended 30 June 2016

\$'s	2016	2015
Income		
Rates Revenues	33,205,710	31,585,945
Statutory Charges	1,049,788	976,511
User Charges	1,138,508	1,068,795
Grants, Subsidies and Contributions	5,633,218	4,542,030
Investment Income	379,018	471,787
Reimbursements	546,372	694,891
Other Income	615,463	762,571
Net Gain – Equity Accounted Council Businesses	5,320	69,117
Total Income	42,573,397	40,171,647
Expenses		
Employee Costs	12,279,595	12,017,483
Materials, Contracts & Other Expenses	14,754,152	15,285,466
Depreciation, Amortisation & Impairment	10,571,398	8,539,365
Finance Costs	6,592	6,977
Net Loss – Equity Accounted Council Businesses	14,128	10,283
Total Expenses	37,625,865	35,859,574
Operating Surplus / (Deficit)	4,947,532	4,312,073
Asset Disposal & Fair Value Adjustments	(2,223,741)	(1,644,621)
Amounts Received Specifically for New or Upgraded Assets	6,268,756	819,642
Net Surplus / (Deficit)	8,992,547	3,487,094
Other Comprehensive Income		
Amounts which will not be reclassified subsequently to operating result		
Changes in Revaluation Surplus – I,PP&E	63,223,187	21,759,388
Share of Other Comprehensive Income – Equity Accounted Council Businesses	(6,315)	(1,287)
Total Other Comprehensive Income	63,229,502	21,758,101
Total Comprehensive Income	72,222,049	25,245,195



# STATEMENT OF FINANCIAL POSITION



as at 30 June 2016

\$'s	2016	2015
ASSETS		
Current Assets		
Cash and Cash Equivalents	4,475,712	15,627,615
Trade & Other Receivables	3,458,973	4,622,930
Inventories	19	160
Total Current Assets	7,934,704	20,250,705
Non-Current Assets		
Financial Assets	284,698	313,130
Equity Accounted Investments in Council Businesses	106,780	224,786
Infrastructure, Property, Plant & Equipment	575,728,135	518,601,995
Other Non-Current Assets	25,032,219	2,704,833
Total Non-Current Assets	601,151,832	521,844,744
TOTAL ASSETS	609,086,536	542,095,449
LIABILITIES		
Current Liabilities		
Trade & Other Payables	5,258,871	10,162,906
Provisions	8,189	329,456
Borrowings	2,401,699	2,300,608
Total Current Liabilities	7,668,759	12,792,970
Non-Current Liabilities		
Borrowings	116,190	124,379
Provisions	1,183,111	1,303,971
Total Non-Current Liabilities	1,299,301	1,428,350
TOTAL LIABILITIES	8,968,060	14,221,320
Net Assets	600,118,476	527,874,129
EQUITY		
Accumulated Surplus	127,352,770	110,589,401
Asset Revaluation Reserves	442,212,443	380,712,965
Other Reserves	30,553,263	36,571,763
Total Council Equity	600,118,476	527,874,129

# STATEMENT OF CHANGES IN EQUITY

\$'s	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2016				
Balance at the end of previous reporting period Net Surplus / (Deficit) for Year	110,589,401 8,992,547	380,712,965	36,571,763	527,874,129 8,992,547
Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	-	63,223,187	-	63,223,187
- Transfer to Accumulated Surplus on Sale of I,PP&E - Share of Other Comprehensive Income – Equity	1,723,709	(1,723,709)	-	-
Accounted Council Businesses - Other Equity Adjustments - Equity Accounted	6,315	-	-	6,315
Council Businesses	22,298	-	-	22,298
Other Comprehensive Income	1,752,322	61,499,478	-	63,251,800
Total Comprehensive Income	10,744,869	61,499,478	-	72,244,347
Transfers between Reserves	6,018,500	_	(6,018,500)	_
Balance at the end of period	127,352,770	442,212,443	30,553,263	600,118,476
2015				
Balance at the end of previous reporting period	116,443,343	360,577,685	25,607,906	502,628,934
Net Surplus / (Deficit) for Year	3,487,094	-	-	3,487,094
Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	-	21,759,388	-	21,759,388
- Transfer to Accumulated Surplus on Sale of I,PP&E	1,624,108	(1,624,108)	-	-
- Share of Other Comprehensive Income – Equity				
Accounted Council Businesses	(1,287)			(1,287)
Other Comprehensive Income	1,622,821	20,135,280	_	21,758,101
Total Comprehensive Income	5,109,915	20,135,280	-	25,245,195
Transfers between Reserves	(10,963,857)	-	10,963,857	-
Balance at the end of period	110,589,401	380,712,965	36,571,763	527,874,129



# STATEMENT OF CASH FLOWS

for the year ended 30 June 2016	2016	2015
Cash Flows from Operating Activities		
Receipts		
Rates Receipts	33,098,156	31,582,874
Statuary Charges	1,149,788	979,39
User Charges	1,251,131	1,165,87
Grants, Subsidies and Contributions		
(operating purpose)	5,633,218	4,545,04
Investment Receipts	379,018	471,78
Reimbursements	605,446	729,37
Other Receipts	1,516,087	2,892,97
Payments		
Payments to Employees	(12,242,753)	(11,792,653
Payments for Materials, Contracts		
& Other Expenses	(19,705,329)	(16,509,953
Finance Payments	(6,643)	(7,025
Net Cash provided by (or used in)		
Operating Activities	11,678,119	14,057,70
Cash Flows from Investing Activities		
Receipts		
Amounts Received Specifically for		
New/Upgraded Assets	6,268,756	819,64
Sale of Replaced Assets	453,398	136,94
Sale of Surplus Assets	112,522	
Repayments of Loans by Community Groups	9,769	4,95
Distributions Received from Equity		
Accounted Council Businesses	137,811	
Payments		
Expenditure on Renewal/Replacement		
of Assets	(13,957,660)	(6,624,112
Expenditure on New/Upgraded Assets	(15,633,738)	(3,947,029
Net Cash provided by (or used in)		
Investing Activities	(22,609,142)	(9,609,597

387,200	311,848
(7,787)	(7,404)
(278,624)	(244,853)
100,789	59,591
(10,830,234)	4,507,695
15,305,946	10,798,251
4,475,712	15,305,946
	(7,787) (278,624) 100,789 (10,830,234) 15,305,946



