

Major Grant Application Form

OVER \$700 UP TO \$2000

Thank you for applying for a Council Grant.

**Applications need to be received at least two weeks prior to the activity.
(LATE APPLICATIONS WILL NOT BE ACCEPTED)**

1. Please refer to the Community Grants Guidelines before completing this form.
2. If you have any questions regarding this application, please contact the Community Services & Social Development Team on 8366 9222
3. Please note when completing the application form if there is insufficient space you may attach a separate page with the question number to provide the necessary details.

Submit a copy of your application, by either:

Post:

Community Grants
City of Campbelltown
PO Box 1
Campbelltown SA 5074

In person:

Campbelltown City Council
172 Montacute Road
ROSTREVOR SA 5073

Electronically:

mail@campbelltown.sa.gov.au

APPLICATION FORM – Major Grant

Section 1: About the Organisation

Name of Organisation

Contact person

Postal Address

Phone

Mobile

Email

Is your organisation incorporated?

☐ Yes☐ No (you must have an auspicing organisation below see Grant Guidelines)

If you are not incorporated and are being auspiced, please provide details below.

Name of Auspicing Organisation

Contact person

Postal Address

Phone

Mobile

Email

ABN

(Please provide a copy of the auspicing organisation's Certificate of Incorporation)

Is your organisation a non profit organisation?

☐ Yes☐ No

Is your organisation registered for tax purposes?

☐ Yes☐ No

ABN:

APPLICATION FORM – Major Grant

Describe the main purpose of your organisation?

.....

.....

.....

.....

Numbers of members in your organisation:

Approximate number / percentage of participants who reside in the City of Campbelltown:

How is your organisation funded? (tick all that apply)

<input type="radio"/> Government grant	<input type="radio"/> Membership fees
<input type="radio"/> Fundraising	<input type="radio"/> Privately funded
<input type="radio"/> Other	

Previous sponsorship or grants received from the Campbelltown City Council in the last 12 months?

Amount granted: \$...... Date received

Do you receive any other support from Campbelltown City Council? Tick all those that apply

☐ In kind use of halls for meetings

☐ In kind use of storage space

☐ Other financial support

If yes, please provide details

APPLICATION FORM – Major Grant

Section 2: About the Application

What support are you seeking?

☐

FINANCIAL Monetary assistance (up to \$2000, min. \$700)

☐

Equipment (complete (a) below)

Or

☐

Project or program (complete (b) below)

a) EQUIPMENT

What will you use the grant for?

.....

.....

Amount requested: \$.....Total amount of the equipment: \$.....

How will your organisation/group benefit from the grant?

b) PROJECT OR PROGRAM

Project or program title:

Describe your project or program:

.....

.....

Dates: (If applicable)

Amount requested: \$.....

Total amount of the project/program: \$.....

Anticipated number of participants:

Number of participants who reside in Campbelltown:

Is this a new or annual activity?

☐

New

☐

Annual

Will you be charging a fee?

☐

Yes

☐

No

If yes, how much? \$.....

APPLICATION FORM – Major Grant

Have there been any other efforts made to secure additional funding/sponsorship?

☐ Yes

☐ No

If yes, from who?

.....

Does your project involve collaboration with Council or any other groups?

☐ Yes

☐ No

If yes, who?

.....

How will people in Campbelltown, or the area itself benefit from your organisation receiving this grant?

.....

.....

Section 3: Funds

COSTS	DETAIL OF ITEM (what you are spending the funding on)	AMOUNT
		\$
		\$
		\$
		\$
		\$
TOTAL COSTS		\$

APPLICATION FORM – Major Grant

INCOME	Detail of Item (fees charged, other grants, membership etc)	
		\$
		\$
		\$
		\$
TOTAL INCOME		\$

Section 4: Signature

Campbelltown City Council reserves the right to publish details of the awarded grant and details to whom the grant was awarded to.

By ticking YES, I declare that the information stated within this application is, to the best of my knowledge, true and correct. I realise that, should this application be successful but I am unable to complete the project, then I am obliged to advise Campbelltown City Council to cancel the grant.

I understand and agree to abide by the conditions as stated on this form and in the guidelines.

☐ Yes

Check list

Complete the checklist below before forwarding in your application

Have you:

- ☐ Made sure your organisation is eligible to apply for a Grant - see Eligibility Criteria in Guidelines.
- ☐ Included a copy of your organisation's Certificate of Incorporation (or the auspicing organisation).
- ☐ Included your organisation's most recent profit & loss statement and balance sheet (or the auspicing organisation).
- ☐ Completed all 4 sections of the application form.