

## Agenda

### Council Meeting

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999 that the next Meeting of Campbelltown City Council will be held in the Council Chamber, 172 Montacute Road, Rostrevor on

***Tuesday 3 May 2022 at 7.00 pm***

for the purpose of considering the items included on the Agenda.



Paul Di Iulio  
Chief Executive Officer

# Campbelltown City Council Strategic Plan 2020-2024

## Vision

***A safe, sustainable, vibrant Community***

## Mission

***The Community is the centre of everything we do***



## Values

***Integrity • Respect • Teamwork • Leadership • Customer Focus***

## Goals

Goal 1 Supporting our Community	Goal 2 Greening our City	Goal 3 Enhancing our Assets	Goal 4 Planning for our Future	Goal 5 Leading our People
1.1 Our Community is our strength	2.1 Building our climate resilience	3.1 Inspecting and maintaining our assets to meet the current and future needs of our Community	4.1 Maintaining sustainable plans and services that support Community needs	5.1 Our people are innovative, accountable and forward thinking
1.2 Programs and Services that reflect Community needs	2.2 Living with our unique environment	3.2 Developing our stormwater infrastructure to minimise risk	4.2 Embracing technology and systems to foster innovation and support changing Community needs	5.1 Strong partnerships
1.3 Creativity, connection and local identity	2.3 Managing our resources sustainably	3.3 Implementing our adopted plans to enhance our Community assets	4.3 Providing services to maintain and enhance the look and feel of our City	5.3 Supporting systems and processes for sound decision making and excellence in service delivery
1.4 A safe and liveable Community		3.4 Providing inclusive and sustainable facilities that meet the current and future needs of our Community	4.4 Planning sustainable Infrastructure to meet the changing needs of our Community	
1.5 A socially inclusive Community				
1.6 Thriving Community groups, clubs and organisations				
1.7 Developing Campbelltown as a destination for business & tourism				

## Kaurna Acknowledgement

Campbelltown City Council acknowledges that we meet on the traditional Country of the Kaurna people and respect their physical and spiritual connection to Country.

We as Council will act in a way that pays respect to Kaurna Heritage. We also acknowledge elders past, present, and future and the continuing importance of their living culture.

**Chair:** Mayor Jill Whittaker

**Members:** Councillor Dominic Barbaro  
Councillor Luci Blackborough  
Councillor Therese Britton-La Salle  
Councillor Elena Casciano  
Councillor John Flynn  
Councillor Dr Sue Irvine  
Councillor John Kennedy  
Councillor Anna Leombruno  
Councillor Johanna McLuskey  
Councillor Matthew Noble

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**Council Agendas are placed on the website and can be viewed and downloaded from <https://www.campbelltown.sa.gov.au/page.aspx?u=3438>. Three copies of the Agenda are printed for the Public Gallery as part of Council's commitment to being environmentally friendly.**



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<b>1. Opening of Meeting, Kaurua Acknowledgement and Council Pledge</b>
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**Council Pledge**

May we in this meeting speak honestly, listen attentively, think clearly and decide wisely for the good governance of the City of Campbelltown and the wellbeing of those we serve.

<b>2. Apologies</b>
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<b>3. Minutes</b>
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**Recommendation**

**That the minutes of the meeting of the Council held on Tuesday 19 April 2022, as printed and circulated be taken as read and confirmed.**

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## Minutes

### Council Meeting

Minutes of the meeting of the **Council** held in the Council Chamber, 172 Montacute Road, Rostrevor

*Tuesday 19 April 2022*



**Elected Members Present:** Mayor Jill Whittaker  
Councillor Domenic Barbaro By audio-visual link  
Councillor Luci Blackborough Left 10.35 pm  
Councillor John Flynn  
Councillor Dr Sue Irvine  
Councillor John Kennedy  
Councillor Anna Leombruno  
Councillor Johanna McLuskey  
Councillor Matthew Noble

**Council Staff Present:** Chief Executive Officer  
Acting General Manager Corporate & Community Services  
General Manager Infrastructure Services  
Manager Governance & Community Interaction  
Tree Management Officer  
Executive Services Officer  
Acting Special Projects and  
Properties Officer By audio-visual link  
Climate Solutions Officer By audio-visual link  
Senior Transport Officer By audio-visual link

Meeting Commenced: 7.00 pm

Meeting Adjourned: 9.30 pm

Meeting Reconvened: 9.45 pm

Meeting Concluded: 10.42 pm

## **1. Opening of the Meeting, Kurna Acknowledgement and Council Pledge**

The time being 7.00 pm Mayor Whittaker opened the meeting.

## **2. Apologies**

Cr Leombruno moved and Cr Kennedy seconded that apologies be received for the absence of Cr Casciano and Cr Britton-La Salle.

**Carried**

## **3. Minutes**

Cr Kennedy moved and Cr Leombruno seconded that the minutes of the meeting of the Council held on Tuesday 5 April 2022 as printed and circulated be taken as read and confirmed.

**Carried**

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**4. Public Question Time**

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A resident of Newton asked why did Council proceed with the proposed Cats By-law when 83% of residents didn't want a Cats By-law?

The Manager Governance & Community Interaction advised that Council decided to proceed with the Cats By-law due to many reasons which are publicly stated on Council's website.

A resident of Newton asked was there something in the media on the weekend regarding dogs and cats?

The Mayor advised Council was unaware of any media articles over the weekend regarding dogs and cats.

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**5. Business Adjourned**

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Nil.

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**6. Questions With Notice**

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Nil.

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**7. Deputations / Presentations**

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**7.1 Local Government Association Workers Compensation Scheme – Best Practice Metropolitan Merit Award Winner**

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Mayor Whittaker presented Council's General Manager Infrastructure Services with the Award Council received from the Local Government Association Workers Compensation Scheme for Best Practice Metropolitan Merit Award Winner for iSUMPP (Industrial Stormwater Utility Mapping Photographic Pole).

Cr Leombruno moved and Cr Blackborough seconded that Staff be congratulated on winning the Local Government Association Workers Compensation Scheme for Best Practice Metropolitan Merit Award for iSUMPP (Industrial Stormwater Utility Mapping Photographic Pole).

**Carried**

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**8. Petition**

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Nil.

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**9. Motions on Notice**

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- 9.1 Cr Barbaro moved and Cr Noble seconded that the Climate Solutions Advisory Committee consider exploring partnering with SA Power Networks (electricity infrastructure owner), electricity retailers and battery providers in trialling batteries in our City, with the trial including participation by residents, businesses and schools.

With the consent of the Mover, Seconder and the Council the **Motion** was altered to reflect the following:

that the Climate Solutions Advisory Committee consider exploring partnering (at the appropriate time) with SA Power Networks (electricity infrastructure owner), electricity retailers and battery providers in trialling batteries in our City, with the trial including participation by residents, businesses and schools.

The time being 7.23 pm Cr Barbaro left the meeting.

The time being 7.24 pm Cr Barbaro re-entered the meeting.

**Carried Unanimously**

- 9.2 Cr Barbaro moved and Cr McLuskey seconded that Staff prepare a report exploring a similar Dirt Bicycle Track arrangement to that proposed at Daly Oval in Athelstone close to Wadmore Park/Pulyonna Wirra (eg Foxfield Oval, Fox Avenue, Max Amber Sportsfield).

**Carried Unanimously**

- 9.3 Cr Noble moved and Cr Barbaro seconded that Staff prepare a report outlining a plan to improve the street tree presence and create some uniformity in the species for Melville Road in Paradise.

**Carried Unanimously**

- 9.4 Cr Kennedy moved and Cr Blackborough seconded that Campbelltown Council supports the return of Financial Assistance Grants from the Commonwealth Government to Local Government to the previous level of 1% of total tax collected by the Federal Government and seeks a commitment from all parties in the upcoming Federal Election.

**Carried Unanimously**

Cr Blackborough moved and Cr Leombruno seconded that Items 10.1 to 10.2 be moved in block.

## **10. Recommendations from Committees**

### **10.1 Youth Advisory Committee – Minutes, Monday 4 April 2022**

Cr Blackborough moved and Cr Leombruno seconded that the minutes of the Youth Advisory Committee made at its meeting held on Monday 4 April 2022 be received.

**Carried**

### **10.2 Active Ageing Advisory Committee – Minutes, Thursday 7 April 2022**

Cr Blackborough moved and Cr Leombruno seconded that the minutes of the Active Ageing Advisory Committee made at its meeting held on Thursday 7 April 2022 be received.

**Carried**

## **11. Reports from Officers**

### **11.1 Thorndon Park Land Tenure**

Cr Leombruno moved and Cr Flynn seconded that Council request that the State Government dedicate Thorndon Park to the care, control and management of Campbelltown City Council as custodian under the Crown Land Management Act, with the State Government retaining responsibility for any structural elements associated with the buildings and the lake (including underground infrastructure associated with the lake).

**Carried Unanimously**

### **11.2 Second Footpath and Road Performance - Avenue Road, Paradise**

Cr Dr Irvine moved and Cr Flynn seconded that Council, following considering the results of traffic surveys undertaken before and after the installation of new traffic lights at the Silkes Road / Gorge Road intersection:

- reaffirm its decision to install a new footpath on the western side of Avenue Road as detailed within the 2021/2022 Annual Business Plan and Budget, and
- take no further action regarding any modifications to the Avenue Road traffic calming devices at this time, as Avenue Road is performing as expected within Council's Road Hierarchy criteria.

The time being 8.28 pm Cr Leombruno declared a perceived conflict of interest in the following matter due to having family who live on Avenue Road and left the Chamber.

**Carried**



The time being 8.33 pm Cr Leombruno re-entered the meeting.

### **11.3 Pamela Avenue Reserve Upgrade Consultation Outcomes**

Cr Dr Irvine moved and Cr Noble seconded that Council:

- receive the Pamela Avenue Upgrade Community Engagement Outcomes report
- adopt the revised Concept Plan removing the BBQ and chess facilities from the detailed design and ensuring provisions are made within the design for the addition of shade structures at a future stage
- reconfirm the total budget allocation of \$430,000 comprising of \$175,00 as Capital-Renewal and Replacement and \$255,000 which is to be considered as Capital-New at the time of formulating the draft 2022/2023 Annual Business Plan and Budget.

**Carried Unanimously**

### **11.4 Proposed Rate Increase for 2022/2023**

Cr Leombruno moved and Cr McLuskey seconded that Council endorse in the draft 2022/2023 Annual Business Plan and Budget for the purposes of Community consultation:

1. a General Rate increase of 3.50% plus growth
2. a rate cap three times the General Rate increase (ie 10.5%), which will be applied in accordance with the criteria contained in Council's Rating Policy.

**Carried**

### **11.5 Draft 2022/2023 Budget – Capital – Strategic Land Purchases**

Cr Leombruno moved and Cr McLuskey seconded that the Strategic Land Purchases allocation of \$266,000 be included in the draft 2022/2023 Annual Business Plan and Budget.

**Carried Unanimously**

### **11.6 Draft 2022/2023 Budget – Capital-New – Master Plan Allocation**

Cr Kennedy moved and Cr Flynn seconded that the allocation of \$528,000 for Capital-New Master Plan works be included in the draft 2022/2023 Annual Business Plan and Budget in the following manner:

- Thorndon Park Super Playground - \$375,000
- Future Capital-New Master Plan Works - \$153,000.

**Carried**

**11.7 Draft 2022/2023 Budget – Capital-New**

Cr McLuskey moved and Cr Blackborough seconded that the following Capital-New items be included in the draft 2022/2023 Annual Business Plan and Budget at a net cost to Council of:

- Purchase of Rubbish Bins - \$55,000
- Nightingale Reserve Improvements - \$4,500
- Replacement of Elected Member iPads - \$14,400
- Athelstone Recreation Reserve - Pitch Improvement - \$750,000
- Paradise Primary School Oval Fencing - \$30,000
- Foxfield Oval Backstop Fencing - \$32,000
- Aboriginal War Memorial - \$30,000
- Greening Gorge Road - \$90,000
- Creek Remediation - Fifth Creek - \$170,000.

A Division was requested by Cr Noble.

This set aside the Mayor's declaration that the **Motion** was **Carried** and the Mayor then took the Division being:

For: Cr Dr Irvine, Cr Barbaro, Cr McLuskey, Cr Leombruno and Cr Blackborough

Against: Cr Noble, Cr Flynn and Cr Kennedy

As a result of the Division the Mayor declared the **Motion** was **Carried**

The time being 9.04 pm the Mayor, with the consent of the Council, invoked Regulation 20, a short-term suspension of proceedings.

The time being 9.25 pm the Mayor declared the end of the short-term suspension of proceedings.

Cr Barbaro moved and Cr McLuskey seconded that the Footpath Construction Program comprising the following footpaths be included in the draft 2022/2023 Annual Business Plan and Budget at a net cost to Council of \$363,200:

Road	Suburb	From	To	Cost
Addison Avenue	Athelstone	Maryvale Road	Avenue of Honour	\$29,200
Moorlands Road	Hectorville	Montacute Road	Ross Road	\$69,400
Barons Street	Magill	Reid Avenue	Arthur Street	\$94,400
Church Street	Magill	St Bernards Road	House No. 17	\$30,600
Stoneybrook Drive	Paradise	Weewanda Road	Cul-de-sac	\$28,000

Road	Suburb	From	To	Cost
Stoneybrook Drive	Paradise	Weewanda Road	Ridgefield Avenue	\$37,800
Greer Place	Magill	Cul-de sac	Third Creek Bridge	\$3,000
Ann Street	Campbelltown	Ambrose Avenue	Walkway	\$11,100
Greer Place	Magill Bus stop Accessibility			\$12,300
Rita Avenue	Rostrevor	Thomson Place	Bruce Avenue	\$47,400

**Carried**

The time being 9.30 pm the meeting stood adjourned for the purpose of the evening break until 9.45 pm.

The time being 9.45 pm the meeting reconvened.

#### **11.8 Draft 2022/2023 Budget – Capital-Renewal and Replacement**

Cr McLuskey moved and Cr Kennedy seconded that the:

1. following Capital-Renewal and Replacement items be included in the draft 2022/2023 Annual Business Plan and Budget for information at a net cost to Council of:

- Road Transport Asset Renewal Program - \$3,823,200
- Library Materials - Grant and Purchases - \$0
- Library Materials - Unsubsidised Stock Purchases - \$40,000
- Replacement of Plant & Machinery - \$665,150
- Daly Oval Floodlighting Replacement - \$80,000
- Golf Course Playing Surface Replacement - \$20,200
- Nightingale Reserve Improvements - \$74,000
- Replacement of Gym Cardio - ARC Campbelltown - \$26,600
- Replacement of Plant and Equipment - ARC Campbelltown - \$17,200
- Replace Creche Tables and Chairs - ARC Campbelltown - \$2,550
- Replacement of Elected Member iPads - \$12,000
- Replacement of Computer Equipment - \$183,000
- Pamela Avenue Reserve Improvements - \$175,000
- Liascos Avenue Reserve Improvements - \$16,500
- Foxfield Reserve Multi Court - \$90,000
- Dennis Morrissey Park Improvements - \$10,000
- Footpath Renewal Program - \$238,700
- Upgrade Traffic Signals - Paradise Primary School - \$5,000
- Bicycle Plan Implementation - Stage 2 - \$75,000
- Replace Function Room Audio Visual - ARC Campbelltown - \$28,050

- Replacement of Filter Media - Pool Plant Filters - ARC Campbelltown - \$199,450
  - Athelstone Community Hall - Stormwater & Sewer System Replacement - \$35,000
  - Old Newton Uniting Church Hall Building Renewal - \$40,000
  - Creek Remediation - Fifth Creek - \$30,000
  - Playford Road Reserve Redevelopment - \$706,650
  - Replacement of Tables, Trolleys and Chairs – Campbelltown Function Centre - \$51,500
2. following Capital-Renewal and Replacement item only be included in the draft 2022/2023 Annual Business Plan and Budget if external funding is received, at a net cost to Council of:
- Rostrevor Tennis Club Court Resurfacing - \$55,000
3. funds not required for the draft 2022/2023 budget for Capital-Renewal and Replacement expenditure be allocated to the Renewal and Replacement Reserve.

**Carried**

#### **11.9 Draft 2022/2023 Budget – New Initiatives**

Cr McLuskey moved and Cr Kennedy seconded that the following New Initiative projects be included in the draft 2022/2023 Annual Business Plan and Budget, at a net cost to Council:

- River Torrens Linear Park Smart Lighting - \$0
- Liascos Avenue Reserve Improvements – Garden Bed - \$40,000
- Greening Gorge Road - \$30,000
- Additional Field Staff (1.0 FTE) - \$78,800
- Youth Employment Programs – Cadetship/Traineeship - \$60,000
- Newton Community Garden Seed Funding - \$15,000
- Transport Plan Design - Stradbroke Road - \$15,000
- Thorndon Park Super Playground Grand Opening - \$10,000
- Book - 10 Women Project - \$2,200.

With the consent of the Mover, Seconder and the Council the **Motion** was altered to reflect the following:

that the following New Initiative projects be included in the draft 2022/2023 Annual Business Plan and Budget, at a net cost to Council:

- River Torrens Linear Park Smart Lighting - \$0
- Liascos Avenue Reserve Improvements – Garden Bed - \$40,000
- Greening Gorge Road - \$30,000
- Additional Field Staff (1.0 FTE) - \$78,800
- Youth Employment Programs – Cadetship/Traineeship - \$60,000

- Newton Community Garden Seed Funding - \$15,000
- Transport Plan Design - Stradbroke Road - \$15,000
- Thorndon Park Super Playground Grand Opening - \$10,000
- Book - 10 Women Project - \$2,200

and if rate growth is sufficient that the replacement of the Palm Trees in Curtis Road, Hectorville at a cost of \$15,000 be included.

**Carried**

#### **11.10 Tuku Wirra – Proposed New Name for King George and Church Reserves Consultation Outcomes**

Cr Flynn moved and Cr Barbaro seconded that Council:

- adopt the Kaurna name 'Tuku Wirra' for the combined Church Street Reserve and King George Reserve
- co-name it King George Reserve
- undertake relevant public notifications

and the hall situated in the said Reserve retain its name as King George Hall.

**Carried**

#### **11.11 GAROC Draft Annual Business Plan**

Cr Noble moved and Cr Dr Irvine seconded that Council advise GAROC that it supports its draft 2022/2023 Annual Business Plan priorities with the following inclusion recommended:

That GAROC advocate for:

- The National Construction Code to include consideration of climate ready principles
- Ongoing input regarding sustainable outcomes for the next steps of the Planning & Design Code.

**Carried**

#### **11.12 Street Tree Removal Request – 14 Parkwood Avenue, Paradise**

Cr Barbaro moved and Cr Blackborough seconded that Council support the removal of the Willow Myrtle at 14 Parkwood Avenue, Paradise due to its poor structural integrity and seek \$2,140 compensation for the loss of amenity value and the cost to replace the subject tree with two suitable street trees after the completion of the driveways associated with this development.

With the consent of the Mover, Seconder and the Council the **Motion** was altered to reflect the following:

that Council support the removal of the Willow Myrtle at 14 Parkwood Avenue, Paradise due to its poor structural integrity and seek \$2,570 compensation for the loss of amenity value and the cost to replace the subject tree with three suitable street trees after the completion of the driveways associated with this development.

With the leave of the Council the meeting was extended to 11.00 pm.

**Carried**

The time being 10.35 pm Cr Blackborough left the meeting and did not return.

### **11.13 Consent Items**

Cr Leombruno moved and Cr Flynn seconded that the following Consent Items be received and the recommendations contained therein be adopted.

#### **11.13A Minutes of the Meeting of the Board of Management of the Eastern Health Authority held on 30 March 2022**

That the Minutes of the Meeting of the Board of Management of the Eastern Health Authority held on 30 March 2022 be received.

#### **11.13B Power Line Environment Committee – Call for Nominations**

That the correspondence from the Local Government Association dated 29 March 2022 be received.

#### **11.13C Eastern Health Authority – Draft 2022/2023 Annual Business Plan and Budget**

That Council:

1. advise the Eastern Health Authority that it endorses its draft 2022/2023 Annual Business Plan and Budget
2. recognise its annual contribution of \$453,200 and a \$12,150 loss for its equity share in the Eastern Health Authority in the draft 2022/2023 Annual Business Plan and Budget.

#### **11.13D Max Amber Sportsfield Redevelopment – Project Update**

That the Max Amber Sportsfield Redevelopment – Project Update report be received.

**11.13E Rotary Club of Campbelltown's Request to use the Campbelltown Memorial Oval**

That the Rotary Club of Campbelltown be granted hire of the Campbelltown Memorial Oval Hall on the second and fourth Wednesday of each month at a rate of \$10 per hour.

**11.13F Lochend House Precinct Activation**

That the report be received and that Council support Staff exploring options to further utilise the space at the Lochend House Precinct with Council events, as well as promote the space to external event providers.

**11.13G Monthly Finance Report**

That the Monthly Finance Report for the period 1 March 2022 to 31 March 2022 be received.

**Carried**

**12. Member's Reports**

- Mayor Whittaker
- You may be aware this year is Mercato's 50<sup>th</sup> Birthday, and Propel SA will be helping them celebrate with the Propel SA April business networking event to be held at Mercato on Thursday 21 April from 5.30 pm to 7.30 pm. Elected Members are invited to attend the event to meet with local businesses and Propel SA members. Bookings are essential and can be made by contacting Caroline Moeller before midday on Wednesday 20 April.
  - The ARC Campbelltown's School Holiday Roller Skating will take place on Thursday 21 April. Sessions from 10.00 am until 12.00 noon and 12.30 pm - 2.30 pm. Bookings can be made online via Eventbrite
  - My next Coffee Chat will be held tomorrow 20 April from 10.00 am until 11.00 am at Lochiel Park Golf Course Café
  - The next Café Connect will be held on 21 April from 12 noon until 2.00 pm at Rostrevor Baptist Church
  - The ANZAC Day Dawn Service will be held at The Gums Reserve on 25 April from 6.30 – 7.30 am

- The next Community Connections Café will be held on 27 April from 10.30 am until 1.00 pm at the Margary Dunn Centre
  - The next Campbelltown Produce Swap will be held on 30 April from 9.30 am until 11.30 am at Athelstone Community Garden, Padulesi Park
  - There are many exciting events to be held over the school holidays in the Library. Visit Council's website for further details.
- Cr Leombruno
- Attended a luncheon held at the Marche Club to celebrate 13 years of The Heart Foundation Walking - Brilliant Support Group
  - Attended the opening of an exhibition by Penn Housman titled 'I didn't know I was drowning till I saw the shore' held at the Campbelltown ArtHouse
  - Attended the AGM for the Campbelltown Historical Society - thank you to the Committee for electing myself as the President
  - Attended the Citizenship Ceremony held at the Campbelltown Function Centre Thursday 14 April 2022, a warm welcome to our newest citizens.
- Cr Kennedy
- Advised that this Sunday 24 April the Hectorville Sport and Community Club will be holding a family fun day at Daly Oval.
- Cr Flynn
- Presented a number of local Businesses with \$14,100 worth of Small Business grants.

### 13. Closure of Meeting

The time being 10.42 pm the Mayor closed the meeting.

Certified a true record .....CHAIRPERSON

Taken as read and confirmed this  
day .....CHAIRPERSON



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**4. Public Question Time**

**5. Business Adjourned**

Nil.

**6. Questions With Notice**

Nil.

**7. Deputations / Presentations**

Nil.

**8. Petition**

Nil.

**9. Motions on Notice**

Nil.



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**10. Recommendations from Committees**

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**10.1 Climate Solutions Advisory Committee – Minutes, Wednesday  
13 April 2022**

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[https://www.campbelltown.sa.gov.au/\\_data/assets/pdf\\_file/0021/1132536/Climate-Solutions-Advisory-Committee-Agenda-13-April-2022.pdf](https://www.campbelltown.sa.gov.au/_data/assets/pdf_file/0021/1132536/Climate-Solutions-Advisory-Committee-Agenda-13-April-2022.pdf)

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**Recommendation**

That the minutes of the Climate Solutions Advisory Committee made at its meeting held on Wednesday 13 April 2022 be received.

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**10.2 Audit & Governance Advisory Committee – Minutes, Thursday 21 April  
2022**

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[https://www.campbelltown.sa.gov.au/\\_data/assets/pdf\\_file/0030/1135875/Audit-and-Governance-Advisory-Committee-Agenda-21-April-2022.pdf](https://www.campbelltown.sa.gov.au/_data/assets/pdf_file/0030/1135875/Audit-and-Governance-Advisory-Committee-Agenda-21-April-2022.pdf)

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**Recommendation**

That the minutes of the Audit & Governance Advisory Committee made at its meeting held on Thursday 21 April 2022 be received.

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**10.3 Council Assessment Panel - Minutes, Tuesday 26 April 2022**

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[https://www.campbelltown.sa.gov.au/\\_data/assets/pdf\\_file/0032/1137965/Council-Assessment-Panel-Agenda-26-April-2022-Web-Version.pdf](https://www.campbelltown.sa.gov.au/_data/assets/pdf_file/0032/1137965/Council-Assessment-Panel-Agenda-26-April-2022-Web-Version.pdf)

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**Recommendation**

That the minutes of the Council Assessment Panel made at its meeting held on Tuesday 26 April 2022 be received.

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# Section 41

## Minutes

### Climate Solutions Advisory Committee

Minutes of the meeting of the Climate Solutions Advisory  
Committee held in Meeting Rooms 1 and 2, 172  
Montacute Road, Rostrevor, on

*Wednesday 13 April 2022*



**Chairperson:** Cr Dr Sue Irvine

**Members:** Mayor Jill Whittaker (Ex Officio)  
Cr Anna Leombruno  
Cr Johanna McLuskey  
Professor John Boland  
Mr Patrick Greene  
Mrs Amalia Sosrodiredjo  
Ms Kirsty Robinson

**Council Staff Present:** General Manager Infrastructure Services  
Coordinator Environment & Sustainability  
Climate Solutions Officer

Meeting Commenced: 6.02 pm

Meeting Concluded: 7.54 pm

## **1. Welcome and Kaurua Acknowledgement**

Welcome and Kaurua Acknowledgement read by Professor John Boland

## **2. Apologies**

Nil.

## **3. Minutes**

Cr McLuskey moved and Patrick Greene seconded that the minutes of the meeting of the Climate Solutions Advisory Committee held on Wednesday 15 December 2021 as printed and circulated be taken as read and confirmed with the following amendment to Item 4 – General Business:

- The reference from 'power' tools be amended to 'battery garden' tools.

**Carried**

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## **4. General Manager Infrastructure Services' Report**

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### **4.1 Draft Climate Solutions Policy Community Engagement Outcomes**

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Cr Leombruno moved and Professor John Boland seconded that the Committee receive the Community engagement outcomes, consider the Staff recommended changes and support the revised Draft Climate Solutions Policy for consideration by Council.

**Carried**

### **4.2 Climate Solutions Action Plan Progress Update**

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Cr McLuskey moved and Amalia Sosrodiredjo seconded that the Committee note the progress to date as detailed in the report.

**Carried**

### **4.3 Climate Solutions Budget Allocation 2022/2023**

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Kirsty Robinson moved and Cr Leombruno seconded that the budget allocation for 2022/2023 as presented be endorsed by the Committee.

**Carried**

### **4.4 Carbon Accounting Platform**

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Cr Mcluskey moved and Amalia Sosrodiredjo seconded that the Committee notes:

- Council's trial of a new carbon accounting platform until 31 December 2022
- that a further report will be presented to the Committee regarding any trial outcomes and recommendations in relation to a continued subscription.

**Carried**



**5. General Business**

- The General Manager Infrastructure Services provided an acknowledgement of progress and to celebrate the success of the Climate Solutions Advisory Committee. The opportunity to share the success can be achieved by taking short videos of Members around Climate Solutions messaging and key messages for the Community
- The Climate Solutions Officer advised she was investigating the viability of other opportunities presented to Council from various companies.

Certified a true record .....CHAIRPERSON

Taken as read and confirmed this  
day of .....CHAIRPERSON



# Section 41

**Refer Item 10.2**



## **Minutes**

### **Audit and Governance Advisory Committee**

Minutes of the meeting of the Audit and Governance Advisory Committee held in the Council Chamber, 172 Montacute Road, Rostrevor, on

*Thursday 21 April 2022*



**Chairperson:** Mr Roberto Bria

**Members Present:** Cr Matthew Noble  
Dr Andrew Johnson  
Mr Phil Vincent

By audio-visual link

**Council Staff Present:** Chief Executive Officer  
Acting General Manager Corporate & Community Services  
Manager Governance & Community Interaction  
Manager Information Services  
Governance Officer

Meeting Commenced: 6:15 pm

Meeting Concluded: 7:43 pm

## **1. Welcome and Kaurua Acknowledgement**

Welcome and Kaurua Acknowledgement read by Mr Bria.

## **2. Apologies**

Dr Johnson moved and Cr Noble seconded that an apology be received for the absence of Cr Casciano.

**Carried**

## **3. Minutes**

Cr Noble moved and Mr Vincent seconded that the minutes of the meeting of the Audit and Governance Advisory Committee held on Thursday 17 February 2022 and the minutes of the Special Meeting of the Audit and Governance Advisory Committee held on Thursday 24 March 2022 as printed and circulated be taken as read and confirmed.

**Carried**

## **4. Table of Actions**

Time commenced: 6:17 pm

- Nil.

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## 5. Presentation

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Time commenced: 6:17 pm

Council's Manager Information Services, Ms Jo Farrelly and Ms Jo Stewart-Rattray from BRM Advisory (via Zoom) provided a presentation to the Committee on the recent ICT Audit.

Cr Noble moved and Dr Johnson seconded that the presentation by Council's Manager Information Services, Ms Jo Farrelly and Ms Jo Stewart-Rattray from BRM Advisory on the recent ICT Audit be received and Ms Farrelly and Ms Stewart-Rattray be thanked for their presentation.

**Carried**

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## 6. Chief Executive Officer's Report

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### 6.1 Local Government Reforms Update

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Time commenced: 6:52 pm

- Staff have been working through the different stages of the implementation of the Statutes Amendment (Local Government Review) Act 2021
- Three stages have been completed with the next proclamation commencing on 30 April. This won't impact Council as the ESCOSA oversight will not affect Council until 2024/2025
- A question was asked as to what are the key two or three items that the Committee should focus on in regards to the Compliance Tracker? Staff advised that it's difficult to identify the main items due to the number of actions required to complete, however the upcoming behavioural conduct framework and changes to public consultation are considered the biggest changes
- The Committee appreciated the level of information in the Compliance Tracker.

Mr Vincent moved and Cr Noble seconded that the Committee receive and note the update regarding Local Government Reforms.

**Carried**

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### 6.2 Internal Audit Charter

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Time commenced: 6:59 pm

- The Charter looks sound and covers the roles required by the Committee
- Internal audit will provide an opportunity for continuous improvement as well as moving towards best practice
- Roles and responsibilities – include reference to 'Council'.

Dr Johnson moved and Cr Noble seconded that the Internal Audit Charter be adopted and is annually reviewed at the time of adopting the Internal Audit Plan.

**Carried**

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### **6.3 Internal Audit Plan**

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Time commenced: 7:02 pm

- The Internal Audit Plan has been based on UHY's draft Plan that was considered by the Committee in October 2021
- The Plan aligns with Council's budget allocation and capabilities and identifies what is happening in the sector and through the Auditor General's Department
- Internal audits will focus on independence in work undertaken
- The committee questioned the low budget allocation for internal audit, however Council is getting good value for money with work done to date and has covered the key areas
- Suggest considering risk and exposure associated with new planning system; specifically relating to likelihood of insurance claims and impact of compliance with the introduction of new Planning Code, as this is not currently referred to in the Internal Audit Plan.

Dr Johnson moved and Mr Vincent seconded that the Internal Audit Plan 2022-2025 be adopted.

**Carried**

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### **6.4 Internal Financial Controls Review 2021/2022**

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Time commenced: 7:11 pm

- When the Reviewer has provided a rating lower than the Assessor, comments should be provided to understand the reason why the rating was lower
- The Committee was pleased to see the high ratings.

Cr Noble moved and Dr Johnson seconded that the Internal Financial Controls report for the 2021/2022 financial year be received.

**Carried**

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**6.5 Interim External Audit 2021/2022**

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Time commenced: 7:20 pm

- The Committee were keen to see the remaining risks addressed to provide a clear assessment
- How does Council's assessment compare to other Councils? In response to this query the Chair indicated that this looks to be quite strong
- Mr Zbierski advised that the External auditor will need to change at the end of this financial year.

Mr Vincent moved and Dr Johnson seconded that the Interim Management Letter 2022 from Council's External Auditors, Galpins, be received and the actions undertaken by Staff noted.

**Carried**

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**6.6 Draft 2022/2023 Annual Business Plan and Budget**

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Time commenced: 7:26 pm

- The Draft 2022/2023 Annual Business Plan and Budget has been prepared for the consultation and will take into account the advanced grants commission payments of approximately \$1.5 million
- Assumptions contained within the draft Budget align with the adopted Long Term Financial Plan.

Dr Johnson moved and Cr Noble seconded that the Audit and Governance Advisory Committee support the draft 2022/2023 Annual Business Plan and Budget, as presented, subject to the projected operating deficit being no higher than \$366,000 (as anticipated in the adopted 2022/2023 Long Term Financial Plan), being presented to Council for their consideration.

**Carried**

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**6.7 Procurement Policy**

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Time commenced: 7:34 pm

- Clear documentation will assist in transparency with the procurement process
- What is Council experiencing in regards to current purchasing arrangements? Low or no responses to tenders, and current procurement thresholds limit responses by smaller companies, which has budget implications
- The updated Policy will enable negotiation with existing suppliers which may result in better value for money, compared to what would be realised in the open market and it could also be used to extend existing contracts



- Will there be a need to revise the Policy again when the market returns to 'normal'? Staff advised that the Policy provides the necessary flexibility to ensure that it doesn't need to be updated in the future, provided the approach used can be justified with reduced risks in probity issues if the necessary documentation is complete.
- Reduces risk of delivery of projects.

Dr Johnson moved and Cr Noble seconded that the Committee supports the revised Procurement Policy for Council's consideration.

**Carried**

## **7. General Business**

Time commenced: 7:43 pm

- Nil.

## **8. Next Meeting**

Next Meeting: Thursday 16 June 2022 at 6.15 pm

Certified a true record

.....CHAIRPERSON  
Mr R Bria

Taken as read and confirmed this  
day of

.....CHAIRPERSON  
Mr R Bria



# Council Assessment Panel

**Refer Item 10.3**



## Minutes

### Council Assessment Panel

Minutes of the meeting of the Council Assessment Panel held in the Council Chamber, 172 Montacute Road, Rostrevor on

*Tuesday 26 April 2022*



**Chairperson:** Mr Stephen Smith

**Members Present:** Ms Anna Leombruno  
Mr Paul Johnson  
Mr Julian Rutt  
Mr Brett Steiner

Arrived 6.35 pm

**Council Staff Present:** Manager Planning Services  
Team Leader Development Assessment & Compliance

Meeting Commenced: 6.30 pm

Meeting Concluded: 7.33 pm

## 1. Apologies

Nil.

## 2. Minutes

Ms Leombruno moved and Mr Steiner seconded that the minutes of the meeting of the Council Assessment Panel held on Tuesday 22 February 2022 as printed and circulated be taken as read and confirmed.

**Carried**

The time being 6.35 pm Mr Johnson entered the meeting.

## 3. Applications Under Assessment

### 3.1 Development Number 21009029 – 3 Newton Road, NEWTON

<b>Development no:</b>	21009029
<b>Applicant:</b>	JAHK Enterprises Pty Ltd ATF JAHK Trust
<b>Address:</b>	3 Newton Road, NEWTON SA 5074
<b>Nature of Development:</b>	To erect a car wash facility with associated vacuum bays, dog wash, equipment store, canopy, fences and advertising signage and demolition of the existing detached dwelling and associated outbuildings on the site.
<b>Zoning Information:</b>	<b>Zones:</b> <ul style="list-style-type: none"><li>General Neighbourhood</li></ul>

	<b>Overlays:</b> <ul style="list-style-type: none"> <li>• Airport Building Heights (Regulated)</li> <li>• Advertising Near Signalised Intersections</li> <li>• Affordable Housing</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Prescribed Wells Area</li> <li>• Regulated and Significant Tree</li> <li>• Stormwater Management</li> <li>• Traffic Generating Development</li> <li>• Urban Transport Routes</li> <li>• Urban Tree Canopy</li> </ul>
<b>Lodgement Date:</b>	17 May 2021
<b>Relevant Authority:</b>	Assessment Panel / Assessment Manager at City of Campbelltown
<b>Planning &amp; Design Code Version:</b>	2021.14
<b>Category of Development:</b>	Code Assessed - Performance Assessed
<b>Notification:</b>	<p>Yes – notification period 4 August – 25 August 2021</p> <p>17 representations received, 2 of which had indicated to be heard.</p> <p>No re-notification required</p>
<b>Recommending Officer:</b>	Amelia Thiele Development Officer - Planning
<b>Referrals Statutory:</b>	Yes
<b>Referrals Non-Statutory:</b>	Civil stormwater – Joe Lee
<b>Days left as of CAP Meeting Date:</b>	N/A (ERD Compromise Proposal)
<b>Recommendation:</b>	That the Environment, Resource and Development Court be advised that the Council Assessment Panel refuse the compromise proposal

Mr Smith moved and Ms Leombruno seconded that the Environment, Resources and Development Court be advised that the Campbelltown Council Assessment Panel (the relevant authority) does not support the revised proposal provided by the applicant as in the relevant authority's opinion the proposed land use is inconsistent with the desired outcomes of the general neighbourhood zone. The type of commercial activity proposed is fundamentally inconsistent with residential land use in terms of both the activities conducted on site, and the form and appearance of the building to facilitate this use.

**Carried**

Certified a true record

.....CHAIRPERSON

Taken as read and confirmed this  
day of

.....CHAIRPERSON

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**11. Reports from Officers**

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**11.1 Draft Cats By-Law – Stakeholder Consultation Outcomes and Next Steps**

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Manager Governance &amp; Community Interaction, Lyn Barton's Report

**Purpose of Report**

To provide Council with details of correspondence received from the DCMB (Dog and Cat Management Board), AWL (Animal Welfare League) and RSPCA (Royal Society for the Prevention of Cruelty to Animals) in response to being invited to provide feedback on Council's Draft Cats By-Law, and next steps for this project.

**Strategic Plan Link**

Focus Area 5.1.2 Support Elected Members and Committee Members to undertake their legislative functions

Focus Area 5.3.3 Provide corporate and financial governance that meets the needs of our Community and legislative requirements

**Previous Council/Committee Resolution**

At its meeting on 18 January 2022, Council resolved that:

- '1. Council endorses draft Cats By-law 2022 as attached to the Report for the purposes of public consultation in accordance with Section 249 of the Local Government Act 1999 and Section 90 of the Dog and Cat Management Act 1995
2. the Chief Executive Officer be authorised to provide a copy of draft Cats By-law No 6 - Cats, together with the requisite report, to the Dog and Cat Management Board as soon as practicable
3. the Chief Executive Officer be authorised to:
  - 3.1 make copies of the draft Cats By-law available for public inspection without charge at Council's Office during ordinary office hours, and
  - 3.2 publish a notice informing the public of the availability of the draft By-law in The Advertiser and on Council's website

no less than 21 days after the draft By-law No 6 - Cats has been sent to the Dog and Cat Management Board, and their response has been received.'

**Background**

Following endorsement of the draft By-Law (copy attached), Council's solicitor prepared documentation and forwarded the by-law to the DCMB (Dog and Cat Management Board) for consideration, as per the requirements of Section 249 of the Local Government Act 1999 and Section 90 of the Dog and Cat Management Act 1995.

Concurrent to this process, Staff wrote to the AWL and RSPCA to seek their feedback on the draft By-Law.

**Discussion**

The DCMB response (attached) advised that the Board's delegate is 'satisfied the draft by-law is broadly consistent with those of other Councils with similar by-laws, and have no recommendations to make.'

The RSPCA response (attached) maintains its position to oppose the By-Law and reaffirming that it would prefer that state-wide legislation be introduced for cat management. Whilst the RSPCA advises that it does not prefer 'an individual Council By-Law approach to cat management, RSPCA commends the Campbelltown Council for its interest and action in addressing cat management in your local government area'.

The RSPCA acknowledges in its submission that 'full containment on an owner's property is an important element of good cat management due to the benefits in cat safety, reduced wildlife predation and reduced impact on neighbours' however requests that it be introduced through a phased introduction, applying only to cats born after the date of By-Law introduction. The submission includes that the RSPCA would support containment if Council grandfathered the provision to only apply to cats born after the date that this provision applies.

The RSPCA response provides a detailed list of issues associated with containment for consideration including:

- Impact on cats acquired as outdoor pets, and concerns that full containment may lead to cats being abandoned, kept in isolated and inappropriate locations, or result in other animal welfare outcomes that impact the lives of these animals
- Difficulty for owners to convert older outdoor cats to inside only cats, including that significant behavioural change can occur for cats with a change in environment
- Owners need support to assist them to provide adequate enrichment and stimulation for their pets once contained inside, and an education program of this nature can take time to implement
- Costs associated with constructing cat proof barriers to contain cats, particularly for owners from lower socio-economic areas, noting that cat ownership is often higher in this demographic as cats are seen as lower cost pets to care for
- Concerns that cats may have identification removed to prevent penalties being applied if cats wander at large, and the likelihood that this will lead to increased abandonment and less capacity to return animals to owners



- Concern that increased challenges, costs associated with containment and risk of penalties will lead to less people within the Community accepting responsibility for feeding and caring of 'semi-owned' cats. The RSPCA states that 'these cats are often the largest concern with wildlife predation, and the Council's containment provision in this situation will lead to an adverse impact on wildlife'.

The RSPCA asks Council to consider the ACT transitional approach to cat containment, the SA Government transitional approach to changing dog and cat management legislation in 2018, and level of support for cat containment demonstrated in Council's previous survey as reasons to 'grandfather' containment provisions within the By-Law.

The AWL similarly supports this approach to cat containment in its response (attached).

The AWL sought confirmation from Council in respect to two other clauses within the By-Law:

*3.2.1 The prescribed limit; in respect of the number of cats to be keep on the premises, is two cats.*

The AWL have questioned how Council will manage the transition of households to two cats when the By-Law is introduced. As previously stated by Council when this matter has been raised, a permit will be required where a household has more than two cats, however Council has no plans to remove these animals from households (or require residents to remove them) provided that these pets are cared for appropriately.

*3.2.2 The prescribed manner in which a cat is to be identified at all times while the cat is not effectively confined to premises of which the owner of the cat is the occupier is by means of a collar around its neck to which a tag is attached legibly setting out.*

The AWL has stated that collars used should be a 'breakaway' collar (quick-release collar). Council Staff have considered this matter previously and discussed potential inclusion of this terminology in the By-Law, however as Council is not an enforcement agency for animal welfare it is not considered appropriate that this level of specificity be included in the document. Council shares resources on its website published by DCMB, AWL and RSPCA that promote responsible cat management practices including recommended practices for the identification of pets.

As comments related to clauses 3.2.1 and 3.2.2 refer to operational matters, no changes to the draft By-Law are required or recommended.

Council could consider making changes to grandfather containment provisions as per Option 2 below, however it should be noted that this Option is not recommended following verbal legal advice that grandfathering is not considered to be practical from an operational or enforcement perspective. The legal advice cautions that a grandfathering approach would not be consistent with other Councils' Cats By-Laws currently in place or those being developed at the moment. Also as a curfew will be in place initially, and Council has been working towards a By-Law since 2019 with previous consultation on a very similar By-Law in 2020, the Community has already had time to adapt and be mindful of the likelihood of cat containment becoming part of the Council's cat management framework.

Council's solicitor has advised that, whilst not recommended, that a further option open to Council as an alternative to creating a grandfathering provision in the By-Law would be to extend the timeframe for commencement of the containment provision or remove them altogether.

It should be noted that any change to the By-Law to amend the containment provision (that is, to delete, extend or add a grandfathering clause) requires further consultation with DCMB before proceeding to the next step in the By-Law making process.

### ***Next Steps***

Following receipt of this initial feedback from key stakeholders, Council has the following options with regards to next steps in the By-Law making process:

*Option 1* - Proceed with the draft By-Law as previously endorsed to gather Community comments and support levels. Members should be aware that if Council chooses to make changes to the By-Law following the Community consultation process, it must consult further with DCMB and the Community prior to moving to make the By-Law.

*Option 2* – Request Council's solicitor to amend the draft By-Law to incorporate changes as proposed by the RSPCA and AWL with regard to grandfathering containment provisions, or to extend the timeframe for or delete the containment provision with the By-Law (9.2 and 9.3.1). Council must then refer the By-Law back to DCMB for further feedback prior to undertaking Community consultation.

*Option 3* – Whilst the responses from the DCMB, AWL and RSPCA don't suggest this option, Council could choose to discontinue the Cats By-Law project at this point.

### ***Consultation options***

Section 249 and Section 132(1) (provided in the Community Engagement Implications section of this report) provide direction to Council in respect to Community Engagement requirements for By-Law processes. That is, Council is only required to publish a copy of the draft By-Law on its website and invite members of the public to provide written submissions (via email or letter) on the proposed By-Law.

Council previously provided a broader consultation opportunity to the Community to provide feedback on the By-Law. In light of concerns raised through various forums about the consultation process used previously, Council's solicitor has advised Staff to note that Council's standard consultation approach for major projects is over and above legal requirements, and more than other Councils do when making or reviewing their by-laws.

Given this advice, Staff are providing a range of approaches and seeking Council direction with respect to consultation for this project.

Staff advise that the following approaches could be used to conduct consultation for this project. All approaches would include the below promotional arrangements (cost for these activities would be \$1,000) with further activities separated into 4 Approach methodologies for Council's consideration:

- Legislative public notice requirements – A copy of the draft By-Law and invitation to the Community to make written submissions (by letter and email) on the proposed By-Law provided on Council’s website, Connect 2 Council website, and at the Council Office during business hours
- Further electronic promotion via Digital TV Screens, VMS messaging board, social media (including explanatory video of consultation opportunity), email signatures and My Local Services App
- Further print promotion through posters at Council’s Office, Campbelltown Library, The ARC Campbelltown and local veterinary surgeries, cafes and other supportive organisations
- Banners/corflutes displayed across the City notifying of the consultation opportunity
- Emails to relevant stakeholders, Community and lobby groups inviting participation.

*Approach A – Invite the Community to provide written submissions only*

This approach aligns to the minimum legal requirements for this project. It would include promotion as described above and emails to relevant stakeholder, Community and lobby groups inviting participation.

There is no additional cost associated with this approach.

*Approach B – Council’s traditional community engagement approach*

This approach would include:

- Emails and letters to registered cat owners
- Council survey (available in hard copy and electronically on <https://connect2.campbelltown.sa.gov.au>)
- Bookmarks available at Council’s Office, Library, The ARC and participating organisations (1,000)
- Prizes to incentivise participation in survey opportunities online.

The additional cost to implement this approach would be \$450.

*Approach C – Statistically validated telephone inception survey*

Engagement of an independent market research company to undertake a telephone survey (landline and mobile phone numbers) with a random sampling of 400 City of Campbelltown residents to obtain statistically validated results with a maximum standard error of +/- 5% (and 95% confidence level). Questions would be established in partnership with the market research company engaged.

No further survey technique would be used to minimise variation in data and confidence in the results.

The additional cost associated with this approach would be approximately \$13,000 (ex GST).

*Approach D – City-wide letterbox distribution*

Distribution of a flyer or letter inviting all residents and ratepayers within the City of Campbelltown to participate in a Council survey (available in hard copy and electronically on <https://connect2.campbelltown.sa.gov.au>) to determine the level of support for the draft Cats By-Law. Absentee ratepayers would have the information sent to them via the Australia Post mail service. Other interested persons who view Council promotional tools could also participate in the survey opportunity.

Based on previous consultations that utilised a city-wide distribution approach, Council could expect to receive 800 - 1,500 responses to the survey. However it should be noted that unlike a telephone inception survey, results may not be statistically valid.

The additional cost to implement this approach would be approximately \$18,500 (ex GST).

### **Social Implications**

As Elected Members are aware, Council's draft Cats By-Law has invoked an emotive response from some members of the Community, both within the City of Campbelltown and beyond the Council's borders. Whilst most public lobbying has been about containment of cats, it is important to note that there are a broad range of opinions associated with the draft Cats By-Law, with residents both in support of and objecting to some/all of its clauses.

### **Environmental / Climate Change Implications**

Staff recommend that Council reaffirm its position regarding cats' containment as it aligns to good cat management; improved health and safety for cats, reduced wildlife predation and reduced impact on neighbours all support a safe environment for residents' pets.

Approaches A or C are the preferred methods for consultation from an environmental perspective as minimal paper usage will be required.

### **Asset Management Implications**

There are no asset management implications in relation to this report.

### **Governance / Risk Management**

Council needs to ensure that it undertakes the prescribed requirements of the Local Government Act 1999 and Dog and Cat Management Act 1995 when making the By-Law for cat management, including consultation processes.

Council's solicitor, Mr Paul Kelly, Norman Waterhouse Lawyers provided verbal legal advice on 22 April 2022 to assist Staff in the preparation of this report.

## Community Engagement

Section 249 of the Local Government Act 1999 requires Council to undertake the following prior to passing a By-Law:

- (1) If it is proposed that a Council make a By-Law, the Council must, at least 21 days before resolving to make the By-Law, ensure that copies of the proposed By-Law (and any code, standard or other document proposed to be applied or incorporated by the By-Law) are made available to the public in accordance with Section 132(1)<sup>1</sup>.
- (2) A Council must give reasonable consideration to a written or other acceptable submission made to the Council on a proposed By-Law.

Recent cat management consultations have elicited the following response levels:

	<b>Draft Cats By-Law 2020</b>	<b>Roaming Cats Survey 2018</b>
Survey/feedback form - hard copy	31	51
Survey/feedback form - online/intercept	282	683
Verbal - telephone, in person	0	1
Written correspondence (letter, email)	13	12
Petition	151	0
Social Media comments	9	7
Talking Point	17	0
<b>TOTAL Engagement</b>	<b>503</b>	<b>754</b>

## Regional Implications

As Members are aware, Adelaide Hills Council has recently introduced full cat containment within its area, whilst other neighbouring Councils do not have Cats By-Laws at this time.

## Economic Development Implications

There are no economic development implications in relation to this report.

## Financial Implications

The By-Law processes and all consultation approaches proposed in this report can be accommodated within the adopted budgets.

<sup>1</sup> **132—Access to documents** (1) Subject to the Regulations, a Council must— (a) publish a document referred to in Schedule 5 on a website determined by the Chief Executive Officer; and (b) on request, provide a person with a printed copy of a document referred to in Schedule 5 (on payment of a fee (if any) fixed by the council).

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**Recommendation**

**That Council:**

- 1. note the feedback received from the Dog and Cat Management Board, Animal Welfare League and RSPCA**
  - 2. reaffirm its draft Cats By-Law 2022 as attached to this Report for the purposes of public consultation in accordance with Section 249 of the Local Government Act 1999 and Section 90 of the Dog and Cat Management Act 1995**
  - 3. endorse Staff utilising Approach C as the preferred approach to Community Engagement for this consultation.**
-



*By-law made under the Local Government Act 1999  
and the Dog and Cat Management Act 1995*

## **CATS BY-LAW 2022**

### **By-law No. 6 of 2022**

*For the management and control of cats within the Council's area.*

#### **Part 1 – Preliminary**

##### **1. Short Title**

This by-law may be cited as the *Cats By-law 2022*.

##### **2. Commencement**

This by-law will come into operation four months after the day on which it is published in the *Gazette* in accordance with Section 249(5) of the *Local Government Act 1999*.

##### **3. Definitions**

3.1 In this by-law:

3.1.1 **authorised person** has the same meaning as in the *Dog and Cat Management Act 1995*;

3.1.2 **cattery** means a building, structure, premises or area approved by the relevant authority pursuant to the *Development Act 1993* or the *Planning, Development and Infrastructure Act 2016* for the keeping of cats on a temporary or permanent basis;

3.1.3 **cat** means an animal of the species *Felis catus* over three months of age;

3.1.4 **effective control by means of physical restraint**, with respect to a cat, means:

3.1.4.1 the person is exercising effective control of the cat by means of a chain, cord or leash that does not exceed two metres in length restraining the cat;

3.1.4.2 the person has effectively secured the cat by placing it in a cage, vehicle or other object or structure;

3.1.5 **keep** includes the provision of food or shelter;

3.1.6 **premises** includes:

- 3.1.6.1 land;
- 3.1.6.2 a part of any premises or land;

3.1.7 **prescribed premises** means:

- 3.1.7.1 a cattery;
- 3.1.7.2 a veterinary practice;
- 3.1.7.3 a pet shop; or
- 3.1.7.4 any premises for which the Council has granted an exemption;

3.1.8 **public notice** has the same meaning as in Section 4(1aa) of the *Local Government Act 1999*;

3.1.9 **responsible for the control** means a person who has possession or control of the cat;

3.1.10 **wander at large** means, with respect to a cat, the cat is in a public place or a private place without the consent of the occupier, and no person is exercising effective control by means of physical restraint.

3.2 For the purposes of this by-law:

3.2.1 the **prescribed limit**, in respect of the number of cats to be kept on premises, is two cats;

3.2.2 the **prescribed manner** in which a cat is to be identified at all times while the cat is not effectively confined to premises of which the owner of the cat is the occupier is by means of a collar around its neck to which a tag is attached legibly setting out:

- 3.2.2.1 the name of the owner of the cat, or of a person entitled to possession of the cat; and
- 3.2.2.2 either:
  - (a) the address of the owner or other person; or
  - (b) the telephone number of the owner or other person.

## Part 2 – Registration and Identification of Cats

### 4. Cats Must be Registered

4.1 Every cat must be registered under this by-law.

4.2 If a cat is unregistered, any person who owns or is responsible for the control of the cat is guilty of an offence.



- 4.3 If a person is guilty of an offence by reason of a cat being unregistered, the person is guilty of a continuing offence for each day that the cat remains unregistered.
- 4.4 A person is not guilty of an offence by reason of the fact that the cat is unregistered if:
  - 4.4.1 less than 14 days has elapsed since the person first owned or became responsible for the control of the cat; or
  - 4.4.2 the cat:
    - 4.4.2.1 is travelling with the person; and
    - 4.4.2.2 is not usually kept within the area of the Council; or
  - 4.4.3 the person is responsible for the control of the cat only by reason of the cat being kept for business purposes at prescribed premises.

## 5. Registration Procedure for Cats

- 5.1 An application for registration of a cat must:
  - 5.1.1 be made to the Council in the manner and form approved by the Council; and
  - 5.1.2 nominate a person of or over 16 years of age who consents to the cat being registered in their own name; and
  - 5.1.3 nominate, with reference to an address of premises, the place at which the cat will usually be kept; and
  - 5.1.4 include the unique identification number assigned to the microchip implanted in the cat; and
  - 5.1.5 be accompanied by the registration fee and, if applicable, any late payment fee set by resolution of the Council for the cat.
- 5.2 Subject to subparagraph 5.3, on application and payment of the registration fee and any fee for late payment of the registration fee, the Council must register the cat in the name of the person nominated and issue to that person a certificate of registration in the form approved by Council.
- 5.3 The Council may refuse to register a cat under this by-law if:
  - 5.3.1 the number of cats kept or proposed to be kept at premises exceeds the prescribed limit;
  - 5.3.2 keeping a cat at the proposed premises would be contrary to any Act, Regulation or By-law.
- 5.4 A cat registered in the name of a particular person must, on application to the Council, be registered in the name of some other person who is of or over 16 years of age and consents to the cat being registered in their name.

## 6. Duration and Renewal of Registration

- 6.1 Registration under this by-law remains in force until 30 June next ensuing after registration was granted and may be renewed from time to time for further periods of 12 months.
- 6.2 If an application for renewal of registration is made before 31 August of the year in which the registration expired, the renewal operates retrospectively from the date of expiry.

## 7. Accuracy of Records

- 7.1 The person in whose name a cat is individually registered must inform the Council as soon as practicable after any of the following occurs:
  - 7.1.1 the cat is removed from the place recorded in the register as the place at which the cat is usually kept with the intention that it will be usually kept at some other place (whether in the area of the Council, in a different Council area or outside the State);
  - 7.1.2 the cat dies;
  - 7.1.3 the cat has been missing for more than 72 hours;
  - 7.1.4 the residential address or telephone number of the owner of the cat change;
  - 7.1.5 the ownership of the cat is transferred to another person.
- 7.2 Information given to the Council under this paragraph must include such details as may be reasonably required for the purposes of ensuring the accuracy of records kept under the *Dog and Cat Management Act 1995* and this by-law.
- 7.3 If ownership of a cat is transferred from the person in whose name the cat is individually registered, the person must give to the new owner the certificate of registration last issued in respect of the cat.

## 8. Identification of Cats

- 8.1 Every cat must be identified in the prescribed manner at all times while the cat is not effectively confined to premises of which the owner of the cat is the occupier.
- 8.2 If a cat is not identified in the prescribed manner required by paragraph 8.1, any person who owns or is responsible for the control of the cat is guilty of an offence.
- 8.3 A person is not guilty of an offence by reason of the fact that the cat is not identified in the prescribed manner if:
  - 8.3.1 the cat:
    - 8.3.1.1 is travelling with the person; and

- 8.3.1.2 is not usually kept within the area of the Council; or
- 8.3.2 the person is responsible for the control of the cat only by reason of the cat being kept, for business purposes, at prescribed premises; or
- 8.3.3 the Council has granted the owner of the cat an exemption from the requirements of this paragraph or an extension of time within which to comply with the requirements.

### **Part 3 – Cat Management and Control**

#### **9. Cats Not to Wander at Large**

- 9.1 A person who owns or is responsible for the control of a cat must not allow the cat to wander at large.
- 9.2 A person is not guilty of an offence by reason of the fact that a cat is wandering at large if the cat is wandering at large within the designated span of hours before the designated day.
- 9.3 In this paragraph:
  - 9.3.1 **designated day** means 1 January 2024;
  - 9.3.2 **designated span of hours** means between 7:00am and 9:00pm on any day.

#### **10. Cats Not to be a Nuisance**

- 10.1 A person who owns or is responsible for the control of a cat must not allow the cat to cause a nuisance.
- 10.2 In this paragraph, a cat causes a nuisance if the cat, alone or together with other cats:
  - 10.2.1 creates or is responsible for noise;
  - 10.2.2 creates or is responsible for odour, or
  - 10.2.3 defecates or urinates on premises without consent of the owner or occupier of the premises,which persistently occurs or continues to such a degree that it unreasonably interferes with the peace, comfort and convenience of a person.

#### **11. Limit on Cat Numbers**

- 11.1 A person must not, without permission, keep any cat on any premises where the number of cats on the premises exceeds the prescribed limit.
- 11.2 Permission under this paragraph may be given if the Council is satisfied that:
  - 11.2.1 no insanitary condition exists on the premises as a result of the keeping of cats;

11.2.2 a nuisance is not caused to any neighbour as a result of the keeping of cats on the premises; and

11.2.3 all cats kept on the premises are desexed in accordance with any requirements of the *Dog and Cat Management Act 1995*.

11.3 The prescribed limit does not apply to prescribed premises.

The foregoing by-law was duly made and passed at a meeting of The Corporation of the City of Campbelltown held on the            day of            2022 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....  
Paul Di Iulio  
Chief Executive Officer



Level 9  
81-95 Waymouth Street  
Adelaide SA 5000

GPO Box 1047  
Adelaide SA 5001

Ph: 08 8124 4962  
ABN 48100971189

[www.dogandcatboard.com.au](http://www.dogandcatboard.com.au)

22 March 2022

Mr. Paul Kelly  
Norman Waterhouse

E: [pkelly@normans.com.au](mailto:pkelly@normans.com.au)

Dear Paul,

**THE CORPORATION OF THE CITY OF CAMPBELLTOWN –  
CATS BY-LAW NO. 6 OF 2022**

Thank you for the email dated 10 February 2022 enclosing the relevant information for The Corporation of The City of Campbelltown's draft cats by-law.

The Dog and Cat Management Board has delegated its power under section 90(5) of the *Dog and Cat Management 1995 Act* (the Act) to make recommendations on draft by-laws to the Manager, Dog and Cat Management.

Having reviewed the draft by-laws, I am satisfied the draft by-law is broadly consistent with those of other councils with similar by-laws, and have no recommendations to make.

Yours faithfully,

Gayle Grieger  
**Manager**  
**Dog and Cat Management**



25 February 2022

Lyn Barton  
Manager Governance & Community Interaction  
Campbelltown City Council  
(by email: [lbarton@campbelltown.sa.gov.au](mailto:lbarton@campbelltown.sa.gov.au))

Dear Ms Barton,

RE: Campbelltown City Council's Cats By-law 2020 – No 6

Thankyou for your letter of 15 February 2022 and the opportunity to provide feedback on the council's proposed By-Law.

In recent years RSPCA has been actively lobbying the State Government for significantly improved cat management legislation in our state, as it seriously lags behind other jurisdictions. Our core position is that to be at all effective in reducing cat over-population in South Australia, we need consistent state wide legislation which I am pleased is now a priority for the Dog and Cat Management Board's review of the Dog and Cat Management Act commencing in 2022.

Although not preferring an individual council by-law approach to cat management, RSPCA commends the Campbelltown Council for its interest and action in addressing cat management in your local government area. While your proposed by-law incorporates some of the actions proposed in our *Cat Management Plan for SA*, we do however have serious concerns about adverse animal welfare implications from the implementation timeframe of your proposed full cat containment provisions.

Our position on this has not changed from our advice to council last year, and is that while full containment on an owner's property is an important element of good cat management due to the benefits in cat safety, reduced wildlife predation and reduced impact on neighbours, such a measure represents a significant change in domestic cat management practices for many cat owners and should be introduced through a phased introduction, applying only to cats born after the date of by-law introduction.

In support of this position I offer the following considerations for council:

- i. Many owners have acquired cats as "outdoor pets" with no desire to have them inside their homes (Wanting them to hunt vermin, or stay outside due to allergies or other reasons). The requirement for full containment may lead to concerning animal welfare outcomes with cats being abandoned (increasing the unowned cat problem) or being kept in outdoor sheds with insufficient socialisation and enrichment.
- ii. Converting cats that are accustomed to outside access, to be inside only cats will present owners with some very significant cat behavioural challenges, that again may lead to increased surrender or abandonment. We are already receiving increasing reports of these problems from residents of Adelaide Hills Council. Cats that are to be contained inside a house are best to have that restriction from a very early age.
- iii. From an animal welfare perspective, cats can be successfully kept inside, but they do require adequate enrichment and stimulation - cat owners will need significant education in this area which takes time.

The Royal Society  
for the Prevention of  
Cruelty to Animals  
(SA) Inc.

ABN 60 740 135 753

P 1300 4 777 22  
F 08 8231 6201  
E [info@rspcasa.org.au](mailto:info@rspcasa.org.au)  
W [rspcasa.org.au](http://rspcasa.org.au)

16 Nelson Street  
Stepney SA 5069  
GPO Box 2122  
Adelaide SA 5001

#### Shelters

Lonsdale  
25 Meyer Road  
Lonsdale SA 5180  
PO Box 260  
Morphett Vale SA 5162

Whyalla  
7 Cook Street  
Whyalla Norrie 5608  
PO Box 2287  
Whyalla Norrie SA 5608

Port Lincoln  
Lot 1-5 Happy Valley Road  
Port Lincoln 5606  
PO Box 2566  
Port Lincoln SA 5606



- iv. Erecting cat proof barriers to contain cats on a property is an expensive undertaking which will significantly disadvantage those in lower socio-economic areas. Cat ownership in lower socio-economic areas is often higher as they are seen as lower cost pets to care for. Placing greater barriers to ownership deprives those people of the well documented mental health benefits of pets.
- v. Owners may remove collars and identification to reduce risk of penalties increasing the likelihood that these cats if straying, will not be able to be returned to owners.
- vi. The increased challenges and costs of containment and risk of penalties will almost certainly lead increased abandonment of cats acquired as “outdoor pets”
- vii. The increased challenges and costs of containment and risk of penalties will almost certainly make it more difficult to have people who feed cats accept proper responsibility for their care. One of our ongoing programmes is to have “semi-owners” accept proper responsibility for these cats and get them desexed, microchipped and contained to the degree possible. These cats are often the largest concern with wildlife predation, and the council’s containment provision in this situation will lead to an adverse impact on wildlife.

Given the above animal welfare concerns, RSPCA strongly requests that Campbelltown Council change this By-Law to have the containment requirement only apply to cats born after the date of introduction of the by-law. We believe this is the responsible approach to such a significant change to cat ownership and ask you to consider:

- a) The Australian Capital Territory (A.C.T.), following comprehensive research and community consultation, is also introducing full cat containment requirements across the whole territory, but is doing so for animals born after the date of introduction.
- b) The SA Government, following comprehensive research and community consultation in 2018 introduced mandatory desexing for cats and dogs. Another example of major change to pet ownership requirements, but again, responsibly implemented to apply to animals born after the date of introduction of the legislation.
- c) Full cat containment has relatively low community support and even in the Campbelltown Council survey received the lowest level of support. It represents a radical change to cat ownership and warrants a far more appropriate transition timeframe than that proposed by the council.

We appreciate the council wishes to introduce improved cat management as soon as possible, and suggest it is possible to do so by (i) the immediate introduction of curfews, along with (ii) the immediate introduction of containment of cats born after the date of by-law introduction. RSPCA would support such measures, but have no option but to continue to oppose the by-law in its current form.

Yours sincerely,

Paul Stevenson  
Chief Executive Officer  
Email: pstevenson@rspcasa.org.au





11 April 2022

Lyn Barton  
Manager Governance and Community Interaction  
Campbelltown City Council  
[lbarton@campbelltown.sa.gov.au](mailto:lbarton@campbelltown.sa.gov.au)

Call us on  
**08 8348 1300**  
Send an email to  
[contactus@awl.org.au](mailto:contactus@awl.org.au)  
Visit our website  
[awl.org.au](http://awl.org.au)  
Write to us at  
**PO Box 1525  
Port Adelaide SA 5015**  
Animal Welfare League  
of South Australia Inc  
ABN 11 397 137 539

Dear Lyn

Thank you very much for giving AWL the opportunity to provide comments on the City of Campbelltown Draft Cat By-law 2022. Please find our feedback below;

3.2.1 The prescribed limit; in respect of the number of cats to be keep on the premises, is two cats.

How will the City manage households that already have more than two cats? Will these residents be able to continue to house all cats on the premises until the end of their life, or are you proposing that premises have to be depopulated down to two cats at the commencement of the By-Law? If it is the latter, the council could well be compromising the welfare of the cats that have to be removed from a stable unit and be rehomed. AWL would not support this approach.

3.2.2 The prescribed manner in which a cat is to be identified at all times while the cat is not effectively confined to premises of which the owner of the cat is the occupier is by means of a collar around its neck to which a tag is attached legibly setting out.

The collar around its neck must be a breakaway collar to prevent entanglement and strangulation of the cat.

9. Cats not to wander at large cat.

Whilst the majority of cats will be able to be contained without compromising their welfare, there will be a proportion of cats that are unable to be contained. It is therefore highly recommended for the welfare of the cats that this clause is grandfathered and only cats born after the by-law date are subject to this clause.

Please also note that although not evident in these by-laws, cats must never be restrained or tethered to a fixed object.

If I can provide further information, please do not hesitate to contact me.

Yours sincerely

Julie Bellamy  
CEO



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**11.2 Draft Climate Solutions Policy**

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Manager Governance &amp; Community Interaction, Lyn Barton's Report

**Purpose of Report**

For Council to consider adopting the Climate Solutions Policy.

**Strategic Plan Link**

Focus Area 2.1.1 Drive our Climate Solutions Strategy

Focus Area 5.3.3 Provide corporate and financial governance that meets the needs of our Community and legislative requirements

**Previous Council/Committee Resolution**

At its meeting on 13 April 2022, the Climate Solutions Advisory Committee resolved:

‘That the Committee receive the Community engagement outcomes, consider the Staff recommended changes and support the revised Draft Climate Solutions Policy for consideration by Council.’

At its meeting on 18 January 2022, Council resolved:

‘That Council endorse the Draft Climate Solutions Policy for the purpose of Community consultation.’

At its meeting on 15 December 2021, the Climate Solutions Advisory Committee resolved:

‘That the Committee notes the Draft Climate Solutions Policy for the purpose of consideration by Council.’

**Background**

Following Council’s resolution to carry out Community consultation for the Draft Climate Solutions Policy, a broad legislative consultation process was undertaken from 10 February to 4 March 2022 (23 days). The review sought overall comments on the Draft Policy (Draft Climate Solutions Policy).

The results of the consultation were then referred to the Climate Solutions Advisory Committee for their consideration. A copy of the report to the Committee is attached for Members’ information.

**Discussion**

Fifteen valid responses were received in relation to the Draft Policy; 11 via Connect 2 Campbelltown’s online survey platform, three via email submission and one hard copy survey.

The Climate Solutions Advisory Committee considered the consultation responses and supported changes to the document that Staff proposed.

The Draft Policy is attached for consideration by Council.

### **Social Implications**

As Members are aware, Council's response to Climate Change is a key strategic issue for the local Community. The Draft Policy considers how Council will respond to current and emerging issues and support residents and ratepayers to lead a sustainable and climate resilient lifestyle.

### **Environmental / Climate Change Implications**

The Draft Policy provides a guiding framework for Council's response to current and future challenges presented by Climate Change.

### **Asset Management Implications**

The Draft Policy proposes that Council review its asset management services to identify and implement emission reduction opportunities.

### **Governance / Risk Management**

The Draft Policy proposes that Climate Change considerations be reflected in relevant Council policies to ensure good governance integration. In addition, it proposes that Council's adopted Climate Solutions Strategy, which sets out Council's climate goals, be used as a reference for Council's climate response.

### **Community Engagement**

This report provides the results of Community engagement conducted in February and March 2022. Community Engagement mechanisms included:

- Online and hardcopy survey
- Email and letter feedback.

Methods used to promote the consultation can be found in the Methodology section of the Community Engagement Outcomes Report.

### **Regional Implications**

Staff have considered International (2016 Paris Agreement), Federal (Nationally Determined Contributions), State (South Australia's Climate Change Vision and Action Plan), and Regional (Resilient East) climate ambitions when developing this Policy.

### **Economic Development Implications**

There are no economic development implications in relation to this report.

**Financial Implications**

Consultation for the Draft Policy was undertaken using the adopted Community Engagement budget.

There is an annual allocation to Climate Solutions in Council's adopted budget that will be used to help achieve emissions reduction targets proposed, purchase sustainable products and services, engage external contractors and undertake capital works projects.

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**Recommendation**

**That Council adopt the Climate Solutions Policy as presented.**

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## **4. General Manager Infrastructure Services' Report**

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### **4.1 Draft Climate Solutions Policy Community Engagement Outcomes**

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Community Engagement Officer, Tess McMaster and  
Climate Solutions Officer, Dr Kimberley Kueh's Report

#### **Purpose of Report**

To inform the Committee of the community engagement outcomes on the Draft Climate Solutions Policy and seek Committee endorsement of the amended Policy.

#### **Strategic Plan Link**

Focus Area 2.1.1 Drive our Climate Solutions Strategy

Focus Area 5.2.2 Maximise engagement opportunities with the Community

#### **Previous Council/Committee Resolution**

At its meeting on 18 January 2022, Council resolved:

‘That Council endorse the Draft Climate Solutions Policy for the purpose of Community consultation.’

Prior to this, the Climate Solutions Advisory Committee resolved at its meeting on 15 December 2021:

‘That the Committee notes the Draft Climate Solutions Policy for the purpose of consideration by Council.’

#### **Background**

This report presents the outcomes from Community engagement conducted 10 February to 4 March 2022 (23 days) on the Draft Climate Solutions Policy. The consultation sought overall comments on the Draft Policy (Draft Climate Solutions Policy).

#### **Discussion**

Fifteen Participants provided feedback, all were supportive of the need for a Policy.

Some key themes from the responses included:

- Comments in support of the Draft Climate Solutions Policy (9)
- Increase green canopy / tree management (3)
- Provide support for developers and residents in more sustainable practices (3)
- Clearly link the Climate Solutions Action Plan, Climate Solutions Strategy and Climate Solutions Policy (2)

- Clause 6.2.3 Capacity Building needs re-wording (2)
- Allows for flexibility / Adaptable to changing targets (2)

Other comments included:

- Good emphasis on Community education
- Whether there is a baseline reference for current carbon footprint
- Questions about how Council will monitor community emissions
- More accessible recycling drop off locations for batteries/blister packs/bottle caps/bread tags.

A full list of comments can be found in the attached Community Engagement Outcomes Report.

### ***Staff Response and/or Proposed Action Post Community Engagement***

Staff considered comments relevant to the Draft Policy and have provided a detailed response below for the Committee's consideration. Other matters will be considered and addressed by Staff where relevant at an operational level.

Comment Summary	Staff Response
1. Council's proposed Climate Action Plan presented through three documents (Policy, Strategy, and Action Plan) may be confusing if read in isolation, without knowledge of the other related documents	Noted. Staff have prepared a range of supporting documentation to communicate Council's Climate Solutions policy, strategy and priorities in a clear and concise way. These documents will be distributed to the Community through various mediums and processes.
2. Include plans to increase green canopy	Staff believe that this is addressed in the Climate Solutions Strategy (which reiterated Council's commitment to increase it tree planting efforts), Environment Management Plan, and will be further emphasised in the Urban Forest Strategy currently being developed.
3. Inappropriate naming of Policy	This Policy seeks to provide a framework for Council's response to climate change as a specific environmental issue and as such, 'Environmental Management Policy' is considered to be too broad on this occasion.



Comment Summary	Staff Response
	<p>'Climate Solutions' is a widely used term within the climate community sector and is used for the purpose of preparing 'solutions to climate change'. Staff believe this is the appropriate terminology for the Policy. However, noting that this may not be a commonly used term, this definition has been added to Section 5 of the Policy.</p>
<p>4. Ensure proposed Principles mechanisms have Community support</p>	<p>Staff agree with this and have changed the 3rd principle in the report to accommodate this suggestion.</p>
<p>5. Suggested change in 'Climate Resiliency' definition</p>	<p>Staff support this change and have updated this definition.</p>
<p>6. Suggest removing some 'implementation practices' in Clause 6.2.1</p>	<p>Staff have retained the listed practices as they are an instrumental part of Council's plan to reduce emissions.</p>
<p>7. Stronger emphasis on:</p> <ul style="list-style-type: none"> <li>• Building standards and materials</li> <li>• Emissions reductions through management of school traffic</li> </ul>	<p>Staff acknowledge that these issues are important and believe that the Climate Solutions Action Plan seeks to address these within the confines of Council's authority.</p> <p>Since the Building and Planning Codes are set at Federal and State Government levels, Council will use advocacy and capacity building to influence these programs.</p> <p>Some relevant actions identified in the Action Plan include:</p> <ul style="list-style-type: none"> <li>4.1. build capacity in the development industry to go 'beyond compliance' in climate smart design</li> <li>5.1. continue advocating for higher standards in State and Federal-wide Construction, Planning, and Design Code.</li> <li>3.1. continue to implement Council's Bicycle and Pedestrian Management Plan and Transport Plan to support active transport.</li> </ul>

Comment Summary	Staff Response
8. Not using the phrase 'train the Staff and Community'	Staff amended the Policy to align with this suggestion.
9. Suggested phrasing change in Section 6.2.3 and 6.2.4	Staff agree with this and have made the appropriate changes.

A revised Draft Climate Solutions Policy is attached for consideration by the Committee.

### **Social Implications**

Consideration of climate change impacts on the Community is one of the main reasons the Draft Policy was developed. Implementation of the Policy will have impacts on how Council interacts with its Community; this has been considered through the development of this document.

### **Environmental / Climate Change Implications**

The Draft Climate Solutions Policy will provide a guiding framework for Council's response to current and future challenges presented by Climate Change.

### **Asset Management Implications**

The Draft Policy proposes that Council review its asset management services to identify and implement emission reduction opportunities.

### **Governance / Risk Management**

The Draft Policy proposes that Climate Change considerations be reflected in relevant Council policies to ensure good governance integration. In addition, it proposes that Council's adopted Climate Solutions Strategy, which sets out Council's climate goals, be used as a reference for Council's climate response.

There may be a risk that proposed targets in the Climate Solutions Strategy cannot be achieved within the set timeframes, resulting in some distrust from the Community and potentially creating a reputational risk for Council. Whilst Staff believe that the risk is low given that the targets have been set based on evidence-based modelling, this Policy seeks to mitigate it further by clarifying that Council will review and modify the targets as new evidence arises.

### **Community Engagement**

This report presents the results of Community engagement conducted in February and March 2022. Community Engagement mechanisms included:

- Online and hardcopy survey
- Email and letter feedback.

Methods used to promote the consultation can be found in the Methodology section of the Community Engagement Outcomes Report.

**Regional Implications**

Staff have considered International (2016 Paris Agreement), Federal (Nationally Determined Contributions), State (South Australia's Climate Change Vision and Action Plan), and Regional (Resilient East) climate ambitions when developing this Policy.

**Economic Development Implications**

There are no economic development implications in relation to this report.

**Financial Implications**

There is an annual allocation to Climate Solutions in the budget which will be used to help Council achieve the emissions reduction targets proposed in the Strategy. Staff also note that there may be financial implications in purchasing more sustainable products and services. At this stage the impact on the budget is unknown, particularly in the engagement of external contractors and capital works projects.

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**Recommendation**

**That the Committee receive the Community engagement outcomes, consider the Staff recommended changes and support the revised Draft Climate Solutions Policy for consideration by Council.**

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# **Draft Climate Solutions Policy**



## **Community Engagement Outcomes**

**March 2022**

## Background

In November 2019, Council declared a Climate Emergency and set about a program to establish priorities for action and governance arrangements including a documentation framework. At its meeting on 21 December 2021, Council adopted a Climate Solutions Strategy and Climate Solutions Action Plan after broad consultation with the Community.

At its meeting on 15 December 2021 the Climate Solutions Advisory Committee noted the Draft Climate Solutions Policy for the purpose of consideration by Council. Council endorsed the draft Climate Solutions Policy for consultation at its meeting on 18 January 2022.

Community Engagement was undertaken over 23 days from 10 February to 4 March 2022.

The consultation was promoted online at Connect 2 Campbelltown, through Council's website, social media, a banner and corflutes, Council's column in the Adelaide East Herald (10 February) and posters and hardcopy surveys at Council's Office, Library and The ARC Campbelltown. Relevant stakeholders were emailed to encourage their feedback.

Participants were asked to provide any comments they may have about the Policy. Responses are provided at Appendix C.

## Results – Participants

### Response Rate

Responses were received from the following sources:

Mechanism	Number of Responses	Number of Valid Responses
Online Survey	12	11
Email Feedback	3	3
Hardcopy Survey	1	1
<b>Total Responses</b>	<b>16</b>	<b>15</b>

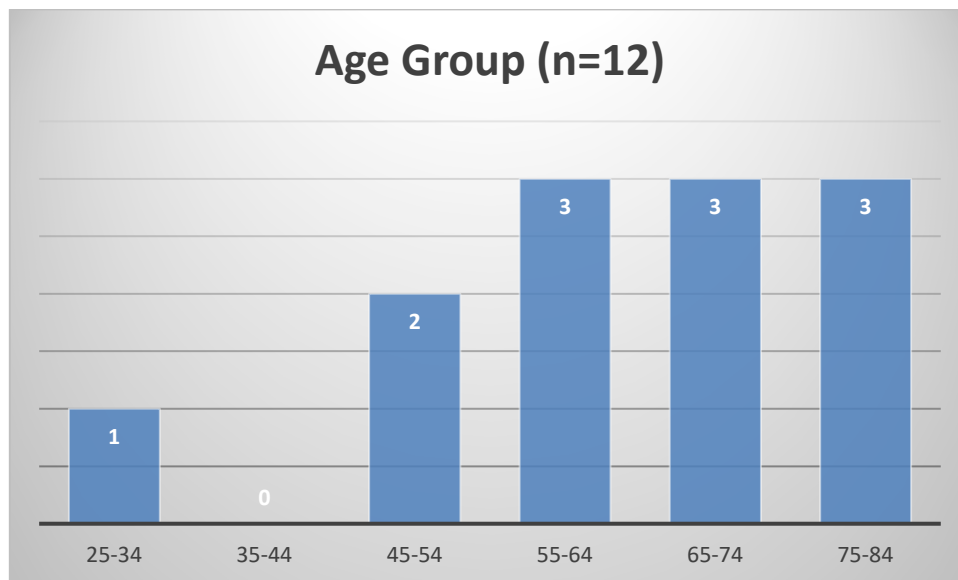
1 participant did not respond to the survey question, therefore their data was excluded from analysis.

## Participant Characteristics

### Age Group

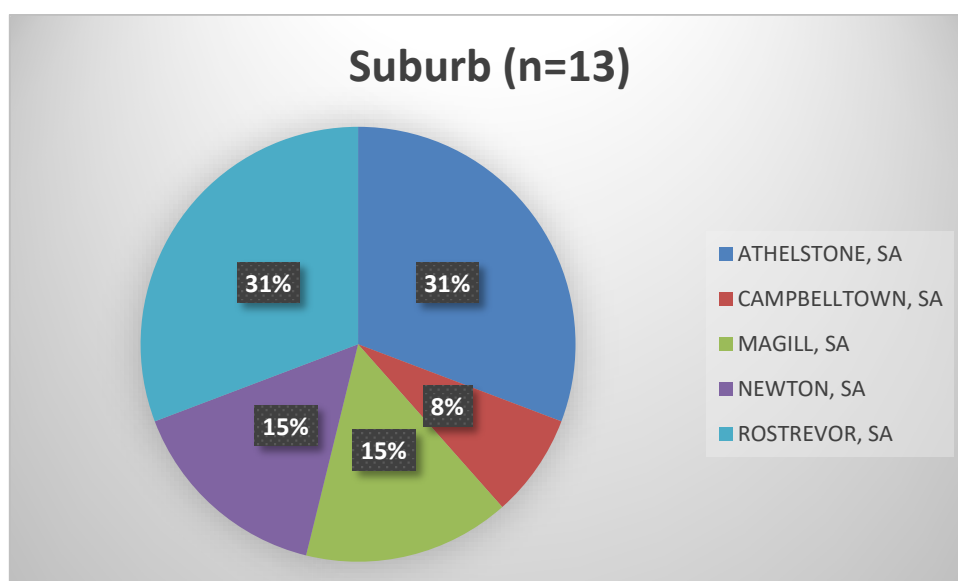
Respondent ages were collected from 12 people completing surveys.

The age groups 55-64 years, 65-74 years and 75-84 years each represented 25% of respondents. The 45-54 years and 25-34 years age groups made up the final 25% of respondents.



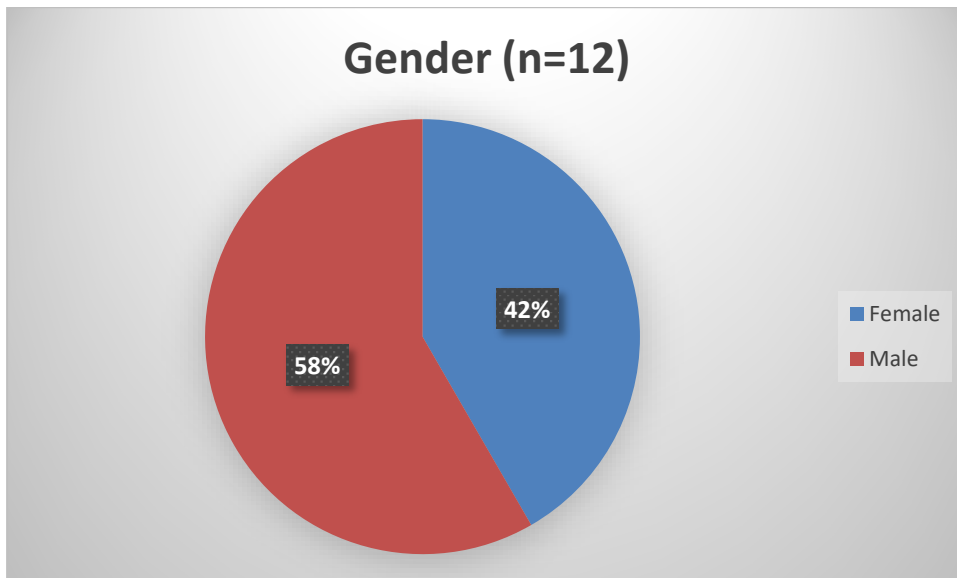
### Suburb

13 Participants provided their suburb as follows; Athelstone (4), Rostrevor (4), Magill (2), Newton (2), Campbelltown (1).



## Gender

Of the 12 respondents who completed surveys, 5 identified as female and 7 identified as male.





## Results – Community Feedback

This consultation sought overall comments on the Draft Climate Solutions Policy.

A full list of responses can be found at Appendix C – Verbatim Online Survey Responses.

15 Participants provided feedback. All were supportive of the need for a Policy.

Key themes from the responses included:

- Comments in support the Draft Climate Solutions Policy (9)
- Increase green canopy / tree management (3)
- Provide support for developers and residents in more sustainable practices (3)
- Clearly link the Climate Solutions Action Plan, Climate Solutions Strategy and Climate Solutions Policy (2)
- Clause 6.2.3 Capacity Building needs re-wording (2)
- Allows for flexibility / Adaptable to changing targets (2)

Other comments included:

- Good emphasis on community education
- Whether there is a baseline reference for current carbon footprint
- Questions about how Council will monitor community emissions
- More accessible recycling drop off locations for batteries/blister packs/bottle caps/bread tags.

## Appendix A – Information Sheet and Feedback Form

### Draft Climate Solutions Policy

#### Background

In November 2019, Council declared a Climate Emergency and set about a program to establish priorities for action and governance arrangements including a documents framework.

At its meeting on 21 December 2021, Council adopted a Climate Solutions Strategy and Climate Solutions Action Plan (documents available in the *Documents* list) after broad consultation with the Community.

Council has endorsed a draft Climate Solutions Policy for consultation with the broader Community. This document is also available from the *Documents* list.



#### What's being proposed

The Draft Policy sets out Council's stance on tackling Climate Change and covers its approach to target setting and implementation. In particular, it outlines:

- That the approach to target setting will be evidence-based and tailored to local circumstances and needs
- That targets will be reviewed as new information becomes available
- That Council's priorities will be on:
  - reducing green house gas emissions,
  - updating our policy suite to include climate solutions factors,
  - promoting behavioural change, and
  - partnering with other Government and Non-Government Organisations to collaborate and advocate for further action and changes.

#### How you can get involved

We would like your feedback on the draft Climate Solutions Policy. You are welcome to tell us what you support, what you think should be changed or improved, or if you think we have missed something.

#### Connect with Us

To provide your feedback you can:

- Preferably provide your feedback online.
- Complete the hard copy survey attached overleaf.
- Send an email: [mail@campbelltown.sa.gov.au](mailto:mail@campbelltown.sa.gov.au) Subject "Climate Solutions Policy Consultation".
- Write a letter addressed to Chief Executive Officer, Campbelltown City Council, PO Box 1, Campbelltown SA 5074.

**Consultation closes: 4pm, Friday 4 March 2022**

**Enquiries: Lyn Barton, [lbarton@campbelltown.sa.gov.au](mailto:lbarton@campbelltown.sa.gov.au) or 8366 9222.**

A safe, sustainable, vibrant Community



A safe, sustainable, vibrant Community



# Draft Climate Solutions Policy

**1. To ensure we can include your feedback we require your full name and address:**

*This will not be provided in any report or linked to any individual's feedback.*

Name: .....

Address:.....

**2. Do you have any comments to make about the Policy?**

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

**3. Please indicate your gender:**

☐ Female ☐ Male ☐ Non-binary ☐ Prefer not the say

**4. Please indicate your age group?**

☐ Under 18 ☐ 18-24 years ☐ 25 – 34 years ☐ 35-44 years ☐ 45-54 years ☐ 55-64 years ☐ 65-74 years ☐ 75-84 years ☐ 85 years or over ☐ Prefer not to say

Thank you for your feedback and comments

Notification of outcome - will be posted at [connect2.campbelltown.sa.gov.au](https://connect2.campbelltown.sa.gov.au)  
or you can receive it directly by supplying your email address below.

Email .....

Respondents should not assume that any of the proposals will be approved. Council will decide on the direction to be taken only after considering all submissions.  
Please be aware that information contained in any submission may be referred to publicly or published or disclosed by applications under the Freedom of Information Act.

A safe, sustainable, vibrant Community



## Appendix B – Email Feedback

### Feedback 1

**From:** [REDACTED]  
**To:** [mail](#)  
**Subject:** Climate Solutions Policy Consultation  
**Date:** Friday, 4 March 2022 5:27:49 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Dear Lyn and Kim,

I am writing to support Campbelltown City Council's development of a Climate Change Policy.

Yours becomes the second Resilient East Council to have developed such a policy, and first since completing a Climate Change Governance Assessment in 2021, which identified the importance of having an overarching Climate Change Policy fit for purpose to suit your Council needs and existing strategies.

The wording in it is adaptable to changing targets (i.e. based on new evidence that will arise within the next two years) which will influence the Strategy and Action Plan, already endorsed documents.

A point of suggested improvement to section 6.2.3 - Capacity Building - note highlighted recommended changes to demonstrate the 'preparedness' nature of importance of climate change:

- "Council will provide support and training to Employees and the Community to increase awareness about climate change issues and encourage behavioural changes activities that mitigate and adapt to climate change, towards a more sustainable and climate resilient lifestyle."

A second suggestion to 6.2.4 - Partnership - to highlight the strength of the Resilient East partnership and our long-term Regional Climate Adaptation Plan:

- "Council will reaffirm and/or establish partnerships with other government and non-government parties, including the Community and the Resilient East partnership, to collaborate and advocate for further actions to tackle climate change."

Thank you for the opportunity to provide comment on this important policy.

Kind regards,

*Bec Taylor*

**Resilient East Coordinator**



[www.resilienteast.com](http://www.resilienteast.com)

### Feedback 2

**From:** [REDACTED]  
**Sent:** Wed, 23 Feb 2022 13:54:57 +1030  
**To:** "mail" <[mail@campbelltown.sa.gov.au](mailto:mail@campbelltown.sa.gov.au)>  
**Subject:** Climate Solutions Policy Consultation - submission  
**Attachments:** Draft Climate Solutions Policy - response [REDACTED]

Please find attached my submission to this consultation>

Regards,

[REDACTED]

# Draft Climate Solutions Policy

## 2. Do you have any comments to make about the Policy?

A) In **Principles and Policy [6.1]** you refer to reducing the carbon footprints. Does the Council have a current and complete set of figures for the base line reference?

B) in **[6.2.1]** you mention that 'Council will reduce its transmissions'. Does this refer to the Council's resources or the Campbelltown Council region? The target areas are a good selection and the challenge will be to separate the reductions within the 5 listed areas.

C) in **[6.3] Monitoring and Reporting**. Is there a way in which the Council will be able to monitor community emissions or will Council need to obtain this information from external sources?

One issue that I see will be of increasing importance is the current trend to paint many commercial buildings black and to have black roofs on new houses. This practice will increase air conditioning loads by up to 30% because of the additional heat energy that is absorbed by black surfaces rather than light coloured surfaces. That is an undisputed fact of physics, and will lead to increased CO2 emissions and also add to the heat island effect in many parts of the Council boundary.

On the whole, the policy plan is a good step forward, and the challenge will be to get fact based information on how effective the policies are rather than opinion and belief based information (the anti-vaxer beliefs are a classic demonstration of this).

## Feedback 3

**From:** [REDACTED]  
**To:** [Lyn Barton](#)  
**Subject:** Climate solutions policy consultation  
**Date:** Friday, 4 March 2022 2:20:34 PM

---

I think you are setting up a great resource for Campbelltown people and more. The one thing that occurs to me is how people and groups can get in touch with you and vice versa, how we can all connect with other. Has great potential.

[REDACTED]

## Appendix C – Verbatim Online Survey Responses

Do you have any comments to make about the Policy?
<p>Despite declaring a Climate Emergency in Nov 19, the panel (D.A.P?) approved 29 very small units on approx. 5 blocks on the corner of xxxxxxx and xxxxxxx streets in 2020. There us very little vegetation or veranda area on the plans. This type of building is not suitable for the area and makes a mockery of a Climate Change Emergency Policy. As Sophie Thompson declared at the well attended Climate Change Emergency Meeting in 2019, there needs to be more vegetation and less building. She was supported by many experts such as a “Doctor for Climate Change” Doctor.</p>
<p>Great combination of lofty goals and practical action. The Federal Government should be learning from you rather than taking the credit for local action.</p>
<p>I very strongly support the proposed draft Climate Solutions Policy. The draft appears to have the approach and broad coverage needed. I particularly like the emphasis on embedding appropriate factors into council policy. With appropriate policy change I believe backpedaling is less likely after a change in elected members (however that remains the biggest risk in my view). I also like the emphasis on community education. I celebrate the achievements we have already made and look forward to many more.</p>
<p>If there is one thing that the council can do for climate action apart from behavioural changes, and that is the council should be planting far more trees than what they have been doing. Our climate is getting hotter, and one of the best ways to ameliorate this is to have decent sized trees of a sufficient number to create great masses of shade along our roads. And when they do plant them, don't set and forget them. Make sure they are looked after through watering/fertilised sufficiently during the summer, not just every now and then, until they become established. The number of young half dead trees around angers me. The trees have to of a kind that can tolerate our harsh climate.</p> <p>Along Frost St. where I live, there are a great many properties that don't have a tree in front let alone two trees that I think every house should have. And the same goes for the great majority of our streets, especially after there has been development on a property.</p> <p>Trees create shade creates coolness for the environment.</p> <p>We simply don't have enough of them.</p>
<p>Is there anywhere that shows how these goals will specifically be implemented? They are fantastic goals but logistically how will they be achieved?</p>
<p>It covers appropriate areas and allows for a reasonable degree of flexibility. However, the policy refers to "target setting" without definition of that term. If the target is simply a reduction in greenhouse gas emissions (I don't think that is intended, but I am not sure) then the policy is too limited.</p>
<p>More accessible recycling drop off locations for batteries/blister packs/bottle caps/bread tags</p>



Overall it looks very good. I like the idea of evidence based.  
I have heard that Professor Nigel Bean; Adelaide Uni; has a lot of data which is very useful in providing evidence, or at least can be used as a starting reference point.  
Keep up the good work.

The Draft Climate Solutions Policy can be strengthened by attention to the following matters:

1. The title 'Climate Solutions' is conceptually wrong and communicates an unfortunate standard of English. The error invites ridicule and diminishes the credibility of the policy statement.

'Climate' is an intellectual construct to help communicate the physical idea of 'average' weather conditions (rainfall, temperature, humidity, etc) at a specific place. The Bureau of Meteorology defines climate as follows: '...the weather of any place refers to the atmospheric variables for a brief period of time. Climate, however, represents the atmospheric conditions for a long period of time, and generally refers to the normal or mean course of the weather'.

(Source: <http://www.bom.gov.au/climate/glossary/climate.shtml>).

Climate is not a 'solution', defined in dictionaries as an answer, a result, a service, a mixture, blend, or emulsion. Nor does climate, the concept, invite 'solutions'. The incorrect use of 'solutions' also needs to be edited out from other sections, such as 6.3.

A more credible and honest title for the Policy might be Environmental Management Policy.

2. Principles: to the list, and based on the Draft's contents, the following must be added:

Ensure proposed mechanisms are evidence-based and have community support.

3. Definitions:

Climate resiliency: Should be 'Capacity to overcome ... ' It is not 'weather through'. That is an unfortunate collision of different concepts and misplaced humour.

#### 6.1 Evidence

Much is made here about evidence. However, evidence will have to be collected, stored, and analysed by expensive, qualified Council staff or external consultants. The management of evidence will impose a further administrative cost onto ratepayers. That high cost cannot be justified when resources are needed for the more fundamental purposes of local government, such as the maintenance of roads and footpaths, many of which are presently in shocking condition and unsafe, and waste collection.

#### 6.2.1 Emissions reduction

Placing 'Community engagement' and 'Strong governance' under this heading is illogical; the former is already noted under 6.2.4 and the latter can be integrated with 6.2.2.

What is missing in this list, especially noticeable in the Campbelltown City Council area, are the following:

Building standards and materials:

Unless Council seriously addresses two matters here, the whole Policy will fail and be a monument to Council's hypocrisy. The first is the standard and control of building which permits absurdities such as black roofing (e.g., construction at Matthew Court) and black panelling facing east, north and west (Cnr Fox and Addison Aves). These kinds of buildings are monuments to ignorance of the elementary physics of heat by the responsible officials, planners, architects and builders. The second building issue is block subdivision that has added significantly to hard surfaces and the 'heat-island' effect. That challenge must be addressed in the Policy.

School traffic:

Emissions in Campbelltown can be reduced if the indulgent, widespread practice of driving children to and from school is reduced or eliminated through creative management and low emission alternatives. Obvious solutions to this problem are evident simply by looking to past practices of children getting to school.

### 6.2.3 Capacity Building

The idea that Campbelltown Council will take on a role to 'train' the Community to change lifestyles is unacceptable, insulting, financially irresponsible, and well-beyond Council's remit. This section must be re-written.

Conclusion

This Draft document requires significant attention to make it acceptable to the Community.

Council must pay attention to removing the prevailing arrogance and dishonesty embedded throughout the Draft that Campbelltown's actions will, somehow, provide a 'solution' to climate, a goal that can be neither achieved nor measured to provide accountability. However, an honest and achievable environmental policy, with realistic accountability targets, is necessary in place of this flawed and unacceptable statement.

The policy is a great initiative!!

It would be great if the policy made it easier for residents to take an active part.

Having just moved into a brand new medium density development we've been shocked at how hard it is to be sustainable.

Developer has no interest in sustainability to the extent that installing solar panels is a battle.

Developers clearly need help, we can do better.



This document is comprehensive and professionally presented. As a visual learner, I like the colour coding and thumbnail pictures to indicate key themes and topics. The Context section provides informative and readable material to explain the nature of the Climate challenge ahead of us. Page 21 is a clear summary of the actions council proposes to take in each of the goals of mitigation, adaptation and sustainability. Perhaps the indicators of success in these areas documented on pages 22-24 could be incorporated into a single page statement for each of the three goals. This would do away with the repetition of themes and focus areas on page 21 and on subsequent pages.

Whilst being an admirable statement of where we are now, and where we wish to be in the future, this document does not deal with timelines for meeting goals (other than emissions reduction targets). After reading the Climate Solutions Action Plan, I realised that this was where to find the timelines. However this latter document, and the Policy document may not be read by all. Could council find a way to present the links between these 3 documents clearly and simply to ratepayers, so that we can all be aware of the plans Council has for implementation of the worthy goals presented in the Climate Strategy?

A final comment. The Climate Solutions Strategy, and its sister documents, the Policy and the Action Plan, are large and wordy, and therefore not easily understood at a glance. It has taken me several hours to come to grips with them, and I have tertiary qualifications in geography and education! Climate change is the most urgent matter to which we must attend as a community, so I hope that Council will seek out many ways to communicate its strategy to the community at large, including digital and face to face gatherings.

We need to increase our green canopy.

# Climate Solutions Policy

## Council Policy

<b>Policy Reference Number</b>	6534541
<b>Responsible Department</b>	Infrastructure Services
<b>Related Policies</b>	Asset Management; Business Continuity; Children and Vulnerable Persons Safety & Wellbeing; Community Plan; Emergency Management; Events; Footpath Development and Maintenance; Playground and Exercise Equipment Development and Maintenance Policy; Procurement; Public and Environmental Health; Risk Management; ARC Campbelltown; Tree Management; Waste Management; Youth
<b>Related Procedures</b>	Environment Plan; Climate Solutions Strategy
<b>Date of Initial Adoption</b>	
<b>Last Reviewed by Council</b>	

### 1. Purpose

The purpose of this Policy is to provide a framework for Council's response to current and future challenges presented by climate change. In particular, it sets out Council's intentions, commitments and management practices to tackle climate change since the formal declaration of Climate Emergency in November 2019.

### 2. Power to Make the Policy

Council is empowered to make this Policy in accordance with Section 132A of the *Local Government Act 1999*.

### 3. Strategic Plan Link

This Policy has the following link to Council's Strategic Plan 2024:

- Planning for our future (Goal 4)

### 4. Principles

Council believes that it has a responsibility to lead and protect the City to adapt and thrive as the climate changes. This means putting in place strategic mechanisms to:

- Mitigate climate change impacts through the reduction of the City's carbon footprint;
- Prepare the City such that it will be able to adapt to physical and transitional risks that may arise;
- Ensure the responses made by Council are long-lasting, inclusive, fiscally-responsible, and have Community support.

Deleted: and

The document on Council's Records Management System is considered to be the current and controlled version. Before using a printed copy, verify that it is the current version.

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## 5. Definitions

Definitions for the purpose of this Policy are:

<b><i>Climate Change Adaptation</i></b>	Adjusting to life in an inevitably changing climate.
<b><i>Climate Change Mitigation</i></b>	Preventative actions or measures to reduce GHG emissions.
<b><i>Climate Solutions</i></b>	<u>Solutions to climate change.</u>
<b><i>Climate Resiliency</i></b>	Capacity to <u>overcome</u> and recover quickly from climate-related challenges.
<b><i>Carbon Neutrality</i></b>	Achievement of net-zero GHG emission through emission reduction and offset.
<b><i>Carbon Footprint</i></b>	Total amount of GHG generated. Typically used to show the level of climate change impacts from an activity.
<b><i>Carbon Emissions</i></b>	Carbon dioxide (CO <sub>2</sub> ) emissions are typically referred to as carbon emissions and are a measure of GHG.
<b><i>Greenhouse Gas (GHG)</i></b>	Gasses that contributes to the absorption of heat in Earth's atmosphere, including carbon dioxide (CO <sub>2</sub> ), methane (CH <sub>4</sub> ), nitrous oxide (N <sub>2</sub> O), sulphur hexafluoride (SF <sub>6</sub> ).

Deleted: weather through

## 6. Policy

### 6.1 Evidence-based Target Setting

Council's approach to setting climate response targets will be evidence-based and tailored to the Campbelltown City Council, with consideration of:

- International, Federal, State and local climate ambitions;
- Physical and transitional climate risks;
- Current carbon emissions to be used as baseline;
- Projected emissions trends; and
- Financial implications of the targets set.

The Climate Solutions Strategy will be the primary location for documenting Council's targets to prioritise, resource, and evaluate its climate response. The implementation of the Climate Solutions Strategy will be supported by a separate Climate Action Plan document.

Council reserves the right to review and change targets as required when new evidences arise.

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## 6.2 Implementation Practices

The fundamental practices that Council will undertake are as follows:

### 6.2.1 Emissions Reduction

Council will reduce its emissions by implementing the Climate Solutions Strategy in the following areas:

- Low carbon energy
- Resource efficiency
- Low carbon transport
- Community engagement
- Strong governance and leadership.

### 6.2.2 Policy and Governance Integration

Council will ensure climate change is a key consideration in the way it operates and the services it provides. This will be reflected in relevant Council policies.

### 6.2.3 Capacity Building

Council will provide support and capacity building programs to Employees and the Community to increase awareness about climate change issues and encourage towards a more sustainable and climate resilient lifestyle.

**Deleted:** training

**Deleted:** behavioural changes

### 6.2.4 Partnership

Council will reaffirm and/or establish partnerships with other government and non-government parties, including the Community and the Resilient East partnership, to collaborate and advocate for further actions to tackle climate change.

## 6.3 Monitoring and Reporting

Council will monitor and report on both corporate and Community emissions. Council will also report on its climate solutions progress annually. A review of the Council's Climate Action Plan will also be undertaken every two years.

The following monitoring and reporting will be undertaken for corporate and community emissions in Council's Annual Report:

- Council's emissions and climate solutions progress will be reported annually

- Community emissions will be reported periodically, as information becomes available that will provide significant data for comparison.

#### **7. Review & Evaluation**

Within six months of each new Council term, Council will review this policy. Following this initial review, this policy will be reviewed annually by Employees with minor administrative adjustments being approved by the Chief Executive Officer.

#### **9. Availability of the Policy**

Copies of this Policy will be available at Council's principal office during ordinary business hours and at Council's website [www.campbelltown.sa.gov.au](http://www.campbelltown.sa.gov.au).

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**11.3 Draft 2022/2023 Annual Business Plan and Budget**

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Manager Finance, Simon Zbierski's Report

**Purpose of Report**

To endorse the draft 2022/2023 ABP&B (Annual Business Plan and Budget) for the purpose of Community consultation.

**Strategic Plan Link**

Focus Area 5.3.3 Provide corporate and financial governance that meets the needs of our people and the Community

**Previous Council/Committee Resolution**

At its meeting on 21 April 2022, the Audit and Governance Advisory Committee resolved:

‘That the Audit and Governance Advisory Committee support the draft 2022/2023 Annual Business Plan and Budget, as presented, subject to the projected operating deficit being no higher than the \$366,000 as detailed in the adopted 2022/2023 Long Term Financial Plan, being presented to Council for their consideration.’

At its meeting on 19 April 2022, Council endorsed the projects for the inclusion in the draft 2022/2023 ABP&B:

‘That Council endorse in the draft 2022/2023 Annual Business Plan and Budget for the purposes of Community consultation:

1. a General Rate increase of 3.50% plus growth
2. a rate cap three times the General Rate increase (ie 10.5%), which will be applied in accordance with the criteria contained in Council’s Rating Policy.’

‘That the Strategic Land Purchases allocation of \$266,000 be included in the draft 2022/2023 Annual Business Plan and Budget.’

‘That the allocation of \$528,000 for Capital New Master Plan works be included in the draft 2022/2023 Annual Business Plan and Budget in the following manner:

- Thorndon Park Super Playground - \$375,000
- Future Capital-New Master Plan Works - \$153,000.’

‘That the following Capital-New items be included in the draft 2022/2023 Annual Business Plan and Budget at a net cost to Council of:

- Purchase of Rubbish Bins - \$55,000
- Nightingale Reserve Improvements - \$4,500
- Replacement of Elected Member iPads - \$14,400
- Athelstone Recreation Reserve - Pitch Improvement - \$750,000
- Paradise Primary School Oval Fencing - \$30,000

- Foxfield Oval Backstop Fencing - \$32,000
- Aboriginal War Memorial - \$30,000
- Greening Gorge Road - \$90,000
- Creek Remediation - Fifth Creek - \$170,000.'

'That the Footpath Construction Program comprising the following footpaths be included in the draft 2022/2023 Annual Business Plan and Budget at a net cost to Council of \$363,200:

Road	Suburb	From	To	Cost
Addison Avenue	Athelstone	Maryvale Road	Avenue of Honour	\$29,200
Moorlands Road	Hectorville	Montacute Road	Ross Road	\$69,400
Barons Street	Magill	Reid Avenue	Arthur Street	\$94,400
Church Street	Magill	St Bernards Road	House No. 17	\$30,600
Stoneybrook Drive	Paradise	Weewanda Road	Cul-de-sac	\$28,000
Stoneybrook Drive	Paradise	Weewanda Road	Ridgefield Avenue	\$37,800
Greer Place	Magill	Cul-de sac	Third Creek Bridge	\$3,000
Ann Street	Campbelltown	Ambrose Avenue	Walkway	\$11,100
Greer Place	Magill Bus stop accessibility			\$12,300
Rita Avenue	Rostrevor	Thomson Place	Bruce Avenue	\$47,400

'That the:

1. following Capital-Renewal and Replacement items be included in the draft 2022/2023 Annual Business Plan and Budget for information at a net cost to Council of:

- Road Transport Asset Renewal Program - \$3,823,200
- Library Materials - Grant and Purchases - \$0
- Library Materials - Unsubsidised Stock Purchases - \$40,000
- Replacement of Plant & Machinery - \$665,150
- Daly Oval Floodlighting Replacement - \$80,000
- Golf Course Playing Surface Replacement - \$20,200
- Nightingale Reserve Improvements - \$74,000
- Replacement of Gym Cardio - ARC Campbelltown - \$26,600
- Replacement of Plant and Equipment - ARC Campbelltown - \$17,200
- Replace Creche Tables and Chairs - ARC Campbelltown - \$2,550
- Replacement of Elected Member iPads - \$12,000
- Replacement of Computer Equipment - \$183,000
- Pamela Avenue Reserve Improvements - \$175,000
- Liascos Avenue Reserve Improvements - \$16,500
- Foxfield Reserve Multi Court - \$90,000
- Dennis Morrissey Park Improvements - \$10,000



- Footpath Renewal Program - \$238,700
  - Upgrade Traffic Signals - Paradise Primary School - \$5,000
  - Bicycle Plan Implementation - Stage 2 - \$75,000
  - Replace Function Room Audio Visual - ARC Campbelltown - \$28,050
  - Replacement of Filter Media - Pool Plant Filters - ARC Campbelltown - \$199,450
  - Athelstone Community Hall - Stormwater & Sewer System Replacement - \$35,000
  - Old Newton Uniting Church Hall Building Renewal - \$40,000
  - Creek Remediation - Fifth Creek - \$30,000
  - Playford Road Reserve Redevelopment - \$706,650
  - Replacement of Tables, Trolleys and Chairs – Campbelltown Function Centre - \$51,500
2. following Capital-Renewal and Replacement item only be included in the draft 2022/2023 Annual Business Plan and Budget if external funding is received, at a net cost to Council of:
- Rostrevor Tennis Club Court Resurfacing - \$55,000
3. funds not required for the draft 2022/2023 budget for Capital-Renewal and Replacement expenditure be allocated to the Renewal and Replacement Reserve.'

'That the following New Initiative projects be included in the draft 2022/2023 Annual Business Plan and Budget, at a net cost to Council:

- River Torrens Linear Park Smart Lighting - \$0
- Liascos Avenue Reserve Improvements – Garden Bed - \$40,000
- Greening Gorge Road - \$30,000
- Additional Field Staff (1.0 FTE) - \$78,800
- Youth Employment Programs – Cadetship/Traineeship - \$60,000
- Newton Community Garden Seed Funding - \$15,000
- Transport Plan Design - Stradbroke Road - \$15,000
- Thorndon Park Super Playground Grand Opening - \$10,000
- Book - 10 Women Project - \$2,200

and if rate growth is sufficient that the replacement of the Palm Trees in Curtis Road, Hectorville at a cost of \$15,000 be included.'

## Background

Section 123 of the Act (Local Government Act 1999) requires Council to prepare an Annual Business Plan and Budget each financial year.

Council has been developing the draft budget for 2022/2023 to identify its priorities and establish information to be included in the draft ABP&B.

A workshop and bus tour was held with Elected Members on 9 April 2022, with Council shortlisting the projects to be included in the draft ABP&B for the purposes of Community consultation at its meeting held on 19 April 2022.

As highlighted above, AGAC considered the ABP&B at its meeting held on 21 April 2022.

The draft ABP&B is attached for Council's consideration and endorsement for the purpose of public consultation.

### **Discussion**

Section 123(2) of the Act and Regulation 6 of the Local Government (Financial Management) Regulations 2011 (the 'Regulations') prescribes the information that must be included in an Annual Business Plan.

The format, style and layout used for this year's Plan will be similar to the approach Council undertook with the 2021/2022 document.

### *Public Consultation*

The ABP&B is required to be made available for public inspection and comment, in accordance with Section 123(4) and Section 123(5) of the Act. This also means that Council must:

- make its Plan available for public inspection and purchase for at least 21 days prior to the public meeting attached to this project, and
- provide a facility for asking and answering questions, and to receive submissions via the Council website during the public consultation period.

In accordance with the legislative requirement to advertise the draft ABP&B public meeting at least 21 days before the date of the meeting, an advertisement will be placed in The Advertiser on 4 May 2022 advising of the public meeting to be held on Wednesday 25 May 2022 at 6pm in the Council Chambers. The engagement opportunity will also be promoted through a range of consultation tools to bring it to the attention of the Community through online and traditional methods.

A survey and supporting information will be made available to members of the Community to assist them in providing feedback on the draft Plan through a range of online and hard copy consultation tools. The survey will specifically seek feedback on the proposed:

- services for 2022/2023
- General Rate increase of 3.50% plus growth
- New Initiatives, Capital-New, Capital-New Master Plan Allocation and Capital Renewal and Replacement projects.

The consultation period will commence on Wednesday 4 May 2022 and close on Friday 27 May 2022.

### *Rates Income*

Based on valuation data provided by the Valuer General as at 16 April 2022 and subsequent modelling undertaken by Staff, there has been a \$3.45bn increase (or 26.2%) in the capital value of rateable properties, when compared to 2021/2022. To offset this increase, the rate in the dollar, which is applied to a property's capital value to determine the rates to be levied, has decreased by 16.7%, with Council also proposing a rate cap of 10.5% for eligible residential properties.

As per the tables included on page 29 of the draft 2022/2023 ABP&B document, the largest impact is on residential properties, where the average General Rates levied is proposed to increase by \$74. Meanwhile, the General Rates levied for the other land use types has decreased, with an average reductions ranging from \$25 for the 9 Primary Production properties to a \$538 saving for the 62 Other properties.

Review of the data indicates that these reductions have resulted from the capital values for residential properties increasing at a greater rate than non-residential properties. As Council applies a single rate in the dollar across all land use types, the current modelling indicates that rates have decreased for commercial and industrial businesses in the City.

While this information is provided for consultation purposes, it is important to note that this data may change by the time Council adopts rates at its 5 July 2022 meeting, as property valuations are updated and further growth is realised.

### *Financial Overview*

The draft budget contained within the ABP&B has been developed using Year 1 of the adopted LTFP (Long Term Financial Plan). The LTFP projects an operating deficit of \$366,000 in 2022/2023.

At its meeting held on 19 April 2022, Council selected the projects to be included within the draft ABP&B for consultation with the Community.

Following Council's selection of the New Initiatives, Capital-New, Capital-New Master Plan Allocation and Capital-Renewal and Replacement projects, at the time of preparing this report, Council was projecting an operating deficit of \$366,754, which is \$754 higher than the LTFP operating result target, thus enabling a number of New Initiatives to be included whilst still meeting the target operating result.

While the budget was effectively able to achieve its LTFP target, Council has now been advised that the Federal Government has bought forward 75% of the Grants Commission payments earmarked for 2022/2023 into the 2021/2022 financial year. The amounts received for these grants total \$1,510,100. Adjusting the budget for this amounts will amend the budgeted operating deficit of \$1,685,954.

While there is no net impact to the budget over the two financial years for the Grants Commission grants, it will result in a significant improvement in Council's operating result in 2021/2022 and a significant decline in the operating result for 2022/2023.

Staff have now made this adjustment in the draft budget. After taking this change into account, a summary of the key information provided in the Plan is provided below:

General Rate Increase	3.50%
Rates Growth (as at 16 April 2022)	1.07%
Operating Income	\$58,054,246
Operating Expense	\$59,740,200
<b>Operating Surplus/(Deficit)</b>	<b>(\$1,685,954)</b>
Capital-Renewal and Replacement Expenditure	\$8,420,400
Capital-New Expenditure	\$1,539,100
Capital-New Master Plan Allocation Expenditure	\$528,000
Strategic Land Purchases	\$266,000
<b>Total Capital Expenditure</b>	<b>\$10,753,500</b>

### Social Implications

Open and transparent discussion and decision making about the draft ABP&B provides the Community with a high level of confidence that the matter has been considered in a thorough manner. This may assist interested persons in responding through the consultation process that will follow endorsement of the Plan. The proposed rate increase is based on December 2021 LGPI, being 3.50%. Although this is higher than previous years, it's interesting to note for comparative purposes that CPI for March 2022 is 4.70%, which is 1.20% higher.

### Environmental / Climate Change Implications

There are no environmental / climate change implications in relation to this report.

### Asset Management Implications

There are no asset management implications in relation to this report.

### Governance / Risk Management

Council's draft ABP&B has been prepared in accordance with requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011, thus reducing the reputational and governance risks associated with this project.

### Community Engagement

Staff and Elected Members have been consulted during the development of various aspects of the Plan. The AGAC were also provided an opportunity to make comments on this Plan, with Staff now presenting the document to Council, where it is anticipated to be endorsed for the purpose of Community consultation.

Community consultation will run from 4 to 27 May 2022, with the Public Meeting to be held on Wednesday, 25 May 2022 at the Council Administration Building.

Council will consider the Community consultation feedback at its 21 June 2022 meeting, with the ABP&B scheduled to be adopted on 5 July 2022.

### **Regional Implications**

There are no regional implications in relation to this report.

### **Economic Development Implications**

There are no economic development implications in relation to this report.

### **Financial Implications**

The cost of preparing and consulting on the ABP&B document can be funded from within the existing recurrent budget.

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### **Recommendation**

**That Council endorse the draft 2022/2023 Annual Business Plan and Budget, as presented, for the purpose of public consultation.**

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**DRAFT**

**2022/2023**

# **Annual Business Plan and Budget**

*Endorsed by Council for Community Consultation  
on x May 2022*

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## Glossary

AGAC	Audit and Governance Advisory Committee
AMP	Asset Management Plans
ARC	Aquatic and Recreation Centre
CEO	Chief Executive Officer
CPI	Consumer Price Index
CHSP	Commonwealth Home Support Program
ERA	Eastern Region Alliance
LGAWCS	Local Government Association Workers Compensation Scheme
LGAMLS	Local Government Association Mutual Liability Scheme
LGPI	Local Government Price Index
LTFP	Long Term Financial Plan
PAC	Performing Arts Centre
WHS	Work Health and Safety



## Message from the Chief Executive Officer

Welcome to the draft 2022/2023 Annual Business Plan and Budget. I invite you to read through the Plan to see the initiatives and projects Council has proposed for the coming year and respond through our consultation process.

The budget for 2021/2022 continues to be impacted by COVID-19 with a range of services and events postponed or suspended. Despite this, Council continues to have no borrowing and intends to remain this way in 2022/2023. Council's recently adopted LTFP will enable Council to continue on its path of financial sustainability.

For 2022/2023, Council is proposing a General Rate increase of LGPI, which is 3.50%, plus growth. Although this is the highest increase in the last 6 years, Council is experiencing significant financial pressures to provide services and projects to the Community. The latest data from the Valuer General will see total valuations across the City increasing by 27% in the new year. To minimise the impact to ratepayers, the rate in the dollar will reduce and Council will maintain its current practice of applying a rate cap.

Despite the projected operating deficit for 2022/2023, Council still plans to fund a range of New Initiatives and can do so within the allocation set aside in its LTFP, without affecting its long term financial sustainability.

2021/2022 saw the continuation of the redevelopment of the Max Amber Sportsfield, with completion expected by the end of June this year and the significant upgrade to the Magill Village, which is anticipated to be completed by November 2022.

The following projects included in the draft Plan for Community consultation will aim to stimulate the local economy and support the Community:

- completion of the construction of a \$1.5m synthetic pitch at Athelstone Recreation Reserve
- continuing to improve open space across the Council at Nightingale Reserve, Paradise Primary School, Foxfield Oval, Fifth Creek, Daly Oval, Geoff Heath Golf Course, Pamela Avenue Reserve, Liascos Avenue Reserve, River Torrens Linear Park, Denis Morrissey Reserve and Playford Road Reserve
- establishing the Newton Community Garden and staging a grand opening for the Thorndon Park Super Playground, following its completion later this year
- employing an additional Field Staff member and establishing a cadetship/traineeship for young people
- creating or replacing a number of fully accessible footpaths across the City and improving the condition of 14 streets through the scheduled reseal programs.

Council's Strategic Plan 2024 was adopted in 2021, with a vision of 'a safe, sustainable, vibrant community'. This draft Annual Business Plan and Budget aims to achieve this through the projects and services offered, whilst delivering on our Mission – The Community is at the centre of everything we do.



Paul Di Iulio  
Chief Executive Officer

## Executive Summary

The draft Annual Business Plan and Budget has been developed to comply with the most recently updated changes to the Local Government 1999 and Local Government (Financial Management) Regulations 2011.

The LTFP was revised and adopted in April 2022 to reflect the latest financial information available to Council. With the adoption of the revised Plan, Council is able to provide the Community with the financial and rating implications for the next 10 years (the Plan can be found on Council's website under *Council / Long Term Financial*). The Plan projects Council to achieve consistent operating surpluses from 2025/2026.

The key financial information for 2022/2023 is summarised below:

General Rate Increase	3.50%
Rates Growth (rates from new rateable properties)	1.07%
Operating Income	\$58,054,246
Operating Expense	\$59,740,200
<b>Operating Surplus/(Deficit)</b>	<b>(\$1,685,954)</b>
Capital-Renewal and Replacement Expenditure	\$8,420,400
Capital-New Expenditure	\$1,539,100
Capital-New Master Plan Allocation	\$528,000
Strategic Land Purchases	\$266,000
<b>Total Capital Expenditure</b>	<b>\$10,753,500</b>
<b>Major Capital Expenditure</b>	
Transport Asset Renewals	\$4,360,000
Replacement of Plant & Machinery	\$1,280,000
Athelstone Recreation Reserve – Pitch Improvement	\$750,000
Playford Road Reserve Redevelopment	\$706,650

### Key Financial Targets – Budget vs LTFP

Ratio	Budget	LTFP
Operating Surplus Ratio	(2.9%)	(1%)
Net Financial Liabilities Ratio	(19%)	(30%)
Asset Renewal Funding Ratio	171%	100%

## Anticipated Financial Position

The projected operating income is not sufficient to meet Council's projected operating expenses (including depreciation) for 2022/2023. This projection was in line with Council's adopted LTFP, which projects an operating deficit of \$366,000.

Council has subsequently been advised that the Federal Government has bought forward 75% of the Grants Commission payments earmarked for 2022/2023 into the 2021/2022 financial year. The amounts received for these grants total \$1,510,100. Therefore, based on the remaining 25% that will be received (totalling \$503,400), the draft budgeted operating result will be \$1,685,954.

Further income may improve Council's operating result through an increase in rates growth and minimising the quantum of New Initiatives.

Achieving an operating surplus ensures that the principles of intergenerational equity are maintained; that is, today's ratepayers make a fair contribution to the services and assets they consume, to ensure they can continue to be used by future generations.

Council's strong level of cash and investments and no borrowings has placed it in a strong position to maintain its financial sustainability and achieve operating surpluses in the medium to longer term.

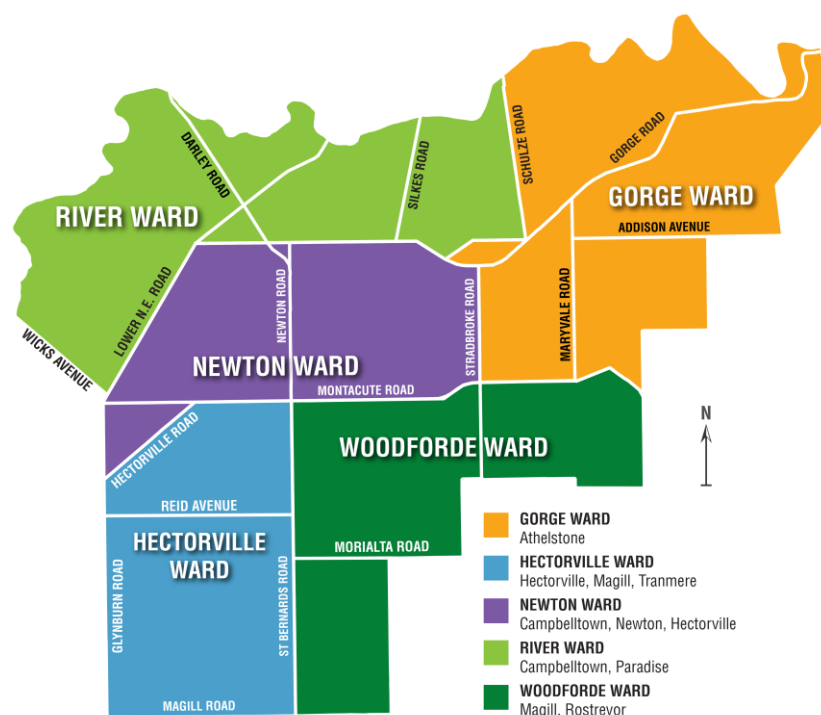
## Purpose

The purpose of this document is to assist the Community to understand the strategy behind Council's Annual Business Plan and Budget so that informed Community responses can add value to Council's planning and budgetary processes.

The City of Campbelltown is an area covering 24.35 km<sup>2</sup> and is located in Adelaide's eastern suburbs, with the closest boundary approximately 6 km from the Adelaide GPO. It is a medium sized metropolitan Council bounded by the River Torrens and the Adelaide foothills, and borders five other Councils.

The City is primarily comprised of residential zones, with some pockets of business, and light industrial zones in Magill and Newton. It has good quality open space, well maintained parks and reserves, and some natural bushland.

European habitation within the Council area dates from the 1830s with settlement commencing on the banks of the River Torrens and establishment of small townships. The area is well known for its market gardens history and multi-cultural influences. Italian migration post World War II was significant, and many Italian migrants chose to settle in the area. Between 1960 and 1991 the City's population trebled (from 15,000 to 43,600); the population growth rate has slowed significantly since then, and the number of residents is currently 53,084 (Estimated Resident Population, 2021).



A City that is safe, sustainable and vibrant is a particular focus for Council and the Community and is the central theme of Council's vision in the Strategic Plan 2024.

This document sets out Council's programs, projects and services planned for 2022/2023. It aims to maintain and improve the City's service delivery and to continue the delivery of programs outlined in its Strategic Plan.

Council's expenditure for the period is provided in the Budget by Service section of this document.

## Status of 2021/2022 Projects

Information about Council's progress in relation to projects funded in 2021/2022 is available in Appendix 1 – Progress of 2021/2022 Projects.

## What are Council's Long Term Plans?

Council's Strategic Plan 2024 was adopted by Council on 5 April 2022.

Council's Vision is:

### **'A safe, sustainable, vibrant community'**

In support of this, Council's strategic focus is on the following 5 key goals:

#### **Goal 1 – Supporting our Community**

Through this Goal we will build on our previous Vision for a quality lifestyle for our Community, and support Community members to participate actively in Community life. We will build on the connections already created through our highly productive library programs and events, activities at the ARC Campbelltown and other sports and leisure facilities, Community development and social inclusion programs, and business and organisational partnerships. We will support our Community to be inclusive, safe and a destination for business and tourism.

#### **Goal 2 – Greening our City**

Council has declared a Climate Emergency and is committed to establishing a Climate Solutions Strategy and taking urgent action regarding Climate Change. We are taking action to encourage the environmental sustainability of private development, and to protect and enhance our natural environment; our creeks and trails, parks and reserves, street trees and verges. We are investigating how we can contribute to the circular economy to minimise our waste and use of resources, and to expand our waste management program for residents.

#### **Goal 3 – Enhancing our Assets**

Following a recent review of Council's seven Infrastructure Asset Management Plans for Bridges, Buildings, Bus Stops, Footpaths and Walkways, Open Space, Stormwater, and Transport, we are committed to the delivery and enhancement of our assets during this planning period. This new Goal will enable us to proactively manage our assets to improve Community members' experience when interacting with our infrastructure. In this Plan there is a particular emphasis on stormwater management and providing facilities and green space that are safe, accessible and attractive for residents.

#### **Goal 4 – Planning for our Future**

This new Goal brings together our planning functions to enable us to collaborate, disrupt and plan more effectively. There is a consolidated approach to foster innovative, environmentally sustainable and emerging technologies in Council operations, whilst still embracing and concentrating our efforts to respond to demographic changes and development needs.

## **Goal 5 – Leading our People**

We are committed to continuing to improve our organisational culture. This along with consideration of the feedback from the Community during the preparation of this Plan has guided the development of Themes and Focus Areas. The Plan focuses on maintaining and improving strong partnerships with a range of stakeholders, and provision of corporate functions to support a safe, sustainable and vibrant future for our Community.

Council's Strategic Plan is supported by Departmental Business Plans and Management Plans.

Further information about the Strategic Plan and Management Plans is available from the Publications section of Council's website [www.campbelltown.sa.gov.au](http://www.campbelltown.sa.gov.au).

## What are the Significant Influences and Priorities?

A number of significant factors have influenced the preparation of the draft 2022/2023 Annual Business Plan and Budget. These include:

- Consideration of Council's key financial targets, as adopted by Council at its meeting held on 21 December 2021
- Application of Year 1 of Council's LTFP, as adopted by Council at its meeting on 5 April 2022, which assumed a General Rate increase of 3.50%, being LGPI, plus growth
- Adherence to Council's adopted IAMPs
- Enterprise Bargaining Agreements which provide for wage and salary increases for Council Staff
- The CPI (Consumer Price Index - All Groups Index for Adelaide), which is a measure of the change in the price of a 'basket' of goods and services purchased by households.

This increased by 3.30% for the 12 months ending December 2021

- The LGPI (Local Government Price Index), which provides Councils with a useful reference regarding the inflationary effect of price changes of goods and services consumed by Local Government.

For the 12 months ending December 2021, LGPI increased by 3.50%.

In response to these factors and to minimise the burden on ratepayers, this Annual Business Plan has been prepared within the following guidelines:

- Increase rates by 3.50%, plus growth (1.07%)
- Include a rate cap for eligible residential properties at a rate of 10.5%, being three times the General Rate increase
- Use of existing cash and investments to fund Capital-New expenditure before taking any new borrowings, in accordance with its Treasury Management Policy
- Council is projecting an operating deficit in 2022/2023 of \$1,685,954 which is higher than the LTFP target operating deficit of \$366,000. This is due to 75% of the Grants Commission grants earmarked for 2022/2023 have now been received in 2021/2022. The final operating result may change due to additional rates growth realised prior to the adoption of the budget in July 2022.



## Service Provision

The Local Government Act 1999 prescribes a system of Local Government to enable Councils to govern and manage areas at a local level. Included in Council's principal role is the requirement 'to provide and co-ordinate various public services and facilities and to develop its Community and resources in a socially just and ecologically sustainable manner'.

All Councils have basic responsibilities under the Local Government Act and other relevant legislation. These include:

- Regulatory activities, including voters' roll maintenance and Elected Members' support
- Setting rates, preparing an Annual Business Plan and Budget, and determining longer-term strategic management and management plans, financial plans, Infrastructure Asset Management Plans, by-laws, policies and procedures for the area
- Management of basic infrastructure including roads, footpaths, parks, public open space, street lighting and stormwater drainage
- Street cleaning and rubbish collection
- Development control, including building safety assessment, and
- Provision of various environmental health services.

In response to Community needs, Council provides the following services and programs:

- |  |  |
|--|--|
| • Administration Building and Hall Maintenance | • Executive Services                             |
| • Asset Management-Footpaths                   | • Finance  |
| • Asset Management-Road Transport              | • Governance and Community Interaction           |
| • Asset Management-Stormwater                  | • Information Services                           |
| • Cemeteries                                   | • Infrastructure Services Management             |
| • Civic Functions                              | • Leisure Services                               |
| • Community Engagement                         | • Library Services                               |
| • Community Transport                          | • People and Culture                             |
| • Corporate and Community Services Management  | • Parks and Reserves                             |
| • Community Services and Social Development    | • Policy Planning and Development Assessment     |
| • Depot Operations                             | • Services for Older People                      |
| • Economic Development                         | • Sport and Recreation Facilities                |
| • Elected Members                              | • Street Lighting                                |
| • Environmental Control and Public Order       | • Tree Maintenance and Replacement               |
| • Environmental Health                         | • Urban Planning and Leisure Services Management |
| • Environmental Management                     | • Waste Management                               |
|  | • Youth Development                              |

Council seeks to be responsive to changing Community needs when developing, providing and discontinuing its programs, services, and projects. Council undertakes regular Community surveys to assess levels of satisfaction and to identify areas for improvement.

The Council also maintains a number of facilities on a subsidised fee for service basis. The following facilities and services provide important Community benefits whilst also generating contributory income for services and projects of benefit to the City:

- ARC Campbelltown
- Community transport service
- CHSP (Commonwealth Home Support Program)
- Community halls, ovals, courts, meeting rooms, parks and reserves for hire.

Further information on Council's service provision is detailed in the Budget (p 30). This section of the Annual Business Plan and Budget provides detailed information on each Service including:

- Information about the Service and its benefit to the Community
- An analysis of income and expenditure for the Service (the 'Financial Analysis')

Council anticipates that existing service levels from the 2021/2022 financial year will be maintained during 2022/2023, with the following adjustments:

- a continued return to a range of services as Government imposed restrictions in relation to COVID-19 are lifted.

Council acknowledges the importance of Federal funding through the Financial Assistance Grants program for the continued delivery of its services and infrastructure, as well as other Federal and State Government grant funding received from time to time for Council projects and services.

## Project Priorities for the Year

Council has undertaken a methodical and considered approach to determine its priorities for the forthcoming financial year. In accordance with Council's Budget Preparation Policy, the following steps were taken to determine the projects selected for 2022/2023:

- Elected Members, Management and Staff proposed projects that aim to assist in achieving Council's Strategic Plan goals, themes and focus areas, and perceived Community need
- Projects were divided into five categories: New Initiatives, Capital–New, Capital–New Master Plan Allocation, Strategic Land Purchases and Capital-Renewal & Replacement
- Capital-Renewal and Replacement projects were proposed in accordance with asset renewal and replacement needs that were identified using Council's adopted IAMPs and associated asset replacement schedules
- A bus tour of the City and workshop was held with Elected Members, who were also provided a pack containing information that helped provide a better understanding of the projects proposed. These projects were presented in line with the Management Team's recommended order of priority
- Scores from Elected Members and the Management Team on the ranked projects were collated and sorted from highest to lowest priority for each project category
- The project list was refined and finalised at the 19 April 2022 Council meeting in preparation for the Public Consultation process
- Final selection of projects will be made by Council following consideration of the feedback received from the Community consultation, scheduled for 14 June 2022 meeting. The final adoption of the budget is scheduled to occur on 5 July 2022.

## New Initiatives

New Initiatives are projects, programs or services provided for the first time. They may be once-off, short term in nature, or they may have ongoing consequences on future Council budgets (ie recurrent). New Initiatives affect Council rates in the year that they are introduced.

Council confirmed the New Initiatives and their effect on the operating result at the Council meeting held on 19 April 2022. The net costs of the New Initiatives in this budget are:

	<b>Net Cost to Council</b>
<b>Goal 1 – Supporting our Community</b>	
Additional Field Staff (1.0 FTE)	\$78,800
Youth Employment Programs – Cadetship/Traineeship	\$60,000
Transport Plan Design - Stradbroke Road	\$15,000
Newton Community Garden Seed Funding	\$15,000
Thorndon Park Super Playground Grand Opening	\$10,000
Book - 10 Women Project	\$2,200
River Torrens Linear Park Smart Lighting	\$0
<b>TOTAL</b>	<b>\$181,000</b>
<b>Goal 2 – Greening our City</b>	
Liascos Avenue Reserve Improvements - Garden Bed	\$40,000
Greening Gorge Road	\$30,000
Replacement of Palm Trees – Curtis Road, Hectorville	\$15,000
<b>TOTAL</b>	<b>\$85,000</b>
<b>GRAND TOTAL</b>	<b>\$266,000</b>

## Capital

Capital projects are made up of four components; Capital-New, Capital-New Master Plan Allocation, Strategic Land Purchases and Capital-Renewal and Replacement:

- **Capital-New, Capital-New Master Plan Allocation and Strategic Land Purchases** projects result in new assets being added to Council's existing asset complement or arise where an existing asset is replaced with an asset that provides additional capabilities or services.

These projects do not affect Council rates in the year that the expenditure is incurred, but will affect rates in future years by way of increased depreciation, maintenance and interest expenses.

An example of these types of projects is the construction of new footpaths.

- **Capital-Renewal and Replacement** projects result in an existing asset's service life being extended through major repair or replacement, however its service capability is not improved. The renewal and replacement of existing assets is dictated by Council's IAMPs and asset replacement schedules. These Plans tell Council when

assets are at a stage in their lifecycle where they need to have money spent on them to prevent further deterioration (extend their useful life) or require replacement. Undertaking this type of expenditure at the right time will ensure assets provide the level of service they are expected to and also minimises ongoing maintenance costs.

An example of Capital-Renewal and Replacement is a road reseal or the replacement of an existing footpath.

Council has used its Long Term Financial Plan to assist in preparing its plans for capital expenditure. Council proposes to spend the gross amounts of \$1,539,100 on Capital-New, \$528,000 on Capital-New Master Plan Allocation, \$266,000 on Strategic Land Purchases and \$8,420,400 on Capital-Renewal and Replacement expenditure.

Council resolved at its meeting on 19 April 2022 to undertake the following capital projects in 2022/2023. The projects are shown at the net cost to Council:

<b><u>Capital-New</u></b>	<b>Net Cost to Council</b>
<b>Goal 1 – Supporting our Community</b>	
Aboriginal War Memorial	\$30,000
Paradise Primary School Oval Fencing	\$30,000
Nightingale Reserve Improvements	\$4,500
<b>TOTAL</b>	<b>\$64,500</b>
<b>Goal 2 – Greening our City</b>	
Greening Gorge Road	\$90,000
Purchase of Rubbish Bins	\$55,000
<b>TOTAL</b>	<b>\$145,000</b>
<b>Goal 3 – Enhancing our Assets</b>	
Footpath Construction Program	\$363,200
Creek Remediation - Fifth Creek	\$170,000
Foxfield Oval Backstop Fencing	\$32,000
<b>TOTAL</b>	<b>\$565,200</b>
<b>Goal 4 – Planning for our Future</b>	
Athelstone Recreation Reserve – Pitch Improvement	\$750,000
<b>TOTAL</b>	<b>\$750,000</b>
<b>Goal 5 – Leading our People</b>	
Replacement of Elected Member iPads	\$14,400
<b>TOTAL</b>	<b>\$14,400</b>
<b>GRAND TOTAL</b>	<b>\$1,539,100</b>

<b><u>Capital-Renewal &amp; Replacement</u></b>	<b>Net Cost to Council</b>
<b>Goal 1 – Supporting our Community</b>	
Replacement of Filter Media - Pool Plant Filters - ARC Campbelltown	\$199,450
Daly Oval Floodlighting Replacement	\$80,000
Bicycle Plan Implementation - Stage 2	\$75,000
Rostrevor Tennis Club Court Resurfacing	\$55,000
Library Materials - Unsubsidised Stock Purchases	\$40,000
Replace Function Room Audio Visual - ARC Campbelltown	\$28,050
Replacement of Gym Cardio - ARC Campbelltown	\$26,600
Golf Course Playing Surface Replacement	\$20,200
Replacement of Plant and Equipment - ARC Campbelltown	\$17,200
Upgrade Traffic Signals - Paradise Primary School	\$5,000
Replace Creche Tables and Chairs - ARC Campbelltown	\$2,550
Library Materials - Grant and Purchases	\$0
<b>TOTAL</b>	<b>\$549,050</b>
<b>Goal 2 – Greening our City</b>	
Playford Road Reserve Redevelopment	\$706,650
Pamela Avenue Reserve Improvements	\$175,000
Foxfield Reserve Multi Court	\$90,000
Nightingale Reserve Improvements	\$74,000
Liascos Avenue Reserve Improvements	\$16,500
Dennis Morrissey Park Improvements	\$10,000
<b>TOTAL</b>	<b>\$1,072,050</b>
<b>Goal 3 – Enhancing our Assets</b>	
Road Transport Asset Renewal Program	\$3,823,200
Replacement of Plant & Machinery	\$665,150
Footpath Renewal Program	\$238,700
Replacement of Tables, Trolleys and Chairs - Campbelltown Function Centre	\$51,500
Old Newton Uniting Church Hall Building Renewal	\$40,000
Athelstone Community Hall - Stormwater & Sewer System Replacement	\$35,000
Creek Remediation – Fifth Creek	\$30,000
<b>TOTAL</b>	<b>\$4,883,550</b>
<b>Goal 5 – Leading our People</b>	
Replacement of Computer Equipment	\$183,000
Replacement of Elected Member iPads	\$12,000
<b>TOTAL</b>	<b>\$195,000</b>
<b>GRAND TOTAL</b>	<b>\$6,699,750</b>

Further details of the New Initiatives, Capital-Renewal and Replacement, Capital-New and Capital-New Master Plan Allocation projects are detailed in Appendix 2 – Project Summary 2022/2023.

## How Does Council Measure Performance?

Achievement of Council's Annual Business Plan priorities is monitored through the budget review process (undertaken 3 times per year), regular Corporate Plan reporting and the following year's Annual Business Plan.

Achievement of the Objectives in the Strategic Plan is monitored through reports to Council and Committee meetings, and updates provided through administrative processes such as CEO Briefings and Table of Actions reports.

Following adoption of the Strategic Plan by Council, strategies from the Strategic Plan are allocated to Departments. Each Department then develops a Business Plan to demonstrate how it will achieve the requirements of each allocated strategy. Management reports are prepared monthly to assist General Managers to monitor the progress of each Business Plan and highlighted actions are reported to Council.

### **Financial Performance**

At its meeting held on 21 December 2021, Council considered and continued to adopt the following 5 financial targets, noting that only 3 of these are required under the Local Government (Financial Management) Regulations 2011:

Target	Description	LTFP Target
1	Operating Surplus/(Deficit) Ratio - %	To achieve a ratio between 0% and 5%
2	Net Financial Liabilities Ratio - %	Less than 70%
3	Interest Cover Ratio - %	Less than 5% of Operating Income
4	Asset Renewal Funding Ratio - %	100% spend as per IAMP and asset schedules on a rolling 5 year basis
5	Asset Consumption Ratio - %	Greater than 40% and less than 60%

A further explanation of the calculation of the three targets required to report on under the Regulations is provided below.

## Funding the Business Plan

The Long Term Financial Plan for 2022/2023 has been updated to reflect the most current information available which includes:

- Council's adopted key financial targets
- Audited Financial Statements for the year ended 30 June 2021
- Updates to relevant CPI and LGPI forecasts
- Review of all assumptions used in the Plan
- Proposed major projects
- AMPs and asset replacement schedules.

Staff reviewed all assumptions contained within the LTFP, with AGAC providing recommendations to Council on the key financial targets and the revised Plan. The review was used to ensure the Plan was structurally sound and prepared in accordance with relevant legislation and Australian Accounting Standards. Council adopted the LTFP at its meeting on 5 April 2022.

The detailed document, including assumptions and commentary on the key financial targets can be found in the Financial Information section on Council's website.

Year 1 of the LTFP has been used to develop the budget for 2022/2023. Commentary on Council's financial targets and their performance is required under the Local Government (Financial Management) Regulations 2011 and is provided below.





## Operating Surplus Ratio

(the percentage that the major controllable income source varies from day to day expenses).

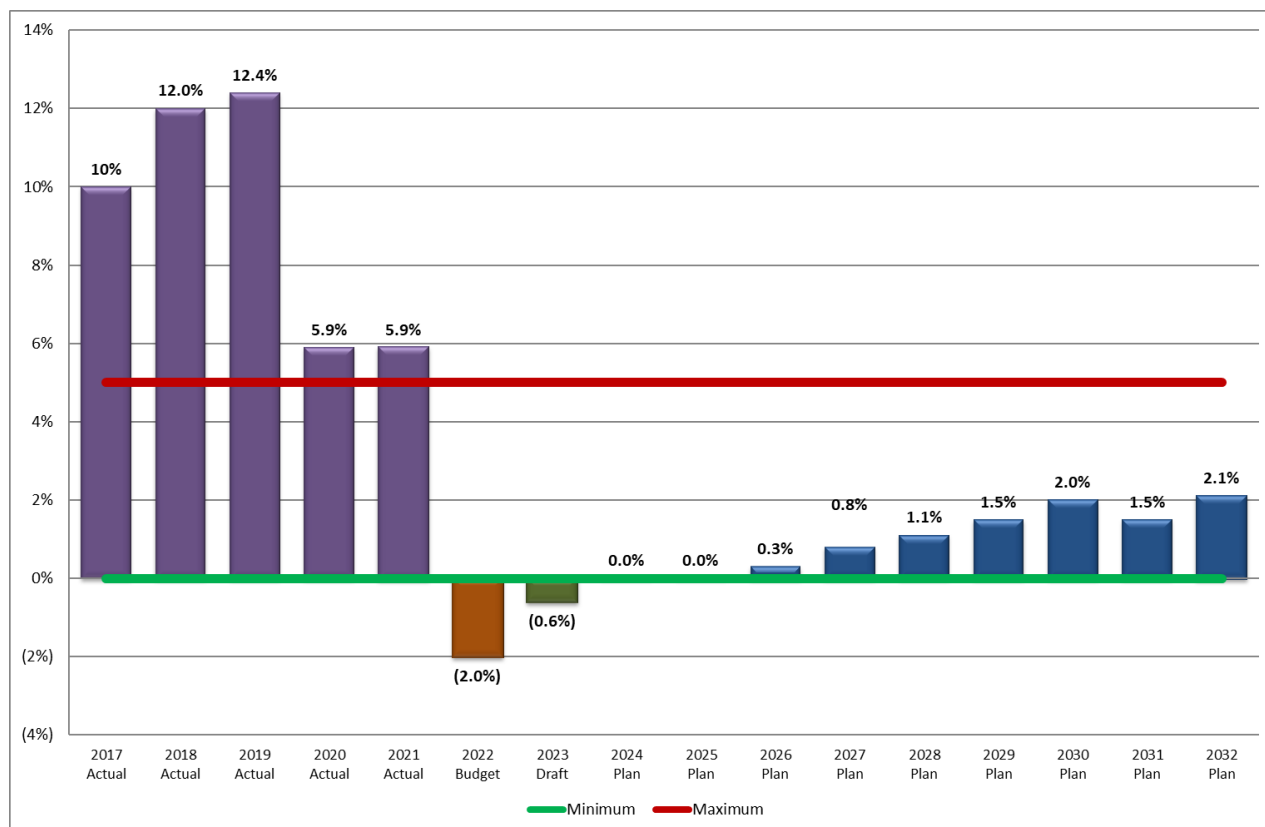
### LTFP Financial Target

To achieve a ratio of between 0% and 5%

### LTFP vs Budget

LTFP Minus 0.6%

2022/2023 Budget Minus 2.9%



The graph above shows that Council is projecting an operating deficit in 2021/2022 2022/2023 and a small operating deficit in 2024/2025, which are all outside of the minimum target for this key financial target.

Staff have committed to identifying ways to record operating surpluses sooner than what is projected in the LTFP.

When this target is 0% or higher, it means that ratepayers are meeting the costs of the services they have consumed in that year (including depreciation).

## Net Financial Liabilities Ratio

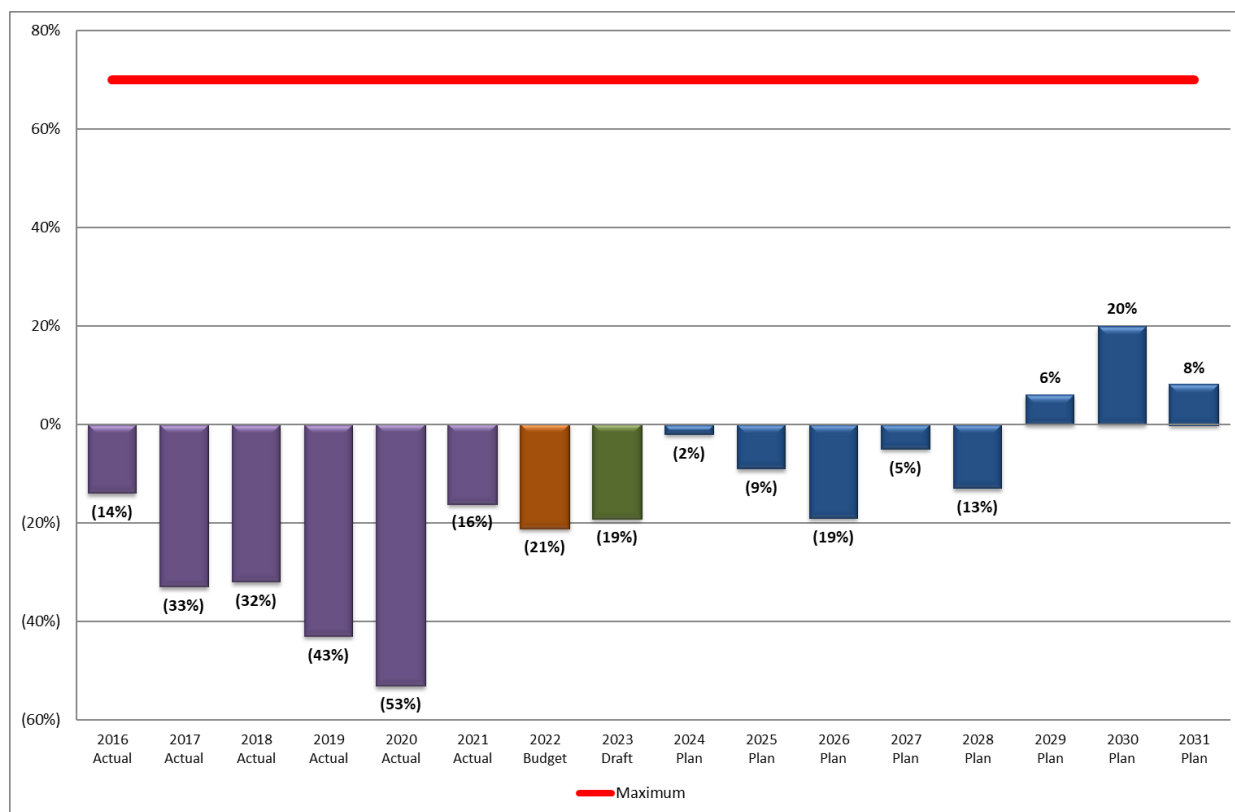
(how significant the net amount owed is compared with income).

### LTFP Financial Target

Less than 70% (of Council's operating income)

### LTFP vs Budget

LTFP	Minus 30%
2022/2023 Budget	Minus 19%



Over the life of the adopted plan, Council's net financial liabilities ratio will be well below the maximum target of 70%. In 2017/2018, Council paid off its remaining loans, making it debt free. This means that Council will have more liquid financial assets (ie cash and investments) than total liabilities (ie borrowings), which will result in a negative ratio.

At certain stages of the LTFP, Council is projected to take out borrowings to help fund the PAC and redevelopment of Council's Administration Building, which will result in a positive Net Financial Liabilities ratio between 2028/2029 and 2030/2031.

While not planned at this stage, the result and projections of this target gives Council significant scope to be able to increase borrowings in the future should the need arise, without significantly threatening the maximum target.

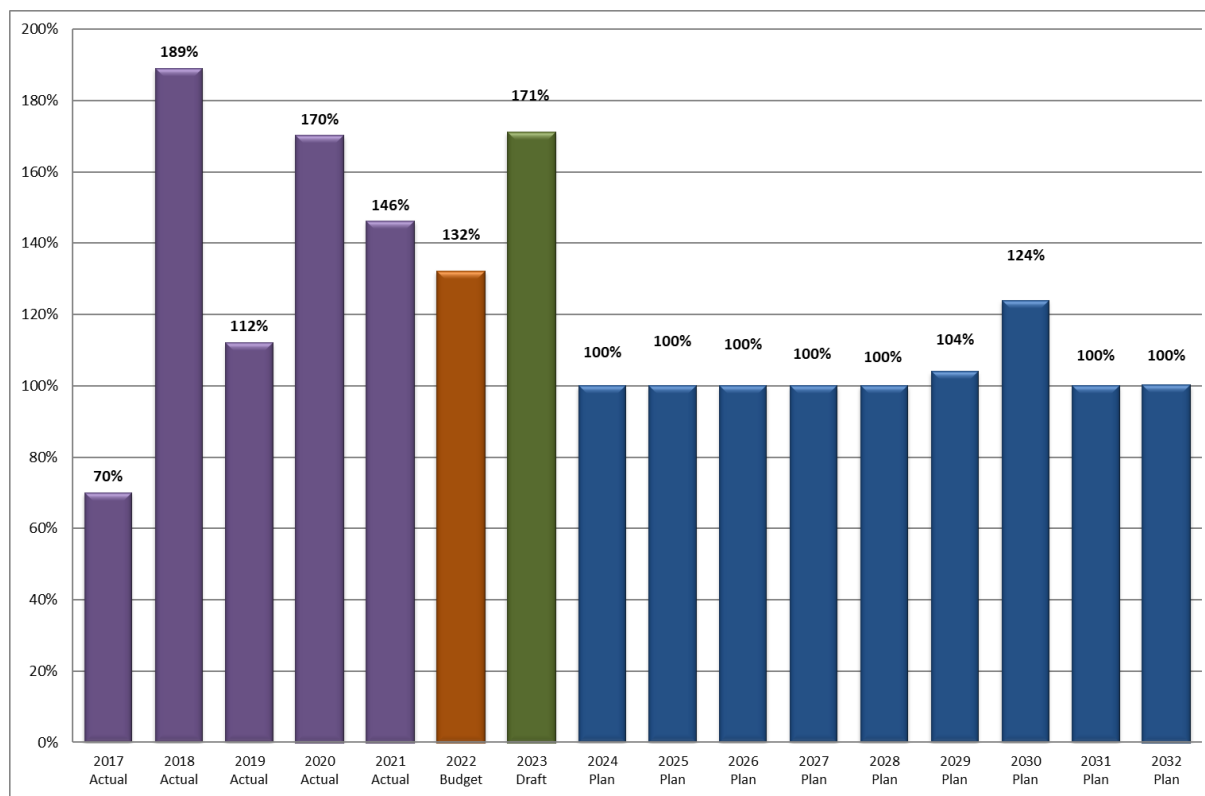
## Asset Renewal Funding Ratio

(shows if assets being replaced at the rate they are wearing out).

### LTFP Financial Target

Spend as per IAMPs and Asset Schedules on a rolling 5 year basis

LTFP 100%  
2022/2023 Budget 171%



Council is on track to allocate expenditure in accordance with its LTFP, AMPs and asset replacement schedules, which is offset by sale proceeds expected from the disposal of various plant and equipment.

The values higher than the target relate to:

- 2017/2018 the redevelopment of the Campbelltown Memorial Oval,
- 2019/2020 the redevelopment of the clubrooms at Hectorville Sports and Community Club, upgrade to the female change rooms at Steve Woodcock Sports Centre and completion of road transport renewals that were carried forward from the previous financial year
- 2020/2021 relates to the redevelopment of Max Amber Sportsfield and Hectorville Sports and Community Club and changerooms at Foxfield Oval
- 2021/2022 relates to the redevelopment of Max Amber Sportsfield and clubroom redevelopment at Athelstone Recreation Reserve.

## Impact of the Plan on Rates

### Strategic Focus

Council proposes to continue to apply the following principles in relation to its rating strategy for 2022/2023:

- applying a single rate in the dollar, regardless of the land use of the property with a minimum rate; and
- using Capital Value as the basis for determining valuations.

The Rating Policy outlines the methodology and principles to be applied when setting and collecting rates from its Community. The information provided below summarises the key areas of the Policy.

In setting its rates for 2022/2023, Council relies on its adopted LTFP, which also provides guidance on the planned rate increases over the next ten years. It also considers the following factors, being:

- Council's adopted LTFP
- Council's Annual Business Plan and associated budget for the relevant financial year
- the current economic climate and relevant factors such as CPI (Consumer Price Index), LGPI (Local Government Price Index), interest rates and the COVID-19 pandemic
- the impact of rates on the Community, including residents and businesses.
- the broad principle that the rate in the dollar is the same for all rateable properties.

### Rating Structure

#### *Method Used to Value Land*

Council uses Capital Value as the basis for valuing land within the Council area for rating purposes. The Council considers that this method of valuing land provides the most equitable method of determining the allocation of rate income across all ratepayers, as Capital Value closely approximates market value and provides the best indicator of overall property value.

#### *General Rates*

In accordance with Section 153 of the Local Government Act 1999, Council will impose a single general rate on all rateable properties within the area. Council believes the application of a general rate is the most fair and equitable to the Community for both business and residential properties, compared to other alternatives.

Council is of the view that the use or location of land is not a relevant factor in levying rates. Despite the predominant land use within the City being residential, Council does not

differentiate between residential and the non-residential community and therefore applies a single general rate.

### ***Minimum Rate***

In accordance with Section 158 of the Act, Council imposes a minimum rate, as it considers it appropriate that all rateable properties make a base level contribution to the cost of:

- administering the Council's activities, and
- creating and maintaining the physical infrastructure that supports each property.

Council will increase the minimum rate annually at the same level as the percentage increase in general rates, excluding growth. Therefore, as the cost of services changes, the 'contribution' paid by ratepayers on the minimum rate will also change. Adjusting the minimum rate helps ensure equity is maintained by avoiding a shift in the rate burden to other ratepayers.

Section 158(2) of the Act provides direction on which properties will be exempt from the minimum rate. In accordance with Section 158(2)(d), Council will ensure that the minimum rate will not apply to more than 35% of total properties subject to the general rate within the City.

For 2022/2023, the Minimum Rate is proposed to increase by the General Rate increase (3.50%) to \$1,037, which is a \$35 increase on the previous year.

### ***Regional Landscape Levy***

Council is required by legislation to collect the Regional Landscape Levy from 1 July 2020. The Levy funds projects determined by Green Adelaide Board, and Council is simply an income collector for the Board in this regard. The Council does not set the levy, retain this income nor determine how the income is spent.

Contact details for the Green Adelaide Board will be included on the rates notice received from Council.

### ***Due Dates for Payments***

Rates are due and payable in four equal instalments in the months of September, December, March and June of each financial year. Details of the exact due dates will be resolved by Council on an annual basis and provided on the rates notice.

### ***Payment Methods***

Council will provide various methods for rates payments to be made. These will be listed on the back of the rate notice.

Ratepayers can apply to Council to establish alternative payment arrangements to spread the cost of paying rates throughout the year rather than paying in full or by quarterly instalment. Acceptance of these arrangements will be considered upon the completion of an application form, which is available from Council.

## **Collection of Rates in Arrears**

### ***Late Payment of Rates***

Section 181(8) of the Act requires Council to impose a penalty of a 2% fine on any payment for rates that is not paid by the due date for each quarter. An amount that continues to be overdue is then charged an interest rate, which is set in accordance with Section 181(17) of the Act.

Where rates are overdue, Council provides ratepayers with a grace period of three (3) working days after the due date for payment. Thereafter fines for late payment are imposed.

Council is prepared to remit penalties for late payment of rates where ratepayers can demonstrate hardship, or a formally accepted payment arrangement is in place. All applications for remission of penalties should be in writing to the Chief Executive Officer.

### ***Debt Recovery***

The Council will issue one (1) overdue notice per quarter for payment of rates when rates are unpaid by the due date and the debt is not being recovered through a debt collection agency. Should rates remain unpaid more than seven (7) days after the date of issue of the overdue notice, Council will refer the debt to a debt collection agency for collection when the amount in arrears:

- is greater than \$500, and
- has been outstanding for two or more quarterly instalments.

The debt collection agency will charge collection fees to Council. All fees and associated costs incurred are recoverable from the ratepayer.

When Council receives a payment in respect of overdue rates the Council applies the money received as set out in Section 183 of the Act. These funds will be applied as follows:

1. costs awarded to or recoverable by Council in any court proceedings undertaken to recover rates
2. interest costs
3. fines
4. rates, in the order that the liability arose.

### ***Sale of Land for Non-Payment of Rates***

Under Section 184, the Act gives Council the power to sell any property where the rates have been in arrears for three (3) years or more.

Council recognises the severe impact that such action could have on a property owner and accordingly this action will only be instigated after a series of steps have been completed. Staff will attempt to make contact with the ratepayer throughout the process to provide opportunities for the outstanding amounts to be recovered.

Council's approach to non-payment of rates aims to ensure that all residents and ratepayers are treated fairly and equally in regard to the recovery of long-term rate debts, and acknowledges that the Community should not be required to bear the financial burden of any long-term rate debts.

The following steps will be undertaken to recover the rates in arrears:

1. Where the rates outstanding have been in arrears for two years, Council Staff will issue a letter to the ratepayer advising that if the rates remain in arrears for more than three (3) years it may commence the Section 184 process and sell the affected property. The ratepayer will be encouraged to make suitable payments to eliminate the rates payable.

During this time, the ratepayer will continue to receive quarterly rate notices and those not transferred to debt collection will receive overdue notices where any rates balance remains unpaid.

2. Once the rates have been in arrears for three (3) years, Staff will send a Letter of Demand by Registered Post with a return receipt to the principal ratepayer(s), and if applicable, a copy to any Registered Mortgagees on the Title.

Council is required to notify the owner of the land of:

- the period for which rates have been outstanding;
- details of the outstanding amounts; and
- its intention to sell the land if payment of the outstanding amount is not received within one (1) calendar month of notification.

If this document is not acknowledged by the ratepayer within 14 days of the Notice being issued, the Notice will be served by attaching a Letter of Demand to a conspicuous place on the property (ie front door).

The ratepayer has one (1) calendar month to comply with the demand.

3. If the recovery of rates following Step 2 is not successful, Staff will seek a resolution from Council to appoint a lawyer to take over the process.

Once engaged, the lawyers will review all documents associated with the Section 184 process, and if required, re-issue any documentation to ensure the correct steps have been followed. A Notice will then be issued to the ratepayer advising that if payment in full is not made within one (1) calendar month, Council will commence proceedings to sell the property. Council's lawyers will follow all steps required under the Act.

To prevent the sale from occurring, the ratepayer will be required to pay all amounts in arrears and any legal costs associated with the Section 184 process.

4. Should the actions in Step 3 still fail to result in payment being received, Staff will seek a resolution from Council authorising the appointment of a real estate agent to commence the sale process by public auction. Once approved, the real estate agent will advertise the relevant property on at least two separate occasions.

If all amounts in arrears and costs incurred by Council relating to the Section 184 action are paid prior to the auction date, Council must call off the auction.

Should Council proceed to auction, but it not result in a sale, Council is able to sell the property by private contract for the best price it can reasonably obtain. Following the sale it may be necessary, in exceptional circumstances, for Council to apply to the court for vacant possession.

Throughout the whole process, the ratepayer will continue to receive quarterly rate notices and overdue notices where any rates balance remains unpaid.

### **Rate Relief and Payment Options**

From 1 July 2015, the State Government abolished concessions on Council rates to pensioners, self-funded retirees and other benefit recipients and replaced them with a 'cost of living' allowance, which is paid directly to the recipient.

Details of eligibility criteria and how to apply are set out on the rates notice.

### ***Alternative Payment Arrangements***

Any ratepayer who may, or is likely to experience difficulty with meeting the standard rate payment arrangements may contact the Council to discuss options for alternative payment arrangements. Such enquiries are treated confidentially and are assessed on a case-by-case scenario.

### ***Postponement of Rates for Senior Ratepayers***

Section 182A(1) of the Act sets out the criteria that applies for a senior ratepayer to be eligible for a postponement of rates.

Under Section 182A(12), a prescribed ratepayer is a person who holds a State Seniors card issued by the State Government, or who has the qualifications to hold such a card and has applied for the card but has yet to be issued with the card.

Postponement of rates is only available on the principal place of residence and it must be proven that no other person, other than a spouse, has an interest as an owner of the property.

Council may, on receipt of an application, consider granting a postponement of payment of rates in respect of an Assessment on the condition that the ratepayer agrees to pay interest on the amount affected by the postponement at the prescribed rate under Section 182A (12) of the Act, for each month it continues to be unpaid.

Upon approval, the ratepayer may postpone the amount in excess of the prescribed portion of rates, which is set out in Regulation 13A of the Local Government (General) Regulations 1999.



Payment of the amount postponed becomes due and payable when:

- title to the relevant land is transferred to another person; or
- the ratepayer fails to comply with conditions relating to the postponement of rates.

### ***Postponement of Rates in Cases of Hardship***

In accordance with Section 182 of the Act, a postponement of rates may be granted if Council is satisfied that the payment of these rates would cause hardship.

Council may, on receipt of an application and subject to the ratepayer substantiating the hardship (such as providing a statement of income and expenses), consider granting a postponement of payment of rates in respect of an Assessment on the condition that the ratepayer agrees to pay interest on the amount affected by the postponement at the prevailing Cash Advance Debenture rate for each month it continues to be unpaid.

A postponement will only be granted in this situation where the property is the principal residence of the ratepayer and is the only property owned by the ratepayer.

All applications for postponement of rates will be assessed on a case-by-case basis. All enquiries and submissions will be treated confidentially.

### ***Mandatory Rebate of Rates - Sections 159-165 of the Local Government Act 1999***

A rebate of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirements under the relevant sections of the Act.

The categories in which property can be eligible for a mandatory rebate are as follows:

- Section 160 - Health Services
- Section 161 - Community Services
- Section 162 - Religious Purposes
- Section 163 - Public Cemeteries
- Section 164 - Royal Zoological Society of SA
- Section 165 - Educational Purposes

Letters will be sent to existing rebate recipients on an annual basis to confirm eligibility in accordance with the criteria set out in the Act.

### ***Discretionary Rebate of Rates - Section 166 of the Local Government Act 1999***

Council has discretion to grant a rebate of rates or service charges and to determine the amount of any such rebate. In deciding whether to grant a rebate of rates or service charges, Council will take into account the matters prescribed in Section 166(1a) of the Act and may take into account other matters it considers relevant in accordance with Section 166 of the Act.

Applications for discretionary rebates must be received by 31 May of the previous financial year to be considered for the current financial year.

### ***General Rate Cap***

Council will make a determination on an annual basis on whether it will provide relief against what would otherwise amount to a substantial change in rates payable by a ratepayer due to rapid changes or anomalies in valuation. If approved, the general rate cap percentage for the relevant financial year will be provided under Section 153(3) of the Act.

The general rate cap will apply where the Assessment is the principal place of residence of the principal ratepayer, and any such increase is not as a result, in part or full, of:

- Improvements made to the Assessment, or
- Changes to the zoning of the Assessment, or
- The use of the land being different for rating purposes on the date the Council declared its general rates for the current financial year than on the date the Council declared its general rates for the previous financial year, or
- A change in ownership of the rateable property since the start of the previous financial year.

The rebate will be automatically granted in respect of that Assessment where the percentage change in the general rates levied between the current and previous financial year is greater than the adopted general rate cap percentage for the current financial year.

When determining eligibility, any rebates or concessions applied to the Assessment will be excluded from the calculation.

The general rate cap percentage for 2022/2023 is proposed to be 10.5%, which is three times the General Rate increase.

### ***Summary of Key Rating Information***

General Rate Increase	3.50%
Rates Growth	1.07%
Total Rate Revenue Increase (including growth from new properties)	4.57%
Minimum Rate	\$1,037

Recent updates to the Local Government (Financial Management) Regulations 2011 have increased the reporting requirements for Councils, notably in regards to the movement in rates compared to the previous financial year.

It is important to note that these figures represent a considered estimate of expected rate revenue based on modelling undertaken on data available as at 16 April 2022. As this information is updated regularly, these figures are likely to change by the time of actual adoption of the ABP&B.

Similarly, while the Regulations define growth as the net increase in the number of rateable properties, Council has and will continue to base growth on the increase in capital valuations from the net increase in rateable properties, plus the increase in capital valuations from the Valuer General's revisit program.

The following information has been provided to comply with these Regulations.

### Statement on Expected Rate Revenue

**Please note:** These figures represent a considered estimate of Expected Rate Revenue based on the most current information available at the time of going out to consultation on the DRAFT Annual Business Plan and Budget (ABP&B). This information is updated regularly and therefore these figures may be subject to confirmation at the time of actual adoption of the ABP&B.

Expected Rates Revenue				
	2021/2022 (as adopted)	2022/2023 (estimated)	Change	Comments
General Rates Revenue				
General Rates (existing properties)		\$42,863,529 (a)		For 2022/2023, an expected increase in total General Rates revenue is 4.8%. This comprises the General Rate increase of 3.50%, growth of 0.8% (as defined in the Local Government (Financial Management) Regulations 2011) and additional rate revenue from other development activity of 0.99% .
General Rates (new properties)		\$353,215 (b)		
General Rates (GROSS)	\$41,313,402	\$43,216,744 (c)		
Less: Mandatory Rebates	(\$747,831)	(\$715,185) (d)		
General Rates (NET)	\$40,565,571	\$42,501,559 (e)	4.8%	
(e)=(c)+(d)				
Other Rates (inc. service charges)				
Regional Landscape Levy	\$1,262,174	\$1,250,450 (f)	The Regional Landscape Levy is a State tax, it is <b>not retained</b> by Council.	
	\$41,827,745	\$43,752,009		
Less: Discretionary Rebates	(\$102,732)	(\$90,861) (g)		
Expected Total Rates Revenue	\$40,462,839	\$42,410,698 (h)	4.8%	Excluding the Regional Landscape Levy and minus Mandatory & Discretionary Rebates.
(h)=(e)+(g)				

### Estimated growth in number of rateable properties

<b>Number of rateable properties</b>	<b>24,871</b>	<b>25,076</b>	<b>(i)</b>	<b>0.8%</b>	
	<i>Actual</i>	<i>Estimate</i>			
'Growth' is defined in the regulations as where new properties have been created which has added rateable properties to Council's ratepayer base. Growth can also increase the need and expenditure related to infrastructure, services and programs which support these properties and residents.					
The net increase in rateable properties compared to the previous year is 205. 'Growth', as defined under Regulation 6(2), is expected to account for around 0.8% of the estimated increase in General Rates to be collected (refer b).					

### Estimated average General Rates per rateable property

<b>Average per rateable property</b>	<b>\$1,661</b>	<b>\$1,723</b>	<b>(j)</b>	<b>3.8%</b>	
(j)=(c)/(i)					
Councils use property valuations to calculate each rateable property's contribution to the required rate revenue total. Councils do not automatically receive more money because property values increase but this may alter how rates are apportioned (or divided) across each ratepayer (ie. some people may pay more or less rates, this is dependent on the change in value of their property relative to the overall valuation changes across the council area). The total General Rates paid by all rateable properties will equal the amount adopted in the budget.					
The estimated 'average' is based on the <b>total of all rateable properties</b> and is therefore not necessarily indicative of either the rate or change in rates that individual ratepayers will experience.					

### Notes

(d) Councils are <b>required</b> under the Local Government Act to provide a rebate to qualifying properties under a number of categories: Health Services - 100 per cent      Religious purposes - 100 per cent      Royal Zoological Society of SA - 100 per cent Community Services - 75 per cent      Public Cemeteries - 100 per cent      Educational purposes - 75 per cent The rates which are foregone via Mandatory Rebates (refer d) are redistributed across the ratepayer base (ie. all other ratepayers are subsidising the rates contribution for those properties who receive the rebate).
(e) Presented as required by the <i>Local Government (Financial Management) Regulations 2011</i> reg 6(1)(ea) <b>Please Note:</b> The percentage figure in (e) relates to the change in the total amount of General Rates revenue to be collected from <u>all</u> rateable properties, not from <u>individual</u> rateable properties (ie. individual rates will not necessarily change by this figure).
(f) Councils are required under the <i>Landscape South Australia Act 2019</i> to collect the levy on all rateable properties on behalf of the State Government. The levy helps to fund the operations of regional landscape boards who have responsibility for the management of the State's natural resources.
(g) A council <b>may</b> grant a rebate of rates or service charges in a number of circumstances. The rates which are foregone via Discretionary Rebates are redistributed across the ratepayer base (ie. all other ratepayers are subsidising the rates contribution for those properties who receive the rebate).
(h) Expected Total Rates Revenue excludes other charges such as penalties for late payment and legal and other costs recovered.
(i) 'Growth' as defined in the <i>Local Government (Financial Management) Regulations 2011</i> reg 6(2)

### Expected Rates Revenue

	Total Expected Revenue			No. of Rateable Properties		Average per Rateable Property			Cents in the \$	
	2021/2022	2022/2023	Change	2021/2022	2022/2023	2021/2022	2022/2023	Change	2022/2023	
<b>Land Use (General Rates - GROSS)</b>										
Residential	\$38,188,953	\$40,256,833	5%	23,439	23,640	\$1,629	\$1,703	(k) \$74	0.253967	
Commercial - Shop	\$708,171	\$661,444	-7%	330	327	\$2,146	\$2,023	(k) -\$123	0.253967	
Commercial - Office	\$183,457	\$169,262	-8%	76	74	\$2,414	\$2,287	(k) -\$127	0.253967	
Commercial - Other	\$675,249	\$656,178	-3%	245	250	\$2,756	\$2,625	(k) -\$131	0.253967	
Industry - Light	\$67,656	\$66,834	-1%	38	41	\$1,780	\$1,630	(k) -\$150	0.253967	
Industry - Other	\$127,082	\$101,413	-20%	37	35	\$3,435	\$2,898	(k) -\$537	0.253967	
Primary Production	\$13,390	\$13,161	-2%	9	9	\$1,488	\$1,462	(k) -\$25	0.253967	
Vacant Land	\$890,014	\$857,993	-4%	636	638	\$1,399	\$1,345	(k) -\$55	0.253967	
Other	\$459,430	\$433,626	-6%	61	62	\$7,532	\$6,994	(k) -\$538	0.253967	
<b>GRAND TOTAL (GROSS)</b>	<b>\$41,313,402</b>	<b>\$43,216,744</b>	<b>4.6%</b>	<b>24,871</b>	<b>25,076</b>	<b>\$1,661</b>	<b>\$1,723</b>	<b>(k) \$62</b>		

Council uses a single rate in the dollar in its rating system. In applying a single rate for its General Rates, Council has considered and is satisfied that the rating system addresses the issue of consistency and comparability across all Council areas, particularly as it relates to the various sectors of the business and wider community.

### Minimum Rate

	No. of properties to which rate will apply		Rate		
	2022/2023	% of total rateable properties	2021/2022	2022/2023	Change
<b>Minimum Rate</b>	<b>3,335</b>	<b>13.3%</b>	<b>\$1,002</b>	<b>\$1,037</b>	<b>(l) \$35</b>

The Minimum Rate provides a mechanism where lower valued properties do not pay less than a minimum amount as determined by Council. Typically, only a small number of all properties (with no more than 35%) are levied the Minimum Rate. Council proposes to set a minimum rate of \$1,037, which shall be applied to all rateable properties. This will affect 13.3% of all rateable properties.

### Adopted Valuation Method

#### Capital Value

Council has the option of adopting one of three valuation methodologies to assess the properties in its area for rating purposes:

**Capital Value** – the value of the land and all improvements on the land;

**Site Value** – the value of the land and any improvements which predominantly affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements (Note: Site Value will cease to be an option from 1 Sept 2023); or

**Annual Value** – a valuation of the rental potential of the property.

Council believes the application of a general rate is the most fair and equitable to the Community for both business and residential properties when compared to other alternatives. Council is of the view that the use or location of land is not a relevant factor in levying rates. Despite the predominant land use within the City being residential, Council does not differentiate between residential and the non-residential community and therefore applies a single general rate.

#### Notes

(k) Average per rateable property calculated as General Rates for category, including any fixed charge or minimum rate (if applicable) but excluding any separate rates, divided by number of rateable properties within that category in the relevant financial year.

(l) Where two or more adjoining properties have the same owner and are occupied by the same occupier, only one minimum rate is payable by the ratepayer.

## Budget by Service

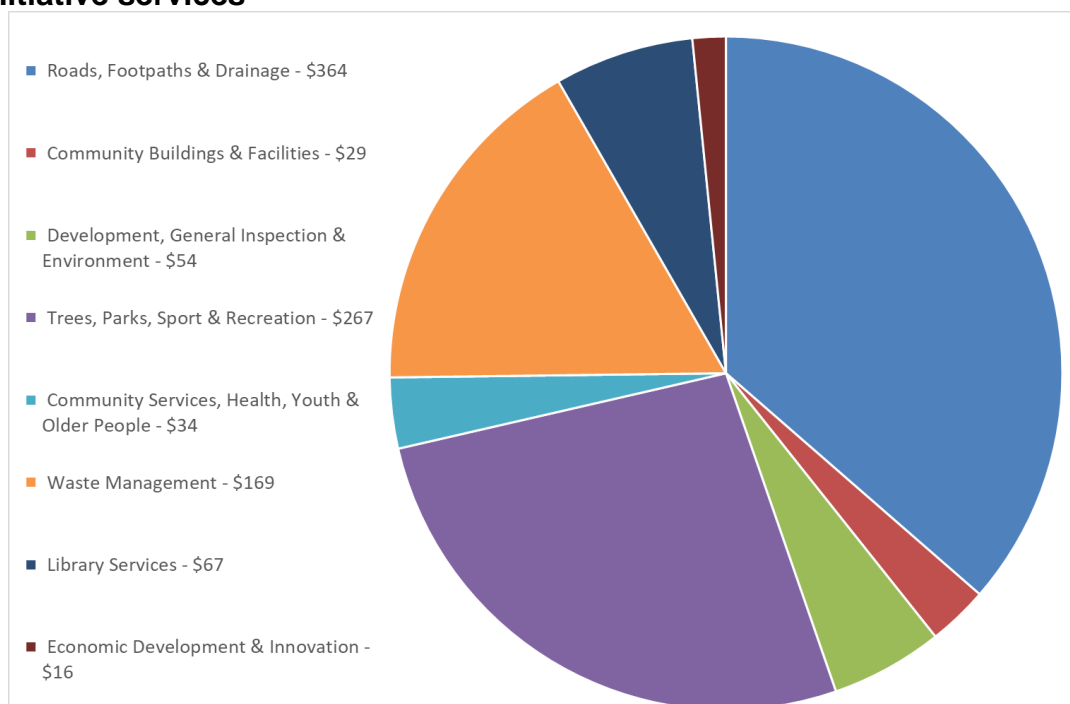
Detailed information about the amounts received and spent on each of Council's services is provided below, in Strategic Plan link order.

A detailed overview of projects to be undertaken is provided in Appendix 2.

Where income is received for a particular service from external parties, it is allocated to the relevant service. This income is in the form of user charges, statutory charges, grants, subsidies and reimbursements.

Rate income is not allocated to individual services but is included as part of the Finance service income.

## How Council plans to allocate every \$1,000 in Rates to provide the Recurrent and New Initiative services



Listed below are the services linked to each component of the pie chart shown above.

### **Waste Management**

- Waste Management

### **Community Services, Health, Youth & Older People**

- Community Services & Social Development
- Community Transport
- Services for Older People
- Youth Development

### **Trees, Parks, Sport & Recreation**

- Cemeteries
- Leisure Services
- Parks & Reserves
- Sport & Recreation Facilities
- Tree Maintenance & Replacement

### **Economic Development**

- Economic Development

### **Development, General Inspection & Environment**

- Environmental Control & Public Order
- Environmental Health
- Environmental Management
- Policy Planning & Development Assessment

### **Library Services**

- Library Services

### **Roads, Footpaths & Drainage**

- Asset Management – Footpaths
- Asset Management – Road Transport
- Asset Management – Stormwater
- Street Lighting

### **Community Buildings & Facilities**

- Administration Building & Hall Maintenance

Included within these components is an allocation for the costs of administration.

- Civic Functions
- Community Engagement
- Corporate & Community Services Management
- Depot Operations
- Elected Members
- Executive Services

- Finance
- Governance & Community Interaction
- Information Services
- Infrastructure Services Management
- People & Culture
- Urban Planning & Leisure Services Management

## Youth Development

Provision of opportunities for young people for recreation, skills development and participation in Community development.

### Services Provided

- Opportunities for active participation in the Youth Advisory Committee and its sub Committees
- Youth Week activities
- Access to youth services
- Special programs, competitions and events

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	96,200
Materials, Contracts & Other Expenses	38,800
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>135,000</b>
<b>Operating Surplus/(Deficit)</b>	<b>(135,000)</b>



## Services for Older People

Provision of services and recreational facilities for older people, including home help and respite services.

### *Services Provided*

- Age Friendly Strategy
- CHSP for older people, young people with a disability, and their carers (centre based care, home modification, transport, domestic assistance and home maintenance).

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	779,400
Investment Income	0
Reimbursements	5,000
Other Income	180,000
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>964,400</b>
<b>Expenses</b>	
Employee Costs	409,550
Materials, Contracts & Other Expenses	563,100
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>972,650</b>
<b>Operating Surplus/(Deficit)</b>	<b>(8,250)</b>

## Library Services

Operation and promotion of the Public Library services and associated activities.

### *Services Provided*

- Provision of reference and lending materials
- Provision of materials and internet services and Council and Community information
- Provision of children's activities and holiday programs
- Provision of mobile and housebound library services for elderly residents and people with a disability
- Provision of a range of ancillary services, such as local history, digital awareness, meeting room, gallery space and IT training suite hire
- Manage Council's involvement in the One Library Management System network including control and state wide stock distribution

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	42,750
Grants, Subsidies & Contributions	361,550
Investment Income	0
Reimbursements	0
Other Income	36,050
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>440,350</b>
<b>Expenses</b>	
Employee Costs	1,825,000
Materials, Contracts & Other Expenses	405,250
Depreciation, Amortisation & Impairment	496,500
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>2,726,750</b>
<b>Operating Surplus/(Deficit)</b>	<b>(2,286,400)</b>

## Sport and Recreation Facilities

Development and maintenance of Council's sporting and recreation facilities including ovals and sportsgrounds to meet the needs of the Community.

### Services Provided

- Well maintained recreation and sporting facilities (ovals, Skate Park, tennis/netball courts, outdoor basketball courts, playgrounds, fitness equipment), excluding Leisure Services (refer to page 35)
- Ongoing sport and recreational options
- Healthy lifestyle opportunities

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	255,050
Grants, Subsidies & Contributions	320,000
Investment Income	0
Reimbursements	0
Other Income	63,400
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>638,450</b>
<b>Expenses</b>	
Employee Costs	377,650
Materials, Contracts & Other Expenses	1,070,250
Depreciation, Amortisation & Impairment	1,366,100
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>2,814,000</b>
<b>Operating Surplus/(Deficit)</b>	<b>(2,175,550)</b>

## Parks and Reserves

Development, maintenance and beautification of parks and reserves.

### *Services Provided*

- Provision of well maintained parks and reserves
- Environmental protection through maintenance of green areas
- Increased leisure options for the Community
- Increased shade structures

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	5,600
Grants, Subsidies & Contributions	2,400,000
Investment Income	0
Reimbursements	0
Other Income	8,000
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>2,413,600</b>
<b>Expenses</b>	
Employee Costs	1,469,250
Materials, Contracts & Other Expenses	4,652,950
Depreciation, Amortisation & Impairment	1,145,250
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>7,267,450</b>
<b>Operating Surplus/(Deficit)</b>	<b>(4,853,850)</b>

## Leisure Services

Provide a range of leisure services and facilities that create opportunities for participation in sport and recreation that support the health and wellbeing of the Community.

### Services Provided

- Well maintained recreation and sporting facilities (The ARC Campbelltown and Lochiel Park Golf at Geoff Heath Par 3 Golf Course)
- Ongoing sport and recreational support through communication and information to clubs
- Healthy lifestyle opportunities through programs and projects

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	5,594,600
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	1,600
Other Income	3,200
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>5,599,400</b>
<b>Expenses</b>	
Employee Costs	599,850
Materials, Contracts & Other Expenses	4,507,100
Depreciation, Amortisation & Impairment	819,300
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>5,926,250</b>
<b>Operating Surplus/(Deficit)</b>	<b>(326,850)</b>

## Cemeteries

Management and maintenance of Council's Athelstone and Pioneer cemeteries.

### *Services Provided*

- Provision of cemetery services

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	16,000
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>16,000</b>
<b>Expenses</b>	
Employee Costs	13,950
Materials, Contracts & Other Expenses	10,250
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>24,200</b>
<b>Operating Surplus/(Deficit)</b>	<b>(8,200)</b>

## Community Transport

Management of Community Transport assets and programs.

### *Services Provided*

- Door to door service to shopping centres and Campbelltown Public Library
- Community buses available for charter by Community groups and residents

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	3,500
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>3,500</b>
<b>Expenses</b>	
Employee Costs	0
Materials, Contracts & Other Expenses	41,750
Depreciation, Amortisation & Impairment	45,050
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>86,800</b>
<b>Operating Surplus/(Deficit)</b>	<b>(83,300)</b>

## Environmental Control and Public Order

Manage compliance and regulatory matters within the delegations accorded under the relevant Acts, eg Animal Management Act, Fire Protection and Environmental Protection Act, as well as managing the cemeteries under Council control.

### Services Provided

- Effective animal management strategies
- Accessible and safe footpaths, driveways, cycle ways and school zones through parking controls
- Compliance with legislation that ensures enhancement of urban life
- Positive impact on environmental protection
- Management of fire protection through inspections and notices
- Implementation and coordination of the Animal Management Plan

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	647,700
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	16,000
Other Income	500
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>664,200</b>
<b>Expenses</b>	
Employee Costs	306,500
Materials, Contracts & Other Expenses	478,050
Depreciation, Amortisation & Impairment	13,100
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>797,650</b>
<b>Operating Surplus/(Deficit)</b>	<b>(133,450)</b>



## Environmental Health

Liaise with the Eastern Health Authority to ensure the provision of services are compliant with relevant legislation, including the Public Health Act, the Food Act and other health legislation.

### Services Provided

- Mitigation of health risk in the Community
- Health awareness
- Safe food delivery and inspections
- Public health policies and plans input and delivery

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	0
Materials, Contracts & Other Expenses	463,200
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	12,150
<b>Total Expenses</b>	<b>475,350</b>
<b>Operating Surplus/(Deficit)</b>	<b>(475,350)</b>

## Civic Functions

Provision of civic ceremonies, floral tributes and Service Clubs dinner.

### *Services Provided*

- Civic ceremonies, citizenship ceremonies and functions

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	3,600
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>3,600</b>
<b>Expenses</b>	
Employee Costs	3,200
Materials, Contracts & Other Expenses	38,400
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>41,600</b>
<b>Operating Surplus/(Deficit)</b>	<b>(38,000)</b>

## Elected Members

Elected Member support, training and development.

### *Services Provided*

- Elected Members correspondence and liaison
- Implementation and management of Elected Members training, development and support needs
- Records Management for Mayor

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	00
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	0
Materials, Contracts & Other Expenses	472,350
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>472,350</b>
<b>Operating Surplus/(Deficit)</b>	<b>(472,350)</b>

## Community Engagement

Engaging the Community in Council's decision making process, surveying of Community attitudes, and creating positive relationships with Community stakeholders.

### Services Provided

- Legislative and innovative discretionary Community engagement including but not limited to:
  - Effective and timely provision of information to the Community about relevant projects or other matters
  - Establishment and maintenance of a high level of understanding of Community needs and desires
  - Preparation and implementation of community engagement strategies
  - Face to face engagement sessions for relevant projects
  - Maintenance and development of Council's Online Community Engagement Platform including contract management
  - Monitoring of contemporary research and community engagement practices to enhance Council's suite of service delivery
  - Survey development and analysis

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	225,100
Materials, Contracts & Other Expenses	107,450
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>332,550</b>
<b>Operating Surplus/(Deficit)</b>	<b>(332,550)</b>

## Corporate & Community Services Management

Management of services provided by the Corporate and Community Services department. Management of Council's official documents in accordance with the State Records Act.

### Services Provided

- Management of the Corporate and Community Services department overseeing the functions of:
  - Community Services and Social Development
  - Community Transport
  - Finance
  - Services for Older People
  - Youth Development
  - Records Management
- Audit and Governance Advisory Committee
- Corporate Postage and Stationery

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	200
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>200</b>
<b>Expenses</b>	
Employee Costs	607,500
Materials, Contracts & Other Expenses	60,450
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>667,950</b>
<b>Operating Surplus/(Deficit)</b>	<b>(667,750)</b>

## Urban Planning & Leisure Services Management

Support and guide the direction of the Urban Planning and Leisure Services portfolio to continually provide a quality lifestyle for our people.

### Services Provided

- Management of the Urban Planning and Leisure Services department, overseeing the functions of:
  - Cemeteries
  - Economic Development
  - Environmental Control and Public Order
  - Environmental Health
  - Environmental Management
  - Leisure Services
  - Library Services
  - Policy Planning and Development Assessment

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	224,900
Materials, Contracts & Other Expenses	8,600
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>233,500</b>
<b>Operating Surplus/(Deficit)</b>	<b>(233,500)</b>

## People and Culture

The provision of specialised human resource management and organisational development including recruitment and selection, employee relations, payroll services, and continuous improvement programs.

### Services Provided

- Training and development
- Effective employee relations
- Payroll
- Staff climate survey
- Revenue collection and cashiering

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	357,150
Materials, Contracts & Other Expenses	250,700
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>607,850</b>
<b>Operating Surplus/(Deficit)</b>	<b>(607,850)</b>

## Information Services

Management of Corporate IT systems, provision of helpdesk services and records management functions.

### *Services Provided*

- Provision of technical advice and helpdesk support
- Maintenance and replacement of all corporate hardware
- Management of business relationships with IT service providers
- System administration
- Training on corporate applications
- Corporate phone system

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	12,900
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>12,900</b>
<b>Expenses</b>	
Employee Costs	681,550
Materials, Contracts & Other Expenses	742,850
Depreciation, Amortisation & Impairment	291,250
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>1,715,650</b>
<b>Operating Surplus/(Deficit)</b>	<b>(1,702,750)</b>



## Community Services & Social Development

The Community Services team works in partnership with the community to facilitate and deliver a range of services, programs and projects.

### Services Provided

- Support for working parties and advisory Committees
- Conduct of cultural and arts activities and events
- Support for Community programs and events
- Volunteer co-ordination
- Co-ordination of Community Transport
- Community grants administration
- Social planning
- Partnerships with community groups and organisations
- Neighbourhood development, Child friendly cities

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	650
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	6,100
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>6,750</b>
<b>Expenses</b>	
Employee Costs	554,200
Materials, Contracts & Other Expenses	282,700
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>836,900</b>
<b>Operating Surplus/(Deficit)</b>	<b>(830,150)</b>

## Executive Services

Provision of executive, administrative and clerical support services to the CEO, Mayor, Elected Members, Executive Management Team, Management Team and across the organisation for the delivery of Council services. Provision of an effective risk management framework and principles, and a WHS and Injury Management system. Insurance services.

### Services Provided

- Timely and accurate production of Council and Committee meeting agendas and minutes and resultant action plans and correspondence
- Well presented outgoing correspondence and documentation
- Civic ceremonies, citizenship ceremonies and functions
- Safe working environment
- LGAWCS and LGAMLS WHS Risk Management audit
- Compliant WHS & Injury Management System
- Media relations
- Records Management for Mayor, Executive Management and People and Culture
- Maintaining Council's corporate stationery requirements

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	655,350
Materials, Contracts & Other Expenses	475,400
Depreciation, Amortisation & Impairment	189,600
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>1,320,350</b>
<b>Operating Surplus/(Deficit)</b>	<b>(1,320,350)</b>

## Finance

Provision of accounting, financial and management reporting, debt management and other financial services that are core to Council's operations. Provision of a range of rates and property services including generation and collection of rates and maintenance of the Assessment Book and Electoral Roll.

### *Services Provided*

- Financial advice and management
- Budget management
- Long term financial planning
- Management reporting
- Compliance with statutory and legal requirements
- Accounts payable and receivable
- Rates generation and collection
- Debt collection
- Notice generation and distribution
- Processing and assessing rebates and concessions
- Maintaining the Electoral Roll and Assessment Book
- Funding interest expense
- Insurance
- Taxation compliance and reporting

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	43,737,196
Statutory Charges	0
User Charges	28,250
Grants, Subsidies & Contributions	308,200
Investment Income	264,550
Reimbursements	9,500
Other Income	160,650
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>44,508,346</b>
<b>Expenses</b>	
Employee Costs	1,245,350
Materials, Contracts & Other Expenses	2,182,650
Depreciation, Amortisation & Impairment	0
Finance Costs	1,000
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>3,429,000</b>
<b>Operating Surplus/(Deficit)</b>	<b>41,079,346</b>

## Governance and Community Interaction

Provision of strategic planning and corporate governance services compliant with the Local Government Act 1999 and other relevant legislation, provision of information to Council and Elected Members, facilitation of Council's requirements for Elections, and provision of Communications, Graphic Design and Customer Service.

### ***Services Provided***

- Internal reviews, audits and monitoring to ensure compliance with legislation
- Effective and efficient governance for Council including:
  - Local Government elections
  - Annual report preparation and distribution
  - Authorisation reviews and management of ID cards
  - By law and Representation reviews
  - Policies and procedures management
  - Delegation and sub-delegation reviews
  - Elected Member and Staff governance training
  - Management of legislatively required registers
  - Participation in Eastern Region Alliance Governance Group and state-wide governance networks
- Preparation, monitoring and review of Strategic Management Plans and Department Business Plans
- Contract management of ID profile demographic information
- Communications activities including but not limited to:
  - Maintenance of online signage, apps and the on hold telephone message
  - Events and Activities online news and School Holiday Program collateral
  - Media monitoring
  - Website management
  - Preparation and implementation of communication strategies
  - Quarterly update of Council's on hold telephone message
  - Social media development and monitoring
- Photography for Council projects and events, and contract management of specialised photography
- Graphic design activities including:
  - Corporate documents, posters, flyers and brochures
  - Consultation documentation
  - Advertising and signage
- Customer Service

## Governance and Community Interaction *(continued)*

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	814,850
Materials, Contracts & Other Expenses	87,900
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>902,750</b>
<b>Operating Surplus/(Deficit)</b>	<b>(902,750)</b>

## Policy Planning and Development Assessment

Provide planning, building control, compliance and property related services in accordance with the Development Act and other legislative requirements, as well as research and review elements to support Council's Development Plan and the Metropolitan Planning Strategy.

### Services Provided

- A relevant Development Plan that is up to date and meets Community and State Government expectations
- Efficient assessment of Development and Building Applications in accordance with legislative requirements
- Provision of advice and enforcement of matters relating to the Development Act 1993
- Responding to Government policy issues
- Develop precinct plans to guide investment in Centres and public areas

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	565,000
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	2,000
Other Income	8,000
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>575,000</b>
<b>Expenses</b>	
Employee Costs	1,241,050
Materials, Contracts & Other Expenses	165,650
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>1,406,700</b>
<b>Operating Surplus/(Deficit)</b>	<b>(831,700)</b>

## Infrastructure Services Management

Through excellent customer service provide assessment, design and project management services for the management, creation and removal of assets such as buildings, street lighting, stormwater management, drainage networks, traffic control facilities, signage, roads, footpaths, parks, reserves, sporting facilities and creek lines.

### Services Provided

- Plans, designs and management programs for Council's assets
- Application of sound engineering practices
- Physical assets that meet legislative requirements and Community needs
- Maximisation of the useful life of Community assets
- Shared infrastructure services and private works

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	90,800
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	367,200
Other Income	71,350
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>529,350</b>
<b>Expenses</b>	
Employee Costs	2,643,850
Materials, Contracts & Other Expenses	832,500
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>3,476,350</b>
<b>Operating Surplus/(Deficit)</b>	<b>(2,947,000)</b>

## Depot Operations

Manage Council's field staff and resources in the construction and maintenance of assets such as footpaths, roads, parks, reserves, sporting facilities, creek lines, drainage systems and waste services through excellent customer service.

### Services Provided

- Support the continued maintenance and construction of Council's assets to a high standard
- Well maintained fleet of plant and equipment
- Storage and security of Council's plant and equipment
- Timely supply of goods and services to Council's field staff
- Effective supervision and management of Council's field staff

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	13,400
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	74,700
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>88,100</b>
<b>Expenses</b>	
Employee Costs	(158,750)
Materials, Contracts & Other Expenses	(664,800)
Depreciation, Amortisation & Impairment	911,650
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>88,100</b>
<b>Operating Surplus/(Deficit)</b>	<b>0</b>



## Asset Management - Road Transport

Construction and maintenance of roads within the City, including city beautification programs, road sign maintenance, line marking and traffic signal maintenance.

### Services Provided

- Roads that are safe if used correctly
- Roads that provide access for all appropriate vehicles
- Bus shelter maintenance
- Graffiti removal
- Patching potholes and crack filling
- Traffic control devices that meet recognised standards and encourage safe road use
- Orderly movement throughout the City

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	5,100
Grants, Subsidies & Contributions	732,000
Investment Income	0
Reimbursements	8,600
Other Income	15,000
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>760,700</b>
<b>Expenses</b>	
Employee Costs	567,100
Materials, Contracts & Other Expenses	1,153,250
Depreciation, Amortisation & Impairment	6,447,050
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>8,167,400</b>
<b>Operating Surplus/(Deficit)</b>	<b>(7,406,700)</b>

## Asset Management - Footpaths

Design, construction and maintenance of footpaths and verges within the City.

### Services Provided

- Footpaths that are safe and convenient for all users
- Footpaths that are aesthetically pleasing
- Footpaths that provide access for all

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	196,350
Materials, Contracts & Other Expenses	422,200
Depreciation, Amortisation & Impairment	1,220,800
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>1,839,350</b>
<b>Operating Surplus/(Deficit)</b>	<b>(1,839,350)</b>

## Asset Management - Stormwater

Planning, design, installation and maintenance of stormwater networks and assets.

### Services Provided

- Protection of the environment
- Reduction of flooding risks
- Minimisation of discharge from new developments (detention system maintenance)
- Better utilisation of water resources
- Response for emergencies
- Private works

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	8,000
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>8,000</b>
<b>Expenses</b>	
Employee Costs	85,200
Materials, Contracts & Other Expenses	493,900
Depreciation, Amortisation & Impairment	1,649,100
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>2,229,000</b>
<b>Operating Surplus/(Deficit)</b>	<b>(2,221,000)</b>

## Street Lighting

Provision and maintenance of street lighting.

### *Services Provided*

- Well lit and safe streets that meet recognised standards

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	0
Materials, Contracts & Other Expenses	538,400
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>538,400</b>
<b>Operating Surplus/(Deficit)</b>	<b>(538,400)</b>

## Administration Building & Hall Maintenance

The provision, maintenance and upgrading of Council's buildings.

### Services Provided

- Civic buildings that provide a range of facilities for the Community
- Retention of building values
- Maximisation of the life of Community assets
- Well maintained public conveniences

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	493,300
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>493,300</b>
<b>Expenses</b>	
Employee Costs	170,500
Materials, Contracts & Other Expenses	765,050
Depreciation, Amortisation & Impairment	559,250
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>1,494,800</b>
<b>Operating Surplus/(Deficit)</b>	<b>(1,001,500)</b>

## Tree Maintenance and Replacement

Tree maintenance and replacement including the annual tree planting program.

### *Services Provided*

- An attractive and leafy City
- Retention of significant public trees for the heritage of the City
- Significant increase in the number of trees

### *Financial Analysis*

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	31,500
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>31,500</b>
<b>Expenses</b>	
Employee Costs	536,850
Materials, Contracts & Other Expenses	970,400
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>1,507,250</b>
<b>Operating Surplus/(Deficit)</b>	<b>(1,475,750)</b>

## Waste Management

Collection and disposal of general waste, kerbside recycling, green waste, general litter collection and street sweeping.

### Services Provided

- Provision of basic amenity and public health through waste collection and disposal
- Protection of the environment through recycling and green waste disposal
- Street sweeping

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	35,500
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	21,800
Net Gain – Equity Accounted Council Businesses	35,700
<b>Total Income</b>	<b>93,000</b>
<b>Expenses</b>	
Employee Costs	72,200
Materials, Contracts & Other Expenses	5,830,650
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>5,902,850</b>
<b>Operating Surplus/(Deficit)</b>	<b>(5,809,850)</b>

## Environmental Management

Promote an understanding of environmental sustainability in the organisation and Community and continue to foster Council's strategic directions in climate change, open space, environmental and natural resource management, energy efficiency, water resource management and Community behaviour.

### Services Provided

- Development and implementation of plans and programs that raise awareness of staff and the Community that contribute to improving environmental outcomes within the Community
- Development and implementation of environmental education resources including waste management
- Undertake actions from the Environmental Management Plan and other plans, including the Wadmore Park/Pulyonna Wirra Management Plan
- Coordinate projects such as National Tree Day, Earth Hour and other environmental programs

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	0
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	0
Other Income	0
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>0</b>
<b>Expenses</b>	
Employee Costs	293,000
Materials, Contracts & Other Expenses	209,250
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>502,250</b>
<b>Operating Surplus/(Deficit)</b>	<b>(502,250)</b>



## Economic Development

Support businesses to grow the local economy through partnerships and involvement in projects such as Campbelltown Made and the Food Trail.

### Services Provided

- Campbelltown Made
- Food Trail
- Propel SA
- Support the wider business community through activities and events, such as Moonlight Markets
- Support regional industry and tourism strategies through ERA
- Promotion of activities and events to grow the local economy
- Support local traders through connections to business resources
- Promote and develop Master Plans to grow investment in precincts to grow the local economy

### Financial Analysis

	\$'s
<b>Income</b>	
Rates Income	0
Statutory Charges	0
User Charges	10,300
Grants, Subsidies & Contributions	0
Investment Income	0
Reimbursements	119,500
Other Income	73,800
Net Gain – Equity Accounted Council Businesses	0
<b>Total Income</b>	<b>203,600</b>
<b>Expenses</b>	
Employee Costs	362,300
Materials, Contracts & Other Expenses	438,900
Depreciation, Amortisation & Impairment	0
Finance Costs	0
Net Loss – Equity Accounted Council Businesses	0
<b>Total Expenses</b>	<b>801,200</b>
<b>Operating Surplus/(Deficit)</b>	<b>(597,600)</b>

## Budgeted Financial Statements

### Budgeted Statement of Comprehensive Income

2020/2021 Actual \$'s		2021/2022 2nd Review \$'s	2022/2023 DRAFT Budget \$'s
	<b>INCOME</b>		
40,240,107	Rates	41,803,052	43,737,196
1,222,005	Statutory Charges	1,088,650	1,212,700
5,745,326	User Charges	6,174,800	6,595,000
4,368,762	Grants, Subsidies & Contributions	3,448,050	4,914,050
236,288	Investment Income	210,500	264,550
1,262,424	Reimbursements	884,050	568,900
669,174	Other Revenues	586,750	726,150
52,580	Net Gain-Joint Ventures & Associates	-	35,700
<b>53,796,666</b>	<b>TOTAL INCOME</b>	<b>54,195,852</b>	<b>58,054,246</b>
	<b>EXPENSES</b>		
13,678,289	Employee Costs	15,417,600	16,476,750
23,706,521	Materials, Contracts & Other Expenses	27,026,200	28,095,500
13,207,202	Depreciation, Amortisation & Impairment	13,594,500	15,154,800
4,605	Finance Costs	3,100	1,000
-	Net Loss-Joint Ventures & Associates	26,600	12,150
<b>50,596,617</b>	<b>TOTAL EXPENSES</b>	<b>56,068,000</b>	<b>59,740,200</b>
<b>3,200,049</b>	<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(1,872,148)</b>	<b>(1,685,954)</b>
21,341	Physical Resources Received Free of Charge	-	-
(1,323,133)	Asset Disposal & Fair Value Adjustments	-	-
2,351,859	Amounts Specifically for New or Upgraded Assets	10,637,800	-
<b>4,250,116</b>	<b>NET SURPLUS/(DEFICIT)</b>	<b>8,765,652</b>	<b>(1,685,954)</b>
	<b>OTHER COMPREHENSIVE INCOME</b>		
	<b>Amounts which will not be reclassified subsequently to operating result</b>		
68,399,339	Changes in Revaluation Surplus-Infrastructure, Property, Plant & Equipment	-	-
20,822	Share of Other Comprehensive Income-Joint Ventures & Associates	-	-
<b>68,420,161</b>	<b>Total Amounts which will not be reclassified subsequently to operating result</b>	<b>0</b>	<b>0</b>
	<b>Amounts which will be reclassified subsequently to operating result</b>		
4,606	Other Equity Adjustments - Equity Accounted Council Businesses	-	-
<b>4,606</b>	<b>Total Amounts which will be reclassified subsequently to operating result</b>	<b>0</b>	<b>0</b>
<b>68,424,767</b>	<b>TOTAL OTHER COMPREHENSIVE INCOME</b>	<b>-</b>	<b>-</b>
<b>72,674,883</b>	<b>TOTAL COMPREHENSIVE INCOME</b>	<b>8,765,652</b>	<b>(1,685,954)</b>

**Budgeted Balance Sheet**

2020/2021 Actual		2021/2022 2nd Review	2022/2023 DRAFT Budget
\$'s		\$'s	\$'s
	<b>ASSETS</b>		
	<b>Current Assets</b>		
35,634,666	Cash & Cash Equivalents	15,071,718	17,852,414
2,660,108	Trade & Other Receivables	2,660,108	2,660,108
20,962	Inventories	20,962	20,962
<b>38,315,736</b>	<b>Total Current Assets</b>	<b>17,752,788</b>	<b>20,533,484</b>
	<b>Non-Current Assets</b>		
262,485	Financial Assets	260,735	259,035
384,565	Equity Accounted Investments in Council Business	357,965	381,516
677,053,495	Infrastructure, Property, Plant & Equipment	706,346,445	701,871,085
4,139,664	Other Non-Current Assets	4,139,664	4,139,664
<b>681,840,209</b>	<b>Total Non-Current Assets</b>	<b>711,104,809</b>	<b>706,651,300</b>
<b>720,155,945</b>	<b>Total Assets</b>	<b>728,857,597</b>	<b>727,184,784</b>
	<b>LIABILITIES</b>		
	<b>Current Liabilities</b>		
7,015,318	Trade & Other Payables	7,015,318	7,015,318
68,130	Borrowings	54,914	50,900
1,890,388	Provisions	1,890,388	1,890,388
<b>8,973,836</b>	<b>Total Current Liabilities</b>	<b>8,960,620</b>	<b>8,956,606</b>
	<b>Non-Current Liabilities</b>		
59,101	Borrowings	8,317	25,472
838,752	Provisions	838,752	838,752
<b>897,853</b>	<b>Total Non-Current Liabilities</b>	<b>847,069</b>	<b>864,224</b>
<b>9,871,689</b>	<b>Total Liabilities</b>	<b>9,807,689</b>	<b>9,820,830</b>
<b>710,284,256</b>	<b>NET ASSETS</b>	<b>719,049,908</b>	<b>717,363,954</b>
	<b>EQUITY</b>		
125,417,801	Accumulated Surplus	144,157,353	134,465,599
521,482,824	Asset Revaluation Reserve	521,482,824	521,482,824
63,383,631	Other Reserves	53,409,731	61,415,531
<b>710,284,256</b>	<b>TOTAL EQUITY</b>	<b>719,049,908</b>	<b>717,363,954</b>

**Budgeted Statement of Changes in Equity**

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
	\$'s	\$'s	\$'s	\$'s
<b>2020/2021 Actual</b>				
Balance at End of Previous Reporting Period	127,588,794	454,049,501	55,971,078	<b>637,609,373</b>
<b>Net Surplus/(Deficit) for Year</b>	4,250,116			<b>4,250,116</b>
<b>Other Comprehensive Income</b>				
Gain on Revaluation of Infrastructure, Property, Plant & Equipment		68,399,339		<b>68,399,339</b>
Transfer to Accumulated Surplus on Sale of Infrastructure, Property, Plant & Equipment	966,016	(966,016)		-
Share of Other Comprehensive Income - Equity Accounted Council Businesses	20,822	-		<b>20,822</b>
Other Equity Adjustments - Equity Accounted Council Businesses	4,606	-		<b>4,606</b>
Transfers Between Reserves	(7,412,553)		7,412,553	-
<b>Balance at End of Period</b>	<b>125,417,801</b>	<b>521,482,824</b>	<b>63,383,631</b>	<b>710,284,256</b>
<b>2021/2022 2nd Review</b>				
Balance at End of Previous Reporting Period	125,417,801	521,482,824	63,383,631	<b>710,284,256</b>
<b>Net Surplus/(Deficit) for Year</b>	8,765,652			<b>8,765,652</b>
<b>Other Comprehensive Income</b>				
Transfers Between Reserves	9,973,900		(9,973,900)	-
<b>Balance at End of Period</b>	<b>144,157,353</b>	<b>521,482,824</b>	<b>53,409,731</b>	<b>719,049,908</b>
<b>2022/2023 DRAFT Budget</b>				
Balance at End of Previous Reporting Period	144,157,353	521,482,824	53,409,731	<b>719,049,908</b>
<b>Net Surplus/(Deficit) for Year</b>	(1,685,954)			<b>(1,685,954)</b>
<b>Other Comprehensive Income</b>				
Transfers Between Reserves	(8,005,800)		8,005,800	-
<b>Balance at End of Period</b>	<b>134,465,599</b>	<b>521,482,824</b>	<b>61,415,531</b>	<b>717,363,954</b>

**Budgeted Cash Flow Statement**

2020/2021 Actual		2021/2022 2nd Review	2022/2023 DRAFT Budget
\$'s		\$'s	\$'s
	<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
	<u>Receipts</u>		
56,931,188	Operating Receipts	53,985,352	57,753,996
236,288	Interest Receipts	210,500	264,550
	<u>Payments</u>		
(39,409,553)	Operating Payments to Suppliers & Employees	(42,443,800)	(44,572,250)
(4,914)	Finance Payments	(3,100)	(1,000)
<b>17,753,009</b>	<b>Net Cash Provided by (or Used in) Operating Activities</b>	<b>11,748,952</b>	<b>13,445,296</b>
	<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
	<u>Receipts</u>		
3,759,674	Amounts Specifically for New or Upgraded Assets	10,637,800	-
309,847	Sale of Replaced Asset	539,350	138,100
-	Sale of Surplus Assets	-	-
-	Repayments of Loans by Community Groups	1,750	1,700
	<u>Payments</u>		
(8,228,973)	Expenditure on Renewal/Replacement of Assets	(23,626,950)	(8,420,400)
(4,749,489)	Expenditure on New/Upgraded Assets	(19,799,850)	(2,333,100)
<b>(8,908,941)</b>	<b>Net Cash Provided by (or Used in) Investing Activities</b>	<b>(32,247,900)</b>	<b>(10,613,700)</b>
	<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
	<u>Receipts</u>		
-	Proceeds from Borrowings	-	-
149,156	Proceeds from Bonds & Deposits	-	-
	<u>Payments</u>		
(100,486)	Repayment of Lease Liabilities	(64,000)	(50,900)
(246,430)	Repayment of Bonds & Deposits	-	-
<b>(197,760)</b>	<b>Net Cash Provided by (or Used in) Financing Activities</b>	<b>(64,000)</b>	<b>(50,900)</b>
<b>8,646,308</b>	<b>Net Increase/(Decrease) in Cash Held</b>	<b>(20,562,948)</b>	<b>2,780,696</b>
26,988,358	Cash & Cash Equivalents at Beginning of Period	35,634,666	15,071,718
<b>35,634,666</b>	<b>CASH &amp; CASH EQUIVALENTS AT END OF PERIOD</b>	<b>15,071,718</b>	<b>17,852,414</b>

**Budgeted Uniform Presentation of Finances**

2020/2021 Actual		2021/2022 2nd Review	2022/2023 DRAFT Budget
\$'s		\$'s	\$'s
53,796,666	Income	54,195,852	58,054,246
(50,596,617)	less Expenses	(56,068,000)	(59,740,200)
<b>3,200,049</b>	<b>Operating Surplus/(Deficit)</b>	<b>(1,872,148)</b>	<b>(1,685,954)</b>
	<b>Net Outlays on Existing Assets</b>		
(8,228,973)	Capital Expenditure on Renewal and Replacement of Existing Assets	(23,626,950)	(8,420,400)
13,207,202	add back Depreciation, Amortisation and Impairment	13,594,500	15,154,800
309,847	add back Proceeds from Sale of Replaced Assets	539,350	138,100
<b>5,288,076</b>		<b>(9,493,100)</b>	<b>6,872,500</b>
	<b>Net Outlays on New and Upgraded Assets</b>		
(4,749,489)	Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	(19,799,850)	(2,333,100)
3,759,674	add back Amounts Received Specifically for New and Upgraded Assets	10,637,800	-
-	add back Proceeds from Sale of Surplus Assets (including investment property & real estate developments)	-	-
<b>(989,815)</b>		<b>(9,162,050)</b>	<b>(2,333,100)</b>
<b>7,498,310</b>	<b>Net Lending/(Borrowing) for Financial Year</b>	<b>(20,527,298)</b>	<b>2,853,446</b>

**Budgeted Key Financial Targets**

2020/2021 Actual		2021/2022 2nd Review	2022/2023 DRAFT Budget
	<b>Operating Surplus Ratio</b>		
3,200,049	Operating Surplus (a)	(1,872,148)	(1,685,954)
53,796,666	Total Operating Income (b)	54,195,852	58,054,246
<b>5.9%</b>	<b>Operating Surplus Ratio = (a) divide (b)</b>	<b>(3.5%)</b>	<b>(2.9%)</b>
	<b>Net Financial Liabilities Ratio</b>		
(28,685,570)	Net Financial Liabilities (Total Liabilities less Financial Assets) (c)	(8,184,872)	(10,950,727)
53,796,666	Total Operating Income (d)	54,195,852	58,054,246
<b>(53%)</b>	<b>Net Financial Liabilities Ratio = (c) divide (d)</b>	<b>(15%)</b>	<b>(19%)</b>
	<b>Asset Renewal Funding Ratio</b>		
8,228,973	Net Asset Renewals (e)	23,626,950	8,420,400
5,634,000	Infrastructure Asset Management Plan Required Expenditure (f)	5,685,000	4,915,100
<b>146%</b>	<b>Asset Sustainability Ratio = (e) divide (f)</b>	<b>416%</b>	<b>171%</b>

## Appendix 1 – Progress of 2021/2022 Projects

### New Initiatives

Project	Net Cost to Council	Progress
<p><b>Steve Woodcock Sports Centre Accessibility Improvement</b></p> <p>To provide hearing augmentation in the Function/Members room. Accessibility at the site has been assessed taking into account the requirements of the Disability Access to Premises Standards, the NCC/BCA (National Construction Code/Building Code of Australia) and relevant referenced Australian Standards, and the general intent of the Disability Discrimination Act.</p>	\$10,000	Procurement for this project has been completed. However, the engagement of suitable contractor is currently being put on hold due to quotes being higher than the budget.
<p><b>Additional Staff – Community Development (Arts and Culture)</b></p> <p>This position will work with art groups and artists on Council's public art (murals, sculpture), art events (SALA, Fringe) and implement Council's Art and Culture Action Plan.</p>	\$49,000	<p>This position has been filled, with the following work undertaken:</p> <ul style="list-style-type: none"> <li>• Worked with the Sculpture Group to refine the concept for the Hills to Sea Sculpture Trail</li> <li>• Facilitated the completion of Tower Mural and Amadio mural</li> <li>• Working with Campbelltown Village group re inclusion of public art</li> <li>• Relationship building with local art groups and organisations</li> <li>• Facilitated public art tours for CHSP clients</li> <li>• Commenced a harmony quilt to be launched in 2023</li> <li>• Identified Council venues to attract art events such as Fringe and Cabaret Fringe in 2023.</li> </ul>

Project	Net Cost to Council	Progress
<p><b><i>Additional Staff – Community Development (Social Inclusion)</i></b></p> <p>This position will support Council's Disability Access &amp; Inclusion Committee, implement the Disability Access &amp; Inclusion Plan and also develop projects in other areas of social inclusion and diversity.</p>	\$47,000	<p>This position has been filled, facilitating the implementation of the Disability Access &amp; Inclusion Plan, including initiatives such as:</p> <ul style="list-style-type: none"> <li>• Speedfriending</li> <li>• Training for Staff</li> <li>• Signage for Thorndon Park Super Playground</li> <li>• Accredited training for customer service</li> <li>• Relationship building in the local area including a networking event</li> <li>• Local social program for young people</li> <li>• Trial of a sensory tent at Youth Movies in the Park.</li> </ul> <p>This role is integral to ensuring Campbelltown is an inclusive Community for people of all abilities.</p>
<p><b><i>Undergrounding of Power Lines - Campbelltown Village</i></b></p> <p>To fund the additional cost increase to underground the powerlines as part of Campbelltown Village Project.</p>	\$580,000	<p>This project is anticipated to be completed by November 2022.</p>
<p><b><i>Greening Gorge Road</i></b></p> <p>To upgrade the central median connecting Lower North East Road with the Adelaide Hills in two stages:</p> <ul style="list-style-type: none"> <li>• Stage 1 (2021/2022) - between Darley and Stradbroke Road, including the small section of existing raised median adjacent the Charles Campbell School and developing a detailed landscape plan</li> <li>• Stage 2 - between Stradbroke and Russell Roads.</li> </ul>	\$25,000	<p>The upgrade of the small section of existing raised median adjacent the Charles Campbell School is scheduled to commence in April 2022.</p>



Project	Net Cost to Council	Progress
<p><b><i>Wadmore Park/Pulyonna Wirra Fire Management</i></b></p> <p>To reduce fuel loads and improve the buffer zone adjacent to Foxfield Estate through the selective removal of Acacia Paradoxa along the Eastern Fire Track.</p>	\$20,000	This project has been completed.
<p><b><i>Detailed Design and Scoping – Max Amber Sportsfield Fifth Creek</i></b></p> <p>To investigate environmental improvements to the section of Fifth Creek that is located between the new main clubrooms and the cricket practice nets, south of George Street. This project was developed following the adoption of the Fifth Creek Survey and Management Plan - March 2017.</p>	\$15,000	This is currently underway and anticipated to be completed by the end of April 2022.
<p><b><i>Urban Tree Strategy</i></b></p> <p>To develop an Urban Forest Strategy to manage, protect and monitor Campbelltown's existing and future canopy.</p>	\$15,000	This is currently underway and anticipated to be completed by the end of June 2022.
<p><b><i>Geoff Heath Golf Course House Master Plan</i></b></p> <p>To consult broadly with stakeholders to prepare a master plan on the redevelopment of the Geoff Heath Golf Course building and immediate surrounds.</p>	\$40,000	Following scoping meetings, initial stakeholder consultation has been completed with the Department of Environment and Water, golf course operator, user groups and Council all being involved. A space review has been completed and Council are now awaiting draft designs and concepts for review.

Project	Net Cost to Council	Progress
<p><b><i>Additional Staff – ICT (Business Solutions Support Officer)</i></b></p> <p>Increase the number of resources within the ICT Team by 1.0 FTE. This position will assist with a range of ICT functions including assisting with delivering of projects within the ICT Strategy, providing support to end users with application usage and support other ICT Team members.</p>	\$100,000	The additional Staff member was recruited in late 2021, with the successful candidate starting in mid December 2021.
<p><b><i>Additional Staff – ICT (Digitisation Officer)</i></b></p> <p>To increase the number of resources within the ICT Team by 0.8 FTE. This position will focus on the provision of electronic forms to reduce manual paper systems, improve usage of systems available including research and communication of new features to users, along with the delivery of projects and training as identified in the ICT Strategy.</p>	\$80,000	The additional Staff member was recruited in late 2021, with the successful candidate starting in mid October 2021.
<p><b><i>Additional Staff – Communications Project Officer</i></b></p> <p>The part time position will create and improve video and communication projects for the Community. This will make information about Council's events and projects more accessible to people with reading difficulty or prefer to receive information through video packages. The position will also ensure that linkages between videography, social media and website information is optimal, improving accessibility for Community members to this information.</p>	\$42,700	This position was filled early in the financial year and has been instrumental in establishing a sound videography suite of projects for publication and supporting improvements to Council's communications package.

**Capital – Renewal and Replacement**

<b>Project</b>	<b>Net Cost to Council</b>	<b>Progress</b>
<p><b><i>Library Materials – Grant and Purchases</i></b></p> <p>Purchase of library stock, using funds provided by Libraries SA.</p>	\$0	Council has spent \$109,296 and committed to purchases to the value of \$41,692, with the total grant for 2021/2022 being \$197,804.
<p><b><i>Library Materials - Stock Purchases</i></b></p> <p>Purchase of library stock, using Council's own funds.</p>	\$40,000	Council has spent \$33,044 and committed to purchases to the value of \$2,538.
<p><b><i>Replacement of Gym Cardio Equipment at the ARC</i></b></p> <p>To replace four cross trainers and sixteen indoor cycle bikes that have reached the end of their useful life.</p>	\$73,300	The cross trainers and indoor cycle bikes were all replaced with new Life Fitness models in September 2021.
<p><b><i>Hectorville Community Centre Lights</i></b></p> <p>To upgrade all internal lighting to modern LED lights at the Centre.</p> <p>This project is dependent on an application for funding through the Stronger Communities Program being successful.</p>	\$13,000	This project did not proceed as Council was not successful in securing the grant funding.
<p><b><i>Lochend House Restoration</i></b></p> <p>To paint Lochend House following completion of conservation works being undertaken in 2020/2021.</p> <p>This project is dependent on an application for funding under the Heritage Grants Program being successful.</p>	\$15,000	This project is currently being undertaken.

Project	Net Cost to Council	Progress
<p><b><i>ARC Campbelltown – Aquatic Space Upgrade 2</i></b></p> <p>To finalise the upgrade to the aquatic space to incorporate dry changing facilities and additional storage and administrative space. The State Government funding is being added to the Council budget allocated in 2020/2021.</p>	\$0	This project was completed in January 2022. Some final defect items remain pending and are being actioned, including the reinstallation of grandstand railing, new signage for all rooms and a small gap in the store room roller doors. All items are due to be completed by the end of financial year.
<p><b><i>Marchant Community Centre Entry and Carpark</i></b></p> <p>To install a new automatic door to create an accessible entrance to the building and make changes to disability parking to improve accessibility to the building.</p>	\$80,000	This project has been completed.
<p><b><i>Fourth Creek Trail (Staged Implementation)</i></b></p> <p>To renew and replace paths, fencing, street furniture and signage along the Fourth Creek Trail.</p> <p>The income for this project is provided by the State Government through the State Bicycle Fund.</p>	\$125,000	This project has commenced, however due to COVID-19, the completion of this project may be delayed and may require any remaining funds to be carried over to the following financial year.
<p><b><i>Replacement of Safety Fencing - River Torrens Linear Park</i></b></p> <p>To replace the existing safety fencing along the River Torrens Linear Path over a 5 year period. Stage 1 will commence from the eastern extent in Athelstone working west.</p>	\$35,000	This project has been completed.

Project	Net Cost to Council	Progress
<p><b>Third Creek Remediation Works - Melory Crescent</b></p> <p>To undertake erosion control as part of the Third Creek Management Plan, following the 2016 flooding event.</p>	\$72,000	<p>This project is currently underway and anticipated to be completed by the end of April 2022.</p>
<p><b>Replacement of Plant &amp; Machinery</b></p> <p>To replace the following plant and machinery, in accordance with Asset Replacement Schedules:</p> <ul style="list-style-type: none"> <li>• 4 x Lunch Vans</li> <li>• 1 x Tipper</li> <li>• 1 x Bus</li> <li>• 1 x Hi Lift Spreaderator</li> <li>• 2 x Hydralada</li> <li>• 7 x Utes.</li> </ul>	\$817,950	<p>Four of the trucks have been ordered, with one of the lunch vans planned to be carried forward to the new financial year.</p> <p>The bus is currently being shipped to Australia, with the spreaderator expected to be delivered in a month's time.</p> <p>In regards to the utes, tenders are currently out for four of them, one will be swapped for a sedan, while the remaining two will be carried forward to the new financial year.</p>
<p><b>Stormwater Construction - 378 Gorge Road, Athelstone</b></p> <p>To install new drainage network and trash rack.</p>	\$142,000	<p>This project has been completed.</p>
<p><b>Footpath Replacement Program</b></p> <p>To replace the existing narrow footpaths based on the PAMP (Pedestrian Access and Mobility Plan) and Footpath Development and Maintenance policy for existing concrete narrow footpaths. Footpaths will be replaced at the following locations:</p> <ul style="list-style-type: none"> <li>• Lower North East Road</li> <li>• Montacute Road</li> <li>• St Bernards Road.</li> </ul>	\$260,600	<p>This work has been completed, except for a small section of approximately 40 lineal metres along Lower North East Road between Lennox Street and Brooker Avenue, due to the undergrounding project.</p>

Project	Net Cost to Council	Progress
<b><i>Replacement of Vehicles</i></b>  To replace seven selected vehicles in accordance with Asset Replacement Schedules.	\$182,650	Tenders for all vehicles closed in late March 2022 with orders expected to be made soon after.
<b><i>Replacement of Pedestrian Bridge - Ash Grove, Rostrevor</i></b>  To renew the existing asset as per the current Bridge Asset Management Plan's renewal program.	\$120,000	Project is currently underway and anticipated to be completed by the end of April 2022.
<b><i>Campbelltown Function Centre Lighting</i></b>  To upgrade the lighting to the latest standard LED lights  This project is dependent on an application for funding through the Stronger Communities Program being successful.	\$30,000	This project did not proceed as Council was not successful in securing the grant funding.
<b><i>Lighting Replacement - Migrant Monument</i></b>  To replace the Migrant Monument internal LED lighting system, which is not able to be programmed for colour changes due the fact that the existing control system has stopped working and the technology is not supported any more.	\$39,300	This project is currently underway.
<b><i>Thorndon Park Super Playground</i></b>  To upgrade the existing playground at Thorndon Park with a fully inclusive super playground.	\$163,050	This project is currently underway and anticipated to be completed in November 2022.

Project	Net Cost to Council	Progress
<p><b><i>Steve Woodcock Sports Centre Accessibility Improvement</i></b></p> <p>To replace doors in the KinderGym area and clubroom airlock and improve luminance contrast of most doors.</p> <p>The existing accessibility of the site and buildings has been assessed, relative to the current requirements of the Disability Access to Premises Standards, the NCC/BCA (National Construction Code/Building Code of Australia) and relevant referenced Australian Standards, and the general intent of the Disability Discrimination Act.</p>	<p>\$8,000</p>	<p>This project has not yet started.</p>

Project	Net Cost to Council	Progress
<p><b><i>Road Transport Asset Renewal Program</i></b></p> <p>To renew the following roads throughout the City in accordance with the Transport Asset Management Plan:</p> <p><i>Athelstone</i></p> <ul style="list-style-type: none"> <li>• Ainsley Court</li> <li>• Amber Place</li> <li>• Clydesdale Court</li> <li>• Dinham Road</li> <li>• Greenbank Road - Greenbank to Woodlands</li> <li>• Milan Court</li> <li>• Old Mill Road</li> </ul> <p><i>Newton</i></p> <ul style="list-style-type: none"> <li>• D'Angelica Court - Cul-de-sac</li> <li>• Fry Terrace</li> <li>• Graves Street - Liascos to Flinders</li> <li>• Lomman Avenue</li> <li>• Louis Crescent</li> <li>• Sprankling Avenue</li> </ul> <p><i>Rostrevor</i></p> <ul style="list-style-type: none"> <li>• Fir Street</li> <li>• Laurence Street</li> <li>• Mulga Street</li> </ul> <p><i>Tranmere</i></p> <ul style="list-style-type: none"> <li>• Camroc Avenue.</li> </ul>	<p>\$3,136,050</p>	<p>All roads have been completed with the exception of the following locations:</p> <ul style="list-style-type: none"> <li>• Dinham Road, Athelstone</li> <li>• Ainsley Court, Athelstone</li> <li>• Old Mill Road, Athelstone</li> <li>• Louis Crescent, Newton</li> <li>• Camroc Avenue, Tranmere.</li> </ul>
<p><b><i>Marchant Community Centre Kitchen Upgrade</i></b></p> <p>To upgrade the Marchant Community Centre kitchen by replacing the existing cupboards.</p>	<p>\$15,000</p>	<p>This project is currently underway and anticipated to be completed in May 2022.</p>



Project	Net Cost to Council	Progress
<p><b><i>Magill Scout Hall Kitchen Upgrade</i></b></p> <p>To replace the kitchen at the Hall in accordance with the Building Asset Management Plan.</p>	\$18,000	This project has been completed.

**Capital – New**

Project	Net Cost to Council	Progress
<p><b><i>Fourth Creek Trail – Stage 3</i></b></p> <p>To install a new Boardwalk and landscaping along the section of the Fourth Creek Trail from Montacute Road to St Bernards Road (Denis Morrissey Park).</p> <p>Staff will pursue grant funding through the Places For People grant, to add to the grants received for Stages 1 and 2.</p>	\$175,000	Council was successful in securing the grant funding, with the conditions expecting completion by December 2022. This project has commenced, however due to COVID-19, the completion of this project may be delayed and require unspent funds to be carried over to following financial year.
<p><b><i>Thorndon Park Super Playground</i></b></p> <p>To upgrade the existing playground at Thorndon Park with a fully inclusive super playground.</p>	\$1,086,950	This project is currently underway and anticipated to be completed in November 2022.
<p><b><i>Paradise Recreation Plaza</i></b></p> <p>An allocation set aside this year to be put towards this project, which is earmarked to commence in 2022/2023.</p>	\$511,000	Detail design is currently being developed.

Project	Net Cost to Council	Progress
<p><b><i>Footpath Construction Program</i></b></p> <p>To install footpaths at the following locations:</p> <p><i>Athelstone</i></p> <ul style="list-style-type: none"> <li>• Kurrajong Avenue</li> <li>• Russell Road</li> </ul> <p><i>Campbelltown</i></p> <ul style="list-style-type: none"> <li>• James Street</li> <li>• Piccadilly Crescent</li> </ul> <p><i>Newton</i></p> <ul style="list-style-type: none"> <li>• Hamilton Terrace</li> <li>• Liascos Avenue</li> <li>• Young Street</li> </ul> <p><i>Magill</i></p> <ul style="list-style-type: none"> <li>• Church Street</li> </ul> <p><i>Paradise</i></p> <ul style="list-style-type: none"> <li>• Avenue Road</li> <li>• Tracy Avenue</li> </ul> <p><i>Tranmere</i></p> <ul style="list-style-type: none"> <li>• Shakespeare Avenue.</li> </ul>	\$524,200	<p>All footpaths have been completed except for those at the following locations:</p> <ul style="list-style-type: none"> <li>• Avenue Road, Paradise</li> <li>• Hamilton Terrace, Newton.</li> </ul>
<p><b><i>Third Creek Erosion Control Works – Stage 1</i></b></p> <p>To improve erosion control and creek management along Third Creek, including vegetation and infrastructure works in conjunction with The Gums Landcare Group.</p> <p>This project has resulted from the Third Creek Survey and Management Plan 2017.</p>	\$50,000	<p>Staff have recently received confirmation of the grant funding. A meeting with The Gums Landcare Group has been setup, however the implementation work will not be completed in this financial year.</p>

Project	Net Cost to Council	Progress
<p><b><i>Bicycle Plan Infrastructure – Stage 1</i></b></p> <p>To upgrade bicycle paths and sharrows between River Torrens Linear Park and Lower North East Road and Gorge Road.</p> <p>The income for this project is provided by the State Government through the State Bicycle Fund.</p>	\$84,000	This work is currently being undertaken and is expected to be completed by June 2022.
<p><b><i>Purchase of Rubbish Bins</i></b></p> <p>An ongoing allocation to purchase new rubbish bins for newly created properties.</p>	\$50,000	This is an ongoing process.
<p><b><i>Stormwater Construction - Clairville Road, Campbelltown</i></b></p> <p>To extend the drainage and detention system to mitigate flooding issues at this location by reducing gutter flows.</p>	\$655,000	Design work is almost completed with work anticipated to commence in late May or early June. This project may need to be carried over to the following financial year.
<p><b><i>Stormwater Construction - Raymel Crescent, Campbelltown</i></b></p> <p>To extend the drainage and detention system to mitigate flooding issues at this location by reducing gutter flows.</p>	\$176,000	This project has been completed.
<p><b><i>Strategic Land Purchases</i></b></p> <p>To allocate funding for strategic land acquisitions for the purpose of open space development as opportunities arise.</p>	\$257,000	Staff have been exploring opportunities with third parties to increase open space within the Council area, however to date have not been able to reach an agreement.
<p><b><i>Toilet Installation – Gurners Reserve, Rostrevor</i></b></p> <p>To install an Exeloo public toilet at the reserve to support users of the playground, reserve and Fourth Creek Walking Trail.</p>	\$190,000	The installation of the toilet is currently underway and scheduled to be completed by the end of April 2022.

Project	Net Cost to Council	Progress
<p><b><i>Athelstone Community Workshop Shed Extension</i></b></p> <p>To extend the existing Community workshop shed by 15 metres at the rear of the Athelstone Community Hall.</p> <p>This project will only proceed if an application for grant funding is successful.</p>	\$54,500	This project is currently underway and anticipated to be completed in June 2022.
<p><b><i>Thorndon Park Accessible Toilet – Adult Change Table and Hoist</i></b></p> <p>To install a hoist and adult change table in the accessible toilet at Thorndon Park.</p>	\$25,200	This project has been completed.

## Appendix 2 – Project Summary 2022/2023

### New Initiatives

	Project	Strategic Plan Link	Income	Expense	Net Cost to Council
1	<b><i>Newton Community Garden Seed Funding</i></b>  To assist in the establishment of a community garden in Newton. It is intended that the Community Garden will be an independent, incorporated community group.	1.1	\$0	\$15,000	\$15,000
2	<b><i>Additional Field Staff (1.0 FTE)</i></b>  To employ additional Field Staff to assist with the verge development program and maintaining reserves and high profile areas.	1.2	\$0	\$78,800	\$78,800
3	<b><i>Thorndon Park Super Playground Grand Opening</i></b>  Hold a grand opening event for the new playground, including ice creams or sweets for children, some live entertainment, a ribbon cutting ceremony, games, bubbles, food for purchase, with relevant organisations in attendance.	1.3	\$0	\$10,000	\$10,000

	Project	Strategic Plan Link	Income	Expense	Net Cost to Council
4	<p><b><i>Transport Plan Design - Stradbroke Road</i></b></p> <p>To develop concepts and design for Stradbroke Road incorporating measures for pedestrian safety at Fourth Creek and Morialta Park Playground.</p> <p>Staff will undertake the majority of the Stradbroke design project and refer to a consultant to liaise and confirm arrangements with DIT (\$10,000). Additional cost of \$20,000 is for the 40km/hr trial.</p> <p>This project will be undertaken in conjunction with Adelaide Hills Council.</p>	1.4	\$15,000	\$30,000	\$15,000
5	<p><b><i>River Torrens Linear Park Smart Lighting</i></b></p> <p>To install a smart lighting solution through the installation of Smart Nodes and Light Nodes along the path that incorporate Smart City technologies that integrate an IoT (Internet of Things) central management system and analytics platform.</p> <p>This project is dependent on a funding application through the LGIPP being successful. There is \$600,000 allocated to the project in the 2021/2022 financial year.</p>	1.5	\$2,400,000	\$2,400,000	\$0

	Project	Strategic Plan Link	Income	Expense	Net Cost to Council
6	<b><i>Youth Employment Programs – Cadetship/Traineeship</i></b>  To provide an ongoing budget allocation to support youth employment programs and/or cadetships/traineeships as well as other support to youth to build skills and experience to improve job prospects.	1.5	\$0	\$60,000	\$60,000
7	<b><i>Book - 10 Women Project</i></b>  To produce a booklet of the first 10 Women of Campbelltown Project.	1.5	\$0	\$2,200	\$2,200
8	<b><i>Liascos Avenue Reserve Improvements - Garden Bed</i></b>  Replace the existing perma-pine fence between the reserve on Liascos Avenue with a green belt of garden beds, incorporating WSUD initiatives.	2.2	\$0	\$40,000	\$40,000
9	<b><i>Greening Gorge Road</i></b>  To upgrade the central median islands along Gorge Road between Newton Road and Moseley Road with native trees and grass plantings, creating a canopy to reduce the heat island effect along this major tourist route.	2.2	\$0	\$30,000	\$30,000
10	<b><i>Replacement of Palm Trees – Curtis Road, Hectorville</i></b>  To remove and replace 15 palm trees in Curtis Street with approximately 30 new street trees.	2.2	\$0	\$15,000	\$15,000
<b>TOTAL INCOME</b>					<b>\$2,415,000</b>
<b>TOTAL EXPENSE</b>					<b>\$2,681,000</b>
<b>NET COST TO COUNCIL</b>					<b>\$266,000</b>



## Capital-Renewal and Replacement

	Project	Strategic Plan Link	Income/ Reserve Transfer	Expense	Net Cost to Council
1	<b><i>Library Materials - Grant and Purchases</i></b>  Purchase of library stock through State Government Library Materials Grant.	1.2	\$185,000	\$185,000	\$0
2	<b><i>Library Materials - Unsubsidised Stock Purchases</i></b>  Purchase of library stock using Council funds.	1.2	\$0	\$40,000	\$40,000
3	<b><i>Golf Course Playing Surface Replacement</i></b>  Replacement of all synthetic tees with natural turf.	1.2	\$0	\$20,200	\$20,200
4	<b><i>Replacement of Gym Cardio - ARC Campbelltown</i></b>  To replace two upright lifecycle bikes and two recumbent lifecycle bikes that have reached their end of life and require replacement.	1.2	\$4,000	\$30,600	\$26,600
5	<b><i>Replace Creche Tables and Chairs - ARC Campbelltown</i></b>  Replacement of the current creche tables and chairs as they have reached the end of their useful life.	1.2	\$0	\$2,550	\$2,550
6	<b><i>Replace Function Room Audio Visual - ARC Campbelltown</i></b>  Replace the old audio visual equipment with a new system.	1.2	\$0	\$28,050	\$28,050

	Project	Strategic Plan Link	Income/ Reserve Transfer	Expense	Net Cost to Council
7	<b><i>Replacement of Filter Media - Pool Plant Filters - ARC Campbelltown</i></b>  To replace components of the nine pool plant filters at The ARC Campbelltown, replace nozzles and laterals, then fill with new media and water.	1.2	\$0	\$199,450	\$199,450
8	<b><i>Bicycle Plan Implementation - Stage 2</i></b>  Implement Stage 2 of the Bicycle Plan roll out. Stage 1, which covered the northern section of the City was implemented during 2021/2022.	1.4	\$0	\$75,000	\$75,000
9	<b><i>Replacement of Plant and Equipment - ARC Campbelltown</i></b>  To replace the dishwasher and fridge/freezer that have reached the end of their useful life in the ARC Café.	1.4	\$0	\$17,200	\$17,200
10	<b><i>Upgrade Traffic Signals - Paradise Primary School</i></b>  To replace the existing obsolete Koala Crossing lanterns and controller at Paradise Primary School with repurposed equipment from the Stradbroke School Crossing that was upgraded through the Department for Infrastructure and Transport. The Paradise Primary School crossing is the oldest crossing in the City.	1.4	\$0	\$5,000	\$5,000

	Project	Strategic Plan Link	Income/ Reserve Transfer	Expense	Net Cost to Council
11	<p><b><i>Daly Oval Floodlighting Replacement</i></b></p> <p>To upgrade the floodlights at Daly Oval. This project is includes \$320,000 worth of grant funding from the State Government.</p>	1.5	\$320,000	\$400,000	\$80,000
12	<p><b><i>Rostrevor Tennis Club Court Resurfacing</i></b></p> <p>To repair cracks and level surface on courts 4, 5 and 6, and repaint courts 1, 2, 4, 5 and 6 with two coats of paint.</p> <p>The Tennis club applied for and received a State Government Grant of \$48,000 to reconstruct court 3, with the club contributing an additional \$12,000.</p>	1.6	\$60,000	\$115,000	\$55,000
13	<p><b><i>Nightingale Reserve Improvements</i></b></p> <p>To upgrade the tennis courts, surrounds and interpretive signage at the reserve.</p>	2.2	\$0	\$74,000	\$74,000
14	<p><b><i>Pamela Avenue Reserve Improvements</i></b></p> <p>To undertake the civil and landscaping components of the improvements to this reserve.</p>	2.2	\$0	\$175,000	\$175,000
15	<p><b><i>Liascos Avenue Reserve Improvements</i></b></p> <p>To upgrade the reserve signage and relocate the soccer goals safely away from the road with a new back net.</p>	2.2	\$0	\$16,500	\$16,500

	Project	Strategic Plan Link	Income/ Reserve Transfer	Expense	Net Cost to Council
16	<p><b><i>Foxfield Reserve Multi Court</i></b></p> <p>To upgrade the existing tennis courts at Foxfield Oval to incorporate a netball/basketball court.</p> <p>The project also includes the removal of coaches boxes, new shelter, replacing fencing and resurfacing of the courts.</p>	2.2	\$0	\$90,000	\$90,000
17	<p><b><i>Dennis Morrissey Park Improvements</i></b></p> <p>To improve the reserve to include a picnic table setting, dog waste bin, BBQ, drinking foundation and shelter. This upgrade is a continuation of the successful grant funding linked to the Fourth Creek Trail Stage 3 improvements.</p>	2.2	\$0	\$10,000	\$10,000
18	<p><b><i>Playford Road Reserves Redevelopment</i></b></p> <p>To upgrade the Playford Road Reserve site to establish a site for the Community Landcare Nursery and Community Garden.</p> <p>This component will renew the courts, shelters, playground equipment, surfaces, kerbing, footpaths, disposal and civil works.</p> <p>\$487,750 has been set aside in the 2021/2022 budget as part of the LRCIF Phase 3 grant.</p>	2.2	\$0	\$706,650	\$706,650

	Project	Strategic Plan Link	Income/ Reserve Transfer	Expense	Net Cost to Council
19	<b><i>Athelstone Community Hall - Stormwater &amp; Sewer System Replacement</i></b>  Detailed design and cost estimate for the replacement of the stormwater and sewer system at the Athelstone Community Hall.	3.1	\$0	\$35,000	\$35,000
20	<b><i>Old Newton Uniting Church Hall Building Renewal</i></b>  Replacement of roof sheeting and flashing of the Uniting Church Hall, including engagement of a Heritage Consultant to assist with planning lodgement.	3.1	\$0	\$40,000	\$40,000
21	<b><i>Replacement of Tables, Trolleys and Chairs - Campbelltown Function Centre</i></b>  To replace 30 rectangle tables, 25 round tables, 20 chairs and new table trolleys.	3.1	\$0	\$51,500	\$51,500

	Project	Strategic Plan Link	Income/ Reserve Transfer	Expense	Net Cost to Council
22	<p><b>Road Transport Asset Renewal Program</b></p> <p>To maintain an acceptable level of service for the following roads:</p> <p><i>Athelstone</i></p> <ul style="list-style-type: none"> <li>• Kimber Place</li> <li>• Erin Place</li> <li>• Greenbank Road</li> <li>• Tracy Court</li> <li>• Creekview Road</li> <li>• Montacute Road</li> </ul> <p><i>Campbelltown</i></p> <ul style="list-style-type: none"> <li>• Tyrone Avenue</li> <li>• Drysdale Crescent</li> <li>• Ambrose Avenue</li> </ul> <p><i>Newton</i></p> <ul style="list-style-type: none"> <li>• Crozier Avenue</li> <li>• Vida Street</li> <li>• Marlene Court</li> <li>• Liascos Avenue</li> </ul> <p><i>Rostrevor</i></p> <ul style="list-style-type: none"> <li>• Cash Street.</li> </ul> <p>Roads to Recovery funding of \$536,800 is provided by the Federal Government to offset the costs of these road renewals.</p>	3.1	\$536,800	\$4,360,000	\$3,823,200
23	<p><b>Replacement of Plant &amp; Machinery</b></p> <p>To replace the following plant and machinery:</p> <ul style="list-style-type: none"> <li>• 8 x trucks</li> <li>• 1 x Ride-on Mower</li> <li>• 1 x Trailer.</li> </ul>	3.1	\$614,850	\$1,280,000	\$665,150

	Project	Strategic Plan Link	Income/ Reserve Transfer	Expense	Net Cost to Council
24	<p><b><i>Footpath Renewal Program</i></b></p> <p>To replace the following narrow concrete footpaths in line with the adopted five year footpath program:</p> <p><i>Campbelltown</i></p> <ul style="list-style-type: none"> <li>Hill Street (elm Road to Hart Street) - \$35,650</li> <li>Lower North East Road (Mines Road to Hill Street) - \$120,800</li> <li>Lower North East Road (Seymore Grove to Trafford Road) - \$34,600</li> </ul> <p><i>Paradise</i></p> <ul style="list-style-type: none"> <li>Lower North East Road (Darley Road to Mitchell Street) - \$47,650.</li> </ul>	3.3	\$0	\$238,700	\$238,700
25	<p><b><i>Creek Remediation - Fifth Creek</i></b></p> <p>To undertake creek remediation works within the Fifth Creek catchment and undertake other creek remediation as identified within the Asset Management Plan and recent Fifth Creek study. Additionally the works within Fifth Creek coincide with a report to Council following the significant flooding events of 2016.</p> <p>In 2021/2022, sections of Third Creek have been rehabilitated and similarly within Fourth Creek as part of the Fourth Creek Trail works.</p>	3.3	\$0	\$30,000	\$30,000

	Project	Strategic Plan Link	Income/ Reserve Transfer	Expense	Net Cost to Council
26	<p><b><i>Replacement of Elected Member iPads</i></b></p> <p>Replace existing Elected Member iPads with new Apple iPad Pro 12.9" (5th generation) 256GB RAM with WI-FI and cellular, keyboard, Apple pencil and case.</p> <p>This budget will replace the 5 devices already included in the Asset Register.</p>	5.3	\$0	\$12,000	\$12,000
27	<p><b><i>Replacement of Computer Equipment</i></b></p> <p>To purchase computer equipment, when leases are due to expire.</p> <p>Over recent years there has been a move from lease to purchase of equipment due to the flexibility that provides around replacement at end of lease and less administrative overhead managing leases.</p>	5.3	\$0	\$183,000	\$183,000
<b>TOTAL INCOME/RESERVE TRANSFERS</b>					<b>\$1,720,650</b>
<b>TOTAL EXPENSE</b>					<b>\$8,420,400</b>
<b>NET COST TO COUNCIL</b>					<b>\$6,699,750</b>



## Capital-New

	Project	Strategic Plan Link	Income	Expense	Net Cost to Council
1	<p><b><i>Thorndon Park Super Playground</i></b></p> <p>To supplement the funding required to undertake the proposed works in relation to the Thorndon Park Super Playground.</p> <p>This component of this project is funded through the Master Plan allocation.</p>	1.3	\$0	\$375,000	\$375,000
2	<p><b><i>Master Plan Works</i></b></p> <p>Funding to be used to support the capital works component of a Council adopted Master Plan.</p>	1.3	\$0	\$153,000	\$153,000
3	<p><b><i>Aboriginal War Memorial</i></b></p> <p>To incorporate an inclusive, visual and educational history of Aboriginal and Torres Strait Islander peoples' involvement in Australian conflicts and the shared collaborative history with non-Aboriginal Australians based at The Gums Reserve.</p>	1.3	\$0	\$30,000	\$30,000
4	<p><b><i>Paradise Primary School Oval Fencing</i></b></p> <p>To install 210 linear metres of 1,200mm high top and bottom black PVC coated chainwire fencing with powder coated frameworks.</p>	1.4	\$0	\$30,000	\$30,000

	Project	Strategic Plan Link	Income	Expense	Net Cost to Council
5	<b><i>Nightingale Reserve Improvements</i></b>  To install new picnic benches adjacent to the BBQ facility and coaches box at this reserve.	1.7	\$0	\$4,500	\$4,500
6	<b><i>Strategic Land Purchases</i></b>  To provide an annual allocation of funding for strategic land acquisitions for the purpose of open space development as opportunities arise.	2.2	\$0	\$266,000	\$266,000
7	<b><i>Greening Gorge Road</i></b>  To upgrade the central median islands along Gorge Road between Newton Road and Moseley Road with native trees and grass plantings, creating a canopy to reduce the heat island effect along this major tourist route.	2.2	\$0	\$90,000	\$90,000
8	<b><i>Purchase of Rubbish Bins</i></b>  To provide rubbish bins for newly created properties.	2.3	\$0	\$55,000	\$55,000

	Project	Strategic Plan Link	Income	Expense	Net Cost to Council
9	<p><b>Creek Remediation - Fifth Creek</b></p> <p>To undertake creek remediation works within the Fifth Creek catchment and undertake other creek remediation as identified within the Asset Management Plan and recent Fifth Creek study. Additionally the works within Fifth Creek coincide with a report to Council following the significant flooding events of 2016.</p>	3.3	\$0	\$170,000	\$170,000
10	<p><b>Footpath Construction Program</b></p> <p>To install second footpaths and new footpaths, meeting policy criteria, raised through residents and separate budget bids at the following locations:</p> <p><i>Athelstone</i></p> <ul style="list-style-type: none"> <li>Addison Avenue - \$29,200</li> </ul> <p><i>Campbelltown</i></p> <ul style="list-style-type: none"> <li>Ann Street - \$11,100</li> </ul> <p><i>Hectorville</i></p> <ul style="list-style-type: none"> <li>Moorlands Road - \$69,400</li> </ul> <p><i>Magill</i></p> <ul style="list-style-type: none"> <li>Barons Street - \$94,400</li> <li>Church Street - \$30,600</li> <li>Greer Place - \$15,300</li> </ul> <p><i>Paradise</i></p> <ul style="list-style-type: none"> <li>Stoneybrook Drive - \$65,800</li> </ul> <p><i>Rostrevor</i></p> <ul style="list-style-type: none"> <li>Rita Avenue - \$47,400.</li> </ul>	3.3	\$0	\$363,200	\$363,200

	Project	Strategic Plan Link	Income	Expense	Net Cost to Council
11	<b><i>Foxfield Oval Backstop Fencing</i></b>  To construct 10 metre high fencing behind the northern goals to stop footballs being kicked onto the roof of the new change rooms.	3.4	\$0	\$32,000	\$32,000
12	<b><i>Athelstone Recreation Reserve - Pitch Improvement</i></b>  To replace the eastern pitch of the Athelstone Recreation Reserve with an artificial pitch.  50% of this project (\$750,000) is funded by the LRCIF Phase 3, which is included in the 2021/2022 budget.	4.4	\$0	\$750,000	\$750,000
13	<b><i>Replacement of Elected Member iPads</i></b>  To replace existing Elected Member iPads with new Apple iPad Pro 12.9" (5th generation) 256GB RAM with WI-FI and cellular, keyboard, Apple pencil and case. This budget will replace the 6 devices not recorded in the Asset Register.	5.3	\$0	\$14,400	\$14,400
<b>TOTAL INCOME</b>					<b>\$0</b>
<b>TOTAL EXPENSE</b>					<b>\$2,363,850</b>
<b>NET COST TO COUNCIL</b>					<b>\$2,363,850</b>

**11.4 Lease of Council Owned Property at 23 Meredith Street, Newton**

General Manager Infrastructure Services, Andrian Wiguna's Report

**Purpose of Report**

To consider a five (5) year extension to the lease for the property at 23 Meredith Street, Newton at the conclusion of its current expiry date.

**Strategic Plan Link**

Focus Area 5.1.2 Support Elected Members and Committee Members to undertake their legislative functions

Focus Area 5.2.1 Strong and respectful relationships with other Councils, Government, businesses and organisations

**Previous Council/Committee Resolution**

At its meeting on 20 February 2018, Council resolved:

‘That:

1. Council agree to grant an addendum to SADB Directional Drilling to provide for an additional five year right of renewal with a new expiry date of 30 June 2024 subject to a full rental review at the expiration of the current lease and then annual rent increases in accordance with the March LGPI each July of the new lease period
2. the costs associated with incorporating the new addendum into the existing lease being borne by SADB Directional Drilling.’

**Background**

This Council property, located on 23 Meredith Street, Newton, has been leased to SADB Directional Drilling since 2009. The property has a total site area of 12,370 sqm and comprises a depot including office, warehousing, workshops, shelters and canopies. The location of the property is shown in Figure 1 below:



Figure 1: Locality Map

The current lease expires in June 2024 and the current lessee has a preference to purchase the property.

Staff have conducted an investigation and a Briefing Session with Elected Members was held on 11 April 2022 to discuss options that Council could consider.

### Discussion

SADB Directional Drilling has been a solid, reliable lessee of the 23 Meredith Street, Newton site and have committed significant funding to improve the site over the years.

The site improvements of note include upgrading electrical, mechanical, information technology services, kitchen area, sand and metal bays together with security systems, painting, new signage, wash bay provisions and general maintenance together with paying all outgoings (except building insurance and Council rates). This has been done by seeking little or no contribution from Council as the owner. Some of the photos of the building/site are shown below:



Figure 2: Photo of existing yard and kitchen.

The annual rent paid to Council for the lease of the premises has increased over the lease tenure with Council currently (2022/2023) receiving \$320,900 plus GST per annum. The annual review for the remainder of the current lease term will be based on CPI increases. Staff have obtained a valuation, which indicates that the current lease value is still within the acceptable market range.

As the lease expires in June 2024, Staff have the following options for Council's consideration:

- sell the property, or
- continue with the current lease agreement.

As discussed at the Briefing Session, Staff believe that there isn't any urgent need to sell the property and is receiving a good steady rental income from this property that helps support its operating result and budget. Therefore, Staff recommend that Council continue with the lease arrangement for this property.

As stated earlier, the lessee currently maintain and have improved the property with little or no assistance from Council and pay all the outgoings except building insurance and Council rates. Council rates are not charged in accordance with the conditions contained in the lease.

Unfortunately this is in contradiction with the standard practice of leasing of other Council properties, where the lessee is required to pay the Council rates. Therefore, should Council agree to continue the lease arrangement, Council should consider amending the lease agreement to include a clause for the lessee to pay Council rates. Council rates for this property for 2021/2022 are \$15,867.

However, the removal of the existing rates arrangement could be seen as a significant cost increase burden for the lessee. Therefore, Staff recommend the following options for Council's consideration:

- Amend the lease agreement requiring the lessee to pay Council rates after the current lease expires (June 2024). This option will provide the best financial option for Council
- Consider a reduction in lease fees to adjust for the lessee paying Council rates by amending the terms of an updated lease. Council could consider this on the basis that the existing lessee has been a very good lessee since 2009 and would represent no change to the current income Council receives, as the drop in lease payments would be offset by the payment of Council rates and would result in consistency with lease arrangements Council have in place.

### **Social Implications**

There are no social implications in relation to this report.

### **Environmental / Climate Change Implications**

There are no environmental / climate change implications in relation to this report as there are no changes of land uses from extending the current lease.

### **Asset Management Implications**

All costs associated with maintaining the site are currently borne by the existing tenant. The land and buildings are recorded in Council's Asset Register at their fair value with each component of the buildings depreciated in accordance with their useful life.

### **Governance / Risk Management**

There are no governance / risk management implications in relation to this report.

### **Community Engagement**

There are no Community engagement implications in relation to this report.

### **Regional Implications**

There are no regional implications in relation to this report.

**Economic Development Implications**

There are no economic development implications in relation to this report.

**Financial Implications**

Council currently receives \$320,900 plus GST per annum by leasing the premises to SADB. With all costs relating to the facility borne by the lessee (excluding building insurance and Council rates), the current lease arrangement provides Council with income that helps support its operating result and budget.

SABD Directional Drilling currently do not pay Council rates for the property in accordance with a clause in the current lease arrangement. Therefore, at the commencement of the new lease it would be an opportune time for the lessee to commence paying rates. The rates forgone for 2021/2022 were \$15,867.

With the lessee paying these rates, it will improve Council's operating result from 2024/2025.

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**Recommendation**

**That Council grant a five (5) extension to SADB Directional Drilling to lease the property at 23 Meredith Street Newton commencing 1 July 2024 and expiring 30 June 2029, subject to:**

- 1. a full rental review at the expiration of the current lease and then annual rent increases in accordance with the March LGPI each July of the new lease period**
  - 2. removal of the condition in the existing lease such that the lessee is required to pay Council rates from the commencement of the new lease in July 2024.**
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**11.5 Rotary Club of Morialta Request**

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Landscape Architect, Rachael Robert's Report

**Purpose of Report**

To consider a request from the Rotary Club of Morialta to reuse the old playgrounds in support of the RORP (Rotary Overseas Recycled Playground Project).

**Strategic Plan Link**

Focus Area 1.1.1 Work with our Community to connect people, build capacity and create local solutions and initiatives

Focus Area 1.5.2 Coordinate partnerships with NGOs (non-government organisations) and other Community organisations to provide support services

**Previous Council/Committee Resolution**

Nil.

**Background**

Staff have been approached by the Rotary Club of Morialta to support their RORP. The RORP reuse old playgrounds which have reached the end of their useful lives or are no longer meeting the current standards however are still safe and structurally sound which could be used overseas.

**Discussion**

The RORP commenced in Melbourne in July 2019. Despite the challenges from the COVID-19 pandemic, this project has recycled over 100 playgrounds for children in nations like Sri Lanka, Timor Leste and the Philippines. Examples of the reused playgrounds are shown in Figures 1 and 2 below:



Figure 1: Recycled Playground from Bendigo at a school in Sri Lanka



Figure 2: Recycled Playground from Geelong at a school in Balibo, Timor Leste (photo courtesy of RORP)

The Rotary Club of Mount Barker has led this project in South Australia. So far, they have recycled playgrounds obtained from the District Council of Mount Barker and the Rural City of Murray Bridge.

Recently the RORP has agreed to a partnership with the Rotary Club of Cairo in Egypt to supply playgrounds for a radical social change project which will relocate millions of economically disadvantaged communities from villages and camps to newly constructed communities.

The RORP are looking for any type and size of playgrounds or play equipment. The RORP have their own playground assessor to assess the structural condition of the playground to ensure the playgrounds are structurally sound. Once the RORP have deemed the playground is suitable for reuse, they will dismantle and store the playground at their own facility. The RORP will be responsible for the collection, shipping and reassembly of the playground overseas. The RORP will work in conjunction with Council's contractor during the demolition process to ensure they can remove the playground safely with minimal damage.

The fee required for a contractor to dismantle and dispose of the playgrounds, would be redistributed to the RORP, to cover their costs for the removal of the playground, and therefore no additional fees over those already incurred by Council are expected.

The current practice of Council when replacing a playground involves Staff assessment of the play equipment both visually and with reference to the latest independent safety audit of the playground. If there is play equipment deemed to be safe and reusable elsewhere, Staff will salvage and reuse the play equipment for a future project (ie some play equipment elements from the Thorndon Park playground such as a hammock, bat swing, spinner, rockers and climbs are to be reinstalled at Donald Street and Tranquil Court playgrounds).

However, if the equipment is not deemed to meet the design requirements or will be costly to renovate to meet current Australian Standards for Playground equipment, Staff dispose of the playground as part of the new playground contract.

Therefore, Staff believe if Council does not have any future need to reuse the playgrounds or play equipment that is earmarked for replacement, Council could consider donating them to the Rotary Club of Morialta to support the RORP Project.

### **Social Implications**

Providing a second opportunity for a structurally safe playground elsewhere (overseas) could significantly improve the general wellbeing of the potential users of the playground. Council will also be supporting other communities, whilst recycling the playgrounds through reuse.

### **Environmental / Climate Change Implications**

By participating in this initiative, Council could reduce the amount of waste going to landfill.

### **Asset Management Implications**

There are no asset management implications in relation to this report.

### **Governance / Risk Management**

The Rotary Club of Morialta has extensive insurance cover to support this initiative. Furthermore, a signed indemnity form approved by the RORP insurer will be provide to absolve Council's responsibility for the playground being reused by RORP.

Under the current Council Procurement Policy, the Chief Executive Officer (or his nominee) has the delegation to dispose of assets with value (other than land) less than \$5,000 and therefore Staff could approve the method of disposing the expired playground through a donation should Council support this initiative.

### **Community Engagement**

There are no Community engagement implications in relation to this report.

### **Regional Implications**

There are no regional implications in relation to this report.

### **Economic Development Implications**

There are no economic development implications in relation to this report.

### **Financial Implications**

There are no financial implications in relation to this report.

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**Recommendation**

**That Council donate playground equipment that is no longer suitable for use to the Rotary Club of Mordialta to support the Rotary Overseas Recycled Playground Project.**

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**11.6 Procurement Policy**

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Manager Finance, Simon Zbierski's Report

**Purpose of Report**

To adopt the revised Procurement Policy.

**Strategic Plan Link**

Focus Area 5.3.3 Provide corporate and financial governance that meets the needs of our Community and legislative requirements

**Previous Council/Committee Resolution**

At its meeting on 21 April 202, the Audit and Governance Advisory Committee resolved:

‘That the Committee supports the revised Procurement Policy for Council’s consideration.’

**Background**

At a Briefing Session held on 7 March 2022, Staff made a presentation to Elected Members highlighting the impact of recent price increases and the lack of responses received from prospective suppliers through recent tenders and approaches to the market.

The timing of this presentation aligned with Staff’s annual review of the Procurement Policy. A range of options were presented for Council to consider when approaching the market to purchase goods and services.

After taking this feedback into account, Staff updated the Policy and sought a legal review to ensure the amended Policy enabled Staff to address the current circumstances they’re experiencing and may experience into the future.

The Policy was also reviewed by the Audit and Governance Advisory Committee at its 21 April 2022 meeting.

**Discussion**

While some minor changes have been made throughout the attached Policy, the main focus of this review is proposing to update wording in regards to Council achieving value for money (section 6.2), justification for approaches to the market (section 6.5) and updates to the dollar thresholds applied to Council’s procurement categories (Appendix 1).

The intention of these changes are to provide Council with greater flexibility to negotiate with existing suppliers, especially where this approach provides better value for money, when compared to what the market is currently charging.

Also, as the thresholds applied in Appendix 1 have not changed for many years, Staff believe it is appropriate to update the dollar values to better reflect current markets, especially the increased cost of construction.

The revised Procurement Policy is attached for the Committee's consideration.

**Social Implications**

Clear, concise and relevant policies and codes contribute to Community confidence in Council's administration.

**Environmental / Climate Change Implications**

There are no environmental / climate change implications in relation to this report.

**Asset Management Implications**

There are no asset management implications in relation to this report.

**Governance / Risk Management**

Preparation of policy reviews is a requirement of Council's Policy and Procedures Framework.

**Community Engagement**

There are no Community engagement implications in relation to this report.

**Regional Implications**

There are no regional implications in relation to this report.

**Economic Development Implications**

There are no economic development implications in relation to this report.

**Financial Implications**

There are no financial implications in relation to this report.

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**Recommendation**

**That Council adopt the revised Procurement Policy.**

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# Procurement Policy

## Council Policy

<b>Policy Reference Number</b>	5640220
<b>Responsible Department</b>	Corporate & Community Services
<b>Related Policies</b>	Administrative Policy for Employees, Internal Control, Internal Review of Council Decisions, Risk Management, Prudential Management
<b>Related Procedures</b>	Preferred Contractors Register Procedures
<b>Date of Initial Adoption</b>	18 September 2007
<b>Last Reviewed by Council</b>	17 December 2019

## 1. Purpose

The purpose of this Policy is to provide guidance to Employees in their procurement of goods, services, works and property on behalf of Council.

Procurement encompasses the:

- whole of life process of acquiring goods and services. It begins when a need has been identified and Council or Employees decide that it is a procurement requirement
- processes of risk assessment, seeking and evaluating alternative solutions, contract award, delivery of and payment for the property, goods or services and, where relevant, the ongoing management of a contract and the consideration of options related to the contract
- disposal of property at the end of its useful life and the ongoing monitoring and assessment of the procurement, including the goods and services procured.

This Policy establishes the framework which will be supported by Council's associated procedures and operational guidance related to procurement.

This Policy also demonstrates Council's commitment to procuring goods and services in an open, fair, transparent and effective manner that ensures the maintenance of appropriate standards of probity and ethics throughout procurement processes.

Where a project or commercial activity is required to be managed in accordance with prudential management legislation, Council will follow its Prudential Management Policy.

Amounts quoted throughout this Policy are listed as GST exclusive.

## **2. Power to Make the Policy**

Specific legislative requirements govern the manner in which Council is permitted to conduct itself during procurement.

### **2.1 Legislative Provisions**

Relevant major legislative requirements include the:

- 2.1.1 Local Government Act 1999
- 2.1.2 Trade Practice Act 1974 (Commonwealth), and
- 2.1.3 Competition Policy Reform (South Australia) Act 1996.

### **2.2 Local Government Act 1999**

The Local Government Act 1999 governs the way the Council conducts itself during procurement. This Policy complies with the requirements of the Local Government Act 1999 at the time it was endorsed by Council. Employees undertaking procurement activities need to be aware of and observe the following provisions of the Local Government Act 1999:

- 2.2.1 Section 7, which outlines the functions of a Council
- 2.2.2 Section 8, which outlines the objectives of a Council
- 2.2.3 Section 48, which outlines the prudential requirements for certain activities conducted by Councils, and
- 2.2.4 Section 49, which deals with the requirements for contracts and tenders policies.

These requirements are addressed in this Policy.

## **3. Strategic Plan Link**

This Policy has the following link to Council's Strategic Plan 2024:

- Leading Our People (Goal 5)

## **4. Principles**

The objective of this policy is to provide clear direction and a framework that enables the Council to achieve best practice in relation to its purchasing and disposal functions.

Council's procurement activities will be undertaken in a way which:

- Encourages purchases to be made in an open, fair and transparent manner
- Promotes accountability, efficient purchasing practices and continuous improvement
- Is consistent with Council's strategic and long-term financial directions



- Ensures the integrity of all procurement processes conducted by Council and in accordance with its legislative and common law responsibilities
- Facilitates achieving value for money through the most appropriate provider
- Ensures open and effective competition
- Encourages local and Australian businesses and/or generates local employment
- Complies with Council's environmental obligations under the National Greenhouse and Energy Reporting Act 2007, where applicable
- Encourages the maintenance of assets at acceptable standards in the most cost effective manner
- Appropriately manages risk
- Demonstrates sensitivity to the current and future needs of a diverse Community.

## 5. Definitions

In this Policy, unless a contrary intention appears, definitions have the following meaning:

<b>Approach to market</b>	a general collective term used to describe an invitation to suppliers to provide quotes, proposals, expressions or registrations of interest or tender responses
<b>Competitive tendering</b>	where suppliers offer to provide goods or services to Council through a formal tendering process
<b>Contracting out</b>	the use of an external provider for specific services
<b>Circular economy</b>	is a system in which resources and waste are reused, repurposed, recycled or upcycled for environmental benefit and sustainability
<b>Direct negotiation</b>	entering into negotiations with a single selected service provider
<b>Direct sourcing</b>	engaging directly with a supplier of the good/service
<b>Disposal</b>	where Council no longer has care and control of an asset and is subsequently removed from its Asset Register
<b>Evaluation criteria</b>	the individual points against which all received quotes, tenders or expressions of interest that have been received will be measured. The criteria are based on the specifications and weightings provided to potential suppliers, who have used them to prepare their response
<b>Expression of Interest</b>	the first stage of a two stage process, in which suppliers are invited to register interest for the supply of goods and services. Suppliers may then be short listed for a select tender or the Council may engage directly with an identified Supplier depending on the outcomes of the first stage.
<b>Goods and Services</b>	goods, services, works and/or property as it would apply in the relevant section of the Policy

<b>Limited tendering</b>	where one or more potential suppliers are approached directly to make a submission for the supply of goods and/or services without having to comply with the standard tender process
<b>Major Contract</b>	<p>a contract that has a value of \$300,000 or more, and at least two of the following conditions apply:</p> <ol style="list-style-type: none"><li>1. the contract was established through a tender process (excluding plant and equipment purchases, short term asset purchases and consultancies)</li><li>2. A prudential report was required for the project/procurement</li><li>3. the Chief Executive Officer (or nominee) considers that the procurement will result in risks for Council as the matter is of high or ongoing public interest, relates to significant historical or social value for the Community, or may result in significant reputational risk for Council.</li></ol> <p>Records relating to a Major Contract must be kept permanently</p>
<b>Minor Contract</b>	a contract that isn't a Major Contract
<b>Open tendering</b>	undertaking a formal tender process for a specific good or service in the open market
<b>Preferred supplier</b>	an arrangement under which Council and a supplier agree that goods or services will be supplied under agreed pricing and/or supply conditions for a stated period
<b>Preferred supplier panel</b>	a group of suppliers that have pre-qualified in accordance with Council's set criteria for the supply of goods and services to Council
<b>Panel arrangements</b>	entities established that can assist Council with group purchasing arrangements
<b>Probity</b>	a risk management approach to ensure that selection and decision-making processes will be found to be honest, fair, transparent and defensible if scrutinised. A process conducted with regard to proper standards of probity will achieve both accountability and transparency and provide all parties to the procurement process with fair and equitable treatment
<b>Procurement</b>	a series of activities undertaken when purchasing goods and services, which is based on planning, purchasing and, if applicable, contract management
<b>Purchase Order</b>	the official document used by Council to record its commitment to purchase goods and/or services. It contains advice to the supplier of Council's standard terms and conditions for the purchase

<b>Request documentation</b>	includes request for quotes, request for tender and expression of interest
<b>Request for quotes</b>	a process for inviting quotes to achieve a stated outcome
<b>Request for Tender</b>	a process in which an invitation to submit offers for clearly described goods or services is publicly advertised. Open tenders will be advertised via SA Tenders and Contracts website, which can be accessed via a link from Council's website as a minimum. Expressions of Interest may be publicly advertised or directly provided to a range of suppliers. In all instances, Council will utilise a process seeking to achieve the best procurement outcome
<b>Select Tender</b>	a process in which selected organisations or individuals are invited to submit offers or proposals for goods or services, through the SA Tenders and Contracts website
<b>Tender</b>	a proposal, bid or offer that is submitted in response to a Request for Tender
<b>Strategic Alliances</b>	<p>Council may engage a contractor pursuant to existing contracts or agreements established or administered by other parties including, but not limited to:</p> <ul style="list-style-type: none"><li>• the State Government of South Australia</li><li>• the Local Government Association of South Australia (LGA Procurement)</li><li>• a purchasing group of which Council is a member</li><li>• Council Solutions</li><li>• Procurement Australia</li><li>• an ERA (Eastern Region Alliance) Member Council</li><li>• any other South Australian Council, or</li><li>• any other joint venture, partnership, agreement, contract or strategic alliance entered into with any other South Australian Council, or pursuant to the ERA (Eastern Region Alliance) Memorandum of Understanding</li></ul> <p>and may also purchase goods, services and/or works by leveraging contracts or agreements with entities aiming to:</p> <ul style="list-style-type: none"><li>• reduce direct and indirect purchasing costs, and/or</li><li>• provide tangible benefits through joint purchasing, and/or</li><li>• improve delivery and/or quality of outcomes to residents, and/or</li></ul>

	<ul style="list-style-type: none"><li>attracting more competition or a more suitable field of providers to respond to a tender</li></ul>
<b>Value for money</b>	allows the relative benefits of different procurement options to be measured by taking into account all the costs incurred in respect of goods or services over their lifespan, such as installation, training, maintenance, disposal costs, quality and assurance systems, resources provided and innovation technology
<b>Whole of life cost</b>	the total net cost incurred when acquiring goods or services and is made up of all initial procurement costs, operating and maintenance costs, disposal costs and termination costs, less the residual value and sale proceeds, if applicable.

## 6. Policy

### 6.1 Contracting Out

Council will provide services to the Community in the most effective manner possible utilising an appropriate mixture of contractors and Council Employees so as to discharge its obligations pursuant to the Local Government Act 1999 and achieve value for money.

In determining whether to procure the services of contractors, Council will assess the need for specialist short term skills and equipment against the need to maintain a strong skills base of Council Employees and determine the appropriate mix, based on current and future service delivery requirements.

### 6.2 Value for Money

The Council strives to achieve value for money in its procurement activities by:

- Undertaking a comparative analysis of the costs and benefits of each proposal throughout the whole procurement cycle;
- Specifying clear conditions and evaluation criteria in approach to market documents (when utilising this procurement method); or
- Extending or reviewing existing contracts with existing third-party contractors, if the Council determines that such an approach will achieve better outcomes and value for money compared with a market engagement approach.

Council will take into account the following factors in determining value for money:

- The maturity of the market for the good, property or service sought;
- The performance history of each prospective supplier;
- The relative risk of each proposal;
- The flexibility to adapt to possible change over the life cycle of the good, property or service;

- Financial considerations, including all relevant direct and indirect benefits and costs over the whole procurement cycle;
- The anticipated price that could be obtained, or the costs that may be incurred at the point of disposal;
- The evaluation of contract terms (e.g. contract extension options);
- Discussions with, or lessons learned from, other councils in the South Australian market that have engaged consultants and contractors to perform similar or identical services and / or works;
- Comparative analysis of other procurements pertaining to similar or identical services and / or works currently being undertaken by the Council;
- Any advice from an independent third-party consultant with the expertise or experience to provide the Council with a robust understanding of current market pricing, conditions constraints and/or opportunities;
- Any other value-add functions of relevance to Council that the supplier can provide (e.g. environmental performance of the product / service, contribution of supplier to the local economy / community, etc.).

### **6.3 Open and Effective Competition**

Open and effective competition is the central operating principle in pursuit of the best outcome. Openness requires procurement actions that are visible to Council, ratepayers and suppliers. The probability of obtaining the best outcome is increased in a competitive environment.

Council will create effective competition by maximising the opportunities for firms to conduct business with it through the selection of procurement methods best suited to current market conditions.

Council aims to promote efficient competition between public and private businesses through the application of competitive neutrality principles and practices to significant local government activities pursuant to the Competition Policy Reform (South Australia) Act 1996.

### **6.4 Selection of an Appropriate Procurement Process**

Council will generally select from one of the following procurement processes:

- Open tender
- Select tender
- Limited tender
- Staged tender
- Direct negotiation with a preferred supplier, group of suppliers or supplier panel
- Request for quotes
- The use of existing third party contracts
- Joint procurement arrangements with other Councils
- Direct sourcing

- Extension of existing contract with existing supplier on re-negotiated terms
- Panel arrangements (e.g. Local Government Association Procurement, Strategic Purchasing) or arrangements with prequalified suppliers.

The appropriate procurement method will be determined on a case by case basis. Consideration needs to be given to the aggregate spend for the life of the contract/agreement with each supplier to ensure that the aggregate amount remains within the appropriate procurement category.

Participation in a procurement process imposes both a monetary and time impost on Council and potential suppliers. These imposts will be considered when determining a process commensurate with the scale, scope and relative risk of the proposed procurement.

## **6.5 Justification Of Choice Of Procurement Method**

Employees will select a method of approaching the market which is suited to the procurement. Determining the best method in the circumstances will generally be based on the consideration of the following types of issues:

- The nature of the procurement
- The value of the procurement
- The risk associated with the procurement
- Whether the market for the procurement is known
- What is the most efficient process to achieve the Council's objectives in a timely and cost efficient manner
- The capacity of potential contractor/s to submit a proposal that adequately responds to the Council's procurement method.

Appendix 1 provides direction to Employees (unless as otherwise approved within the Chief Executive Officer's delegated purchasing authority) regarding the approach to market selection options available and decision making responsibility for procurements.

For agreements that span multiple years, the dollar ranges referred to in Appendix 1 relate to the value of the goods/services purchased for the potential life of the contract (including renewal options).

## **6.6 Delegated Purchasing Authority**

Council makes delegations to the Chief Executive Officer under the Local Government Act 1999 including the power to expend Council's approved budgeted funds. This power is sub-delegated by the Chief Executive Officer to other Council Employees in accordance with the schedule published in Council's Delegations and Subdelegations Register.

Only Council Employees with delegated authority under Section 137 of the Local Government Act 1999 can incur expenditure on behalf of the Council.



## 6.7 Documentation

Staff are required to use the template documents contained in Council's Records Management System when procuring goods and services through a contract or tender process, unless otherwise authorised by the Chief Executive Officer (or nominee).

Where Council or the Chief Executive Officer approve a contract that does not occur as a consequence of a tender process (in accordance with guidelines provided in 6.5), the reasons for entering into such contracts will be recorded in writing pursuant to Section 49(2)(c) of the Local Government Act 1999.

The retention periods for records related to Council contracts will be in accordance with the definitions listed in this Policy.

## 6.8 Use of Purchase Orders

Purchase Orders serve the following purposes:

- Ensures the purchase is approved by an Employee with the appropriate financial delegation
- Records a financial commitment in Council's financial system to allow accurate tracking of financial obligations at any point in time
- Establishes a set of Terms and Conditions for the purchase of goods and/or services.

Employees are encouraged to raise a purchase order prior to the purchase being made. However, a purchase order may not be required in the following circumstances:

- Purchases with a value of less than \$1,000 (excluding GST)
- Purchases made using a Corporate Credit Card (refer to Council's Corporate Credit Cards Procedure)
- Purchases made for nominated goods and/or services listed in Appendix 2 – Exemptions from Purchase Orders
- Purchases relating to an entity that is a wholly or partially owned subsidiary of Council
- A contract signed by Council and a supplier who was selected through a tender process
- Strategic Alliance Contracts, including contracts arising pursuant to the ERA (Eastern Region Alliance), unless required under the specific contracts arrangements.

## 6.9 Emergency Procurement

During an emergency event, flexibility in the procurement process may be required to ensure that necessary responses are not delayed and that Council's operations are maintained or restored as soon as practicable. Council will undertake procurements during an emergency incident utilising preferred suppliers if possible, taking into account Council's procurement principles, given the circumstances at hand.

Emergency incidents where exemption from this Policy applies are:

- A state of emergency declared under the Emergency Management Act 2004
- An event that requires activation of Council's Emergency Management Plan and/or Business Continuity Plan
- An event declared by the Chief Executive Officer (or nominee) where the safety or security of any person or property associated with Council is threatened
- An external event to which the Chief Executive Officer (or nominee) has authorised the provision of urgent support
- An event where an authorised person deems that a purchase is required in the best interest of public safety.

## 6.10 Risk Management

Risk is part of the environment within which Council operates. Risk management involves the systematic identification, analysis, evaluation, treatment, monitoring and, if appropriate, acceptance of risks. Risk management is integral to the cost effective delivery of services and the acquisition of goods and services by Council.

As a general principle, risks should be borne by the party best placed to manage them. Council will not accept risk which increases the risk and costs to Council where another party is better placed to manage it.

Council will carefully monitor the terms and conditions, including pricing, on which risk allocations are determined, to ensure that they reflect value for money and do not increase the risk to Council.

## 6.11 Professional Integrity, Ethical Behaviour and Fair Dealing

Employees involved in procurement will act in an ethical way.

Ethical behaviour encompasses the concepts of honesty, integrity, probity, diligence, fairness, trust, respect and consistency. Ethical behaviour identifies and appropriately handles conflicts of interest.



A procurement conducted in an ethical manner will enable Council and potential suppliers to deal with each other on a basis of mutual trust and respect. In conducting procurements, there is an implied obligation to treat all participating potential suppliers equitably.

The procurement process rules need to be clear, open, well understood and applied consistently to all parties to the process. All potential suppliers will have the same opportunities to compete for Council's business and will be treated equitably based on their legal, commercial, technical and financial abilities. For example, when providing further information to potential suppliers during the course of a procurement, Employees will follow procedures to treat all potential suppliers consistently.

The procurement of services should be conducted in a way that imposes as far as practicable the same level of accountability and responsibility on the service provider as would exist if Council carried out the service itself.

In pursuit of ethical behaviour during the procurement of goods or services, Employees will:

- Disclose to the Chief Executive Officer any possible conflict of interest. Where a potential conflict relates to the Chief Executive Officer, it will be disclosed to the Council in accordance with Section 120 of the Local Government Act 1999
- Deal with all suppliers in an honest, fair and equitable manner
- Respect all in-confidence information received and not use it for personal gain, or to prejudice fair and open competition
- Not personally accept money, goods, loans, credits, purchasing incentives, services or prejudiced discounts
- Not use Council's name or purchasing power to make purchases other than for Council use.

In this regard, Employees will ensure that their close associates also do not receive an advantage in relation to a Council procurement.

A supplier/contractor will be immediately excluded from a procurement process where one or more of the following circumstances occur:

- A conflict that is unable to be appropriately managed arises
- There is inappropriate lobbying of the Council
- There is a behaviour that might reasonably be regarded as seeking to solicit favourable treatment regarding the procurement process, including by the offering of gifts or benefits.

## **6.12 Probity, Accountability and Transparency**

The Council has the responsibility to ensure that any procurement process is transparent and that its decisions are justified.

Employees will advise the Chief Executive Officer prior to the purchase being undertaken where the procurement will result in:

- A higher Procurement Category being applied to the purchase
- the expenditure being 10% higher for projects that have a budget greater than \$100,000 (excluding GST).

If this is not possible, notification should be provided to the Chief Executive Officer as soon as practical.

### **6.13 Approaching the Market**

Council may issue a notice inviting potential suppliers to participate in a procurement by using an open or select approach to the market.

Open approaches to the market may include requests for tender, requests for expression of interest and request for applications for inclusion on a preferred supplier panel.

Select approaches to the market can include invitations to tender in a select process in accordance with a select tendering process or other requests for proposal or quotes.

### **6.14 Work Health and Safety**

All suppliers of goods and services will, as a minimum, be capable of and agree to comply with the standards prescribed by the Work Health and Safety Act 2012 (SA) and its Regulations.

Additional Work Health and Safety requirements will be outlined in the request documents, the resulting contract, or any other documents relating to the agreement between Council and the supplier.

If the purchase of goods, materials, plant or equipment involves implications for the work, health or safety of Council Employees, the Employees involved and Council's Risk Management Coordinator will be consulted prior to the purchase.

### **6.15 Environmental Considerations**

Council has declared a climate emergency and is committed to and encouraging suppliers to protect the environment for a sustainable future and to promote a circular economy.

During a procurement process, prospective suppliers may be required to demonstrate whether they can offer products and services which conserve resources, save energy, minimise waste, contain recycled products and/or are environmentally sustainable. Council may also request prospective suppliers or contractor to provide their carbon emission calculation for the material or services provided. Documented quantified savings or actions undertaken will be considered as proof of environmental credentials and will be considered along with other parameters when a service or good is being requested by Council.

Similarly, where it is assessed that a potential environmental impact (risk) is associated with a particular procurement, prospective suppliers may be required to communicate their environmental management practices when responding to an approach to market from Council.

To the extent permitted by law, when all other considerations are equal, Council reserves the right to favour the engagement of suppliers who demonstrate that their service provision is undertaken using environmentally responsible practices.

## **6.16 Economic Development of South Australia**

**6.16.1** Council procurement plays an important role in the economic development of South Australia. Promotion of employment, capital investment and support of supply chains in Council's immediate region and broader state should be actively favoured when procurement decisions are made.

Council adopts the IPP (Industry Participation Policy) and practices as implemented by the State Government of South Australia, where applicable.

Council recognises the geographical boundaries of the member Councils of ERA as its immediate region for the application of the IPP.

**6.16.2** To the extent permitted by law, when all other considerations are equal, Council will favour the engagement of local suppliers and the use of South Australian made goods and suppliers whose activities contribute to the economic development of the region and/or provide local employment opportunities.

## **6.17 Modification of Request Documents**

If Council modifies the request documentation or any aspect of an approach to the market it must provide all amended documents:

- to all known potential suppliers who are participating at the time the information is amended, in the same manner as the original information was provided (ie via the SA Tenders and Contracts website), and
- in adequate time (a minimum of 3 working days prior to the closing date or extended closing date) to allow potential suppliers to modify and re-lodge their initial submissions.

## **6.18 Time Limits**

Council will provide sufficient time for potential suppliers to prepare and lodge submissions in response to an approach to the market. This will be determined on a case by case basis.

If Council intends to specify conditions for participation that require potential suppliers to undertake a separate registration or pre-qualification procedure, Council will include the time limit for responding to this process. Any such conditions for participation will be published in sufficient time to enable all interested parties to complete the registration and pre-qualification procedures within the time limit for the procurement.

All potential suppliers participating in a procurement must be required to lodge submissions in accordance with a common deadline. Any time limit imposed in relation to any aspect of a procurement will be applied equitably to all participating potential suppliers.

## **6.19 Receipting and Opening Submissions**

Council will observe established procedures for the receipt and opening of all submissions which guarantee fairness and impartiality.

Tender submissions are downloaded electronically from the SA Tenders and Contracts website in the presence of three Employees (not all from one Department) after the closing date and time. A 'Tender Opening Sheet' will be signed and dated by the Employees present and will include pricing and names of suppliers who have lodged submissions. A copy of the pricing page from each submission will also be printed and attached to the Tender Opening Sheet.

The Council will not consider a Tender submitted after the Closing Date unless a Tenderer is unable to upload its Tender due to a fault or malfunction with the SA Tenders and Contracts website or its associated system prior to the Closing Date. A Tender will only be accepted in such circumstances where the administrators of the SA Tenders and Contracts website can provide evidence of the fault or malfunction.

If Council provides potential suppliers with an opportunity to correct unintended errors identified between the opening of submissions and any decision, the Council must provide the same opportunity to all participating potential suppliers.

Council will assess tenders in accordance with the tender documentation received. However, Council is not bound to award the tender.

## **6.20 Sale and Disposal of Land and Other Assets**

### **6.20.1 Land**

Council will resolve to sell or dispose of land through one of the following methods:

- sale by open tender
- sale by auction
- sale by direct approach to potential purchasers in specific circumstances such as:
  - prior ownership of the land
  - owners of land adjoining the parcel of land for sale
  - prior contractual arrangement
- other means as deemed appropriate by Council.

When selling land, Council will consider potential development opportunities for the parcel of land prior to placing it on the market including size of land, zoning and subdivision opportunities.

#### **6.20.1.1 Land Valuation**

Prior to selling land the Chief Executive Officer will seek a valuation from a registered valuer for the purpose of setting a reserve price.

If the owner of abutting land seeks to purchase land from Council, two independent valuations will be obtained by Council at the cost of the intending purchaser. The higher valuation will be the minimum amount Council will accept for the sale of land. Alternatively, an exchange of land may be considered subject to consultation with all other owners of abutting land.

#### **6.20.1.2 Factors Determining the Method of Sale or Disposal**

The method of sale or disposal of land will be determined on a case-by-by basis. In determining the appropriate method of sale or disposal Council will consider factors including, but not limited to:

- the number of known potential purchasers
- the original intention for the use of the land when it was acquired by Council
- the current and potential future use of the land
- the existence of local purchasers
- the opportunities to promote local economic growth and development
- the estimated value of the sale
- compliance with statutory and other obligations.

#### **6.20.2 Public Consultation**

Council recognises its responsibility when considering the sale of Community Land and will undertake public consultation as required by the Local Government Act 1999 and in accordance with its Public Consultation Policy.

Public consultation will also occur for non-Community land that is being considered for sale and determined to be significant to the Community.

#### **6.20.3 Assets Excluding Land**

This Policy will apply to all non-land assets recorded in Council's Asset Register.

##### **6.20.3.1 Acquisitions**

Council's asset acquisition processes will take into consideration the life cycle costs of the asset. Where appropriate, for major acquisitions, a cost/benefit analysis of the options will be prepared where a Prudential Report is required.

### 6.20.3.2 Sales/Disposal

Council will sell or dispose of assets through one of the following methods:

- trade-in on new items
- direct sale by public advertisement
- sale by public auction
- sale by select tender
- sale by open tender
- sale by direct approach to potential purchasers in specific circumstances such as:
  - prior ownership of the asset
  - direct relationship with an asset (eg. painting commissioned or painted by a relative)
- other means as deemed appropriate by Council.

Where assets are to be sold or disposed in accordance with any of the approaches listed above, approval must be sought from the Chief Executive Officer or other Staff with appropriate Section 36(1)(a)(i) Local Government Act 1999 Subdelegations (Schedule of Financial Subdelegations).

#### 6.20.3.2.1 Factors Determining the Method of Sale or Disposal

In determining the appropriate method of sale or disposal, Council will consider factors including, but not limited to:

- the number of known potential purchasers
- the original intention for the use of the asset when it was acquired by Council
- the current and potential future use of the asset
- the existence of local purchasers
- the opportunities to promote local economic growth and development
- the estimated value of the sale
- compliance with statutory and other obligations.



#### 6.20.3.2.2 Sale and Disposal Authority

Where assets are not disposed of in accordance with 6.20.3.2 and the estimated value of an asset (other than land) does not exceed \$5,000, Council will delegate the sale or disposal of the asset to the Chief Executive Officer under the Local Government Act 1999. This power may be subdelegated by the Chief Executive Officer to other Council Employees in accordance with the schedule published in Council's Delegations Register. The Chief Executive Officer shall promptly report to Council any sale or disposal of an asset under a delegated authority.

#### 6.21 Purchase of Land

Council will seek to purchase land in accordance with a Council decision for a direct purpose or as a strategic acquisition.

Where an opportunity arises to purchase a relevant parcel of land, Employees will advise Council of the opportunity through a Council report. If Council decides to pursue the purchase, it will then establish a price or range (excluding any transfer costs or stamp duty) for negotiation and delegate the Chief Executive Officer to conduct the purchase within the relevant parameters.

#### 6.22 Reporting

Council adheres to its reporting obligations for mandatory and discretionary spending through the Annual Financial Statements, Annual Report, Annual Business Plan and Budget, Budget Reviews and maintaining associated registers.

### 7. Exemptions

This Policy contains general guidelines for Council to follow in respect of its procurement activities. There may be circumstances in which a competitive tendering process will not necessarily deliver the best outcome for Council, or where other market approaches may be more appropriate.

In these circumstances, Council or the Chief Executive Officer may waive application of this Policy and pursue a method which will bring the best outcome for Council.

Situations where it may be appropriate for the application of this policy to be waived include:

- the supply market is known to be limited or significantly impacted by external pressures
- potential for significant public risk, including emergency situations threatening life and property
- pressures of time ie to meet grant funding timeframes and obligations

- Council is able or expected to obtain better value for money from an existing supplier of goods, works or services, whose appointment was previously subject to a competitive process. This can include extending existing contractual arrangements
- Council purchases goods at an auction
- the contract is made with the State, a government entity, a local government owned corporation or a Strategic Alliance.
- Force Majeure Event.

Any departure from this Policy must be appropriately documented and approved.

## **8. Innovative Proposals**

Council may consider innovative proposals.

An innovative proposal includes a proposal submitted to Council that has not been requested by Council through its regular Approach to Market process, is new and innovative and could assist Council to achieve its strategic objectives.

The nature of an innovative proposal can cover a wide range of areas and may include:

- delivery of goods and services to or on behalf of Council
- provision of infrastructure for the Community
- the purchase, lease or development of Council owned or managed land.

## **9. Review & Evaluation**

Within six months of each new Council term Council will review this policy. Following this initial review this policy will be reviewed annually by Employees with minor administrative adjustments being approved by the Chief Executive Officer.

## **10. Availability of the Policy**

Copies of this Policy will be available at Council's principal office during ordinary business hours and at Council's website [www.campbelltown.sa.gov.au](http://www.campbelltown.sa.gov.au).



## Appendix 1: Procurement Category – Approach to Market

Procurement Category	Estimated Value Range (ex GST)	Acceptable Approaches to Market	Decision Making Responsibility
1	\$1 - \$10,000	<ul style="list-style-type: none"> <li>• Direct sourcing / negotiation</li> <li>• Use of existing third party contracts</li> <li>• Panel arrangements / arrangements with prequalified suppliers</li> <li>• Joint procurement arrangements with other Councils</li> <li>• Strategic alliances</li> </ul>	Employees – within the limit of their delegated purchasing authority (see 6.6) and the approved budget
2	\$10,001 - \$30,000	<ul style="list-style-type: none"> <li>• Direct negotiation with preferred supplier(s) where market is known to be limited</li> <li>• Use of existing third party contracts</li> <li>• extending existing contractual arrangements</li> <li>• Panel arrangements / arrangements with prequalified suppliers</li> <li>• Joint procurement arrangements with other Councils</li> <li>• Written quotes from at least two (2) suppliers</li> <li>• Strategic alliances</li> </ul>	Employees – within the limit of their delegated purchasing authority (see 6.6) and the approved budget
3	\$30,001 - \$300,000	<ul style="list-style-type: none"> <li>• Direct negotiation with preferred supplier(s) where market is known to be limited</li> <li>• Use of existing third party contracts</li> <li>• extending existing contractual arrangements</li> <li>• Panel arrangements / arrangements with prequalified suppliers</li> <li>• Joint procurement arrangements with other Councils</li> <li>• Written quotes from at least three (3) suppliers</li> <li>• Strategic alliances</li> <li>• Open / Select / Limited / Staged Tender</li> </ul>	Chief Executive Officer or General Managers – within the limit of their delegated purchasing authority (see 6.6) and the approved budget
4	\$300,001 - \$1,000,000	<ul style="list-style-type: none"> <li>• Use of existing third party contracts</li> <li>• extending existing contractual arrangements</li> <li>• Panel arrangements / arrangements with prequalified suppliers</li> <li>• Joint procurement arrangements with other Councils</li> <li>• Strategic alliances</li> <li>• Open / Select / Limited / Staged Tender</li> </ul>	Chief Executive Officer within the approved budget – based on recommendations by Employees provided in a report supported by the General Manager of the Department

Procurement Category	Estimated Value Range (ex GST)	Acceptable Approaches to Market	Decision Making Responsibility
5	Greater than \$1,000,000	<ul style="list-style-type: none"> <li>• Use of existing third party contracts</li> <li>• extending existing contractual arrangements</li> <li>• Panel arrangements / arrangements with prequalified suppliers</li> <li>• Joint procurement arrangements with other Councils</li> <li>• Strategic alliances</li> <li>• Open / Select / Limited / Staged Tender</li> </ul>	Council – taking into account recommendations by Employees

## Appendix 2: Exemptions from Purchase Orders

The items listed below have been identified as being exempt from a Purchase Order being generated to proceed with this purchase:

- Legal and debt collection services
- Software licensing
- Vehicle registrations
- Refunds or reimbursement of expenses (including Petty Cash)
- Banking and cash collection services
- Borrowing and lease costs (principal and interest)
- Auditor's fees
- Statutory Government charges
- Courier services
- Insurance premiums and excess payments
- Leases and rentals
- Postal services
- Subscriptions and memberships
- Travel and accommodation (i.e. taxi fares)
- Utilities (water, electricity, gas, telephone, fuels)
- Elected Member allowances and payments
- Allowances for Independent Members on Council Committees
- Services delivered by Council owned Subsidiaries
- Contracts.

This list may change from time to time based on Council's operational requirements.



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**11.7 Appointment of Independent Member to the Disability Access & Inclusion Advisory Committee**

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Community Development Officer (Social Inclusion), Rachel McCaskill's Report

**Purpose of Report**

To recommend appointment of an Independent Member to the Disability Access and Inclusion Advisory Committee until 30 November 2023.

**Strategic Plan Link**

Focus Area 1.1.2 Support volunteering opportunities

Focus Area 5.1.2 Support Elected Members and Committee Members to undertake their legislative functions

**Previous Council/Committee Resolution**

Nil.

**Background**

Staff received the resignation of Independent Committee Member, Mr David Lawrence, leaving a Community Representative position vacant. The position was advertised via Staff networks and Council's social media and website.

**Discussion**

As per the Terms of Reference, there are four Independent Member positions available on this Committee. Three nominations were received for the Independent Member role. The Panel consisting of Mayor Whittaker, Chief Executive Officer and Community Development Officer (Social Inclusion) interviewed three candidates for the vacant position.

After considering a number of factors including lived experience of disability, diversity and skill mix for Members of the Committee, the Panel is recommending that the following candidate be appointed to the Disability Access and Inclusion Advisory Committee until 30 November 2023:

- Ms Natalie Black.

**Social Implications**

Providing opportunities for Community participation on relevant Committees enables improved outcomes for the wellbeing of residents within the area.

**Environmental / Climate Change Implications**

There are no environmental / climate change implications in relation to this report.

### **Asset Management Implications**

There are no asset management implications in relation to this report.

### **Governance / Risk Management**

The appointment of Independent Members aligns to the requirements of the Terms of Reference for the Committee. This Committee forms a vital role in providing advice to Council on disability access and inclusion matters.

### **Community Engagement**

There are no Community engagement implications in relation to this report.

### **Regional Implications**

There are no regional implications in relation to this report.

### **Economic Development Implications**

There are no economic development implications in relation to this report.

### **Financial Implications**

There are no financial implications associated with the appointment of Independent Committee Members as these positions are not paid for their attendance.

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### **Recommendation**

**That Council appoint Ms Natalie Black to the Disability Access and Inclusion Advisory Committee until 30 November 2023.**

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**11.8 Consent Items**

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Items within this section have been included for information and where it was considered that little discussion was foreshadowed.

These items have been listed together to allow the Members more time to consider the strategic and operational issues facing Council.

Members still have the opportunity to ask questions regarding these reports and to move alternative recommendations should they wish.

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**11.8A Magill Village Project Update**

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Manager Assets and Engineering, Wade Della Torre's Report

**Purpose of Report**

To provide Elected Members with an update on the Magill Village project.

**Strategic Plan Link**

Focus Area 1.7.1 Attract and promote businesses to grow our local economy and tourism offerings.

**Previous Council/Committee Resolution**

At its meeting on 5 April 2022, Council resolved:

'11.10C That the Magill Village project update report be received.

At its meeting on 1 March 2022, Council resolved:

'11.12B That the Magill Village project update report be received.

At its meeting on 1 February 2022, Council resolved:

'11.11B That the Magill Village project update be received and that Council authorises the Mayor and Chief Executive Officer to sign and affix the Common Seal of the City of Campbelltown to the Section 211 Deed of Agreement for installation of a Stamped Asphalt Thermoplastic XD Surface on Magill Road.

At its meeting on 7 December 2021, Council resolved:

'11.11E That the Magill Village project update report be received.

At its meeting on 21 September 2021, Council resolved:

- ‘11.4 That the update on the Procurement process for Magill Village Project be received and Council increases the Chief Executive Officer’s financial delegation to the extent necessary to award the Construction Contract and approve the Partnering Agreement following the procurement process facilitated by Local Government Procurement, provided the Contract is within the project budget, to complete the delivery of the Magill Village Project in its entirety (Stages 1-3).’

At its meeting on 20 April 2021, Council resolved:

- ‘11.1 That the update on the Procurement process for Magill Village Project be received.’

## Background

This project commenced in 2011 with an application for Federal funding to develop a Master Plan for the precinct with Campbelltown and Burnside Councils in collaboration with Uni SA, the Master Plan being adopted in 2014.

Since that time, both Councils have shown a strong commitment to the project and the key guiding principles of:

- Enhancing the Village character with authentic experiences
- Celebrating the areas unique history and linking its attractions
- Improving cycling and walking experiences so people stay longer
- Creating a destination to grow the local economy.

The Councils engaged consultants to refine the Master Plan and undertake the detailed design for the project leading to the current Master Plan on Council’s website, refer to Figure 1 below.



Figure 1: Artist’s impression Master Plan ‘Village Heart’



The redevelopment will rejuvenate over one kilometre of Magill Road in Magill, from Norton Summit Road to Rosedale Place and across three distinguishable zones:

1. The Residential Zone; east of Windsor Avenue to Romeo's Foodland
2. The 'Village Heart'; from west of Carey Street to east of the Penfold Road / St Bernards Road intersection
3. The Light Industrial Zone; from east of the Penfold Road / St Bernards Road intersection to Norton Summit Road.

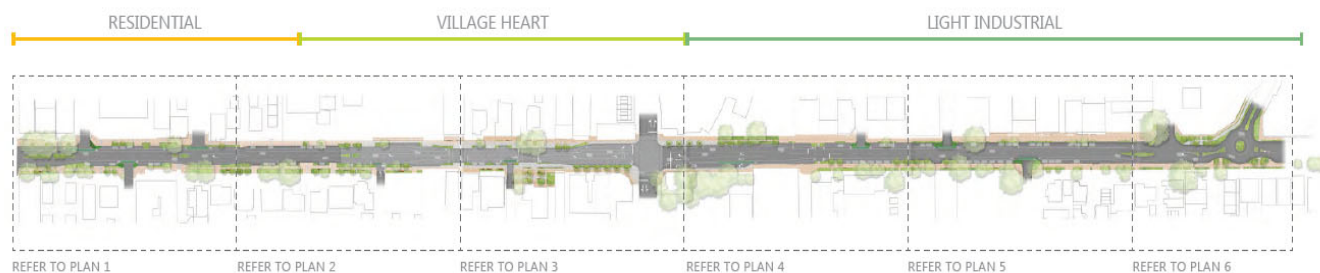


Figure 2. Zoning Plan

Magill Road is a DIT (Department for Infrastructure and Transport) asset and is an important part of the arterial road network for the eastern suburbs of Adelaide, offering a cycling route to the Adelaide Hills and catering for high volumes of commuter traffic, public transport and freight movements. The road is also home to many businesses, including cafes, hotels, restaurants, retail, and light industrial, as well as residential housing, supported residential care, and a primary school.

The combined Council, Federal and State Government funding will allow the delivery of a rejuvenated Magill Road, which will feature the following:

- An upgrade of the Magill Road / Penfold Road / St Bernards Road intersection to improve traffic flows and turning movements
- A 40 kmph zone in the 'Village Heart', as well as a feature pavement surface to create a more pleasant and safer environment for cyclists and pedestrians
- Additional pedestrian crossings, with improved cross-falls and new pram ramps
- Provision of dedicated full-time cycle lanes on both sides of the road
- Improvements to on-street and indent parking to ensure that parking will no longer be limited by clearway restrictions
- Renewed, wider and more clearly defined footpaths and streetscapes, with completely new paving treatments, landscaping, bus shelters, shade trees, drinking fountains, sustainability initiatives and wayfinding signage
- Public artworks and custom-designed street furniture and seating with a local heritage theme; Magill Road Redevelopment
- Opportunities for outdoor dining to take advantage of the already completed new street lighting and undergrounding of powerlines, and
- Recycled product options within various areas of the project will be considered by the Councils.

While the detailed design of Magill Village was being developed, including consultation with key stakeholders, both Councils committed funding to undergrounding the power lines in the Village which was completed in 2019.

## Discussion

### Project Update

Following the 5 April 2022 Council meeting the project has progressed. As at 21 April 2022, the key project items are detailed below, refer to Figure 3 Staging Plan:

- Establishment of the site office at 607 Magill Road (the Old Police Station)
- Site investigations (eg waste soil classification, service location and depth)
- Procurement of long lead items (eg natural stone pavers and thermoplastic)
- Preparation of Project Management Plans and applications for traffic control permits
- Introduction to traders and residents, including a Question and Answer session held at the site office on 15 December 2021
- Start-up meetings with service authorities
- Stormwater drainage works 98% complete
- Services 25%
- Footpaths and kerbing works have commenced:
  - Stage 3 - 65% complete
  - Stage 4 - 10% complete
  - Trial section of wet lay paving at the corner of Carey Street
- Landscape works have commenced
  - Stage 3 – 25% complete

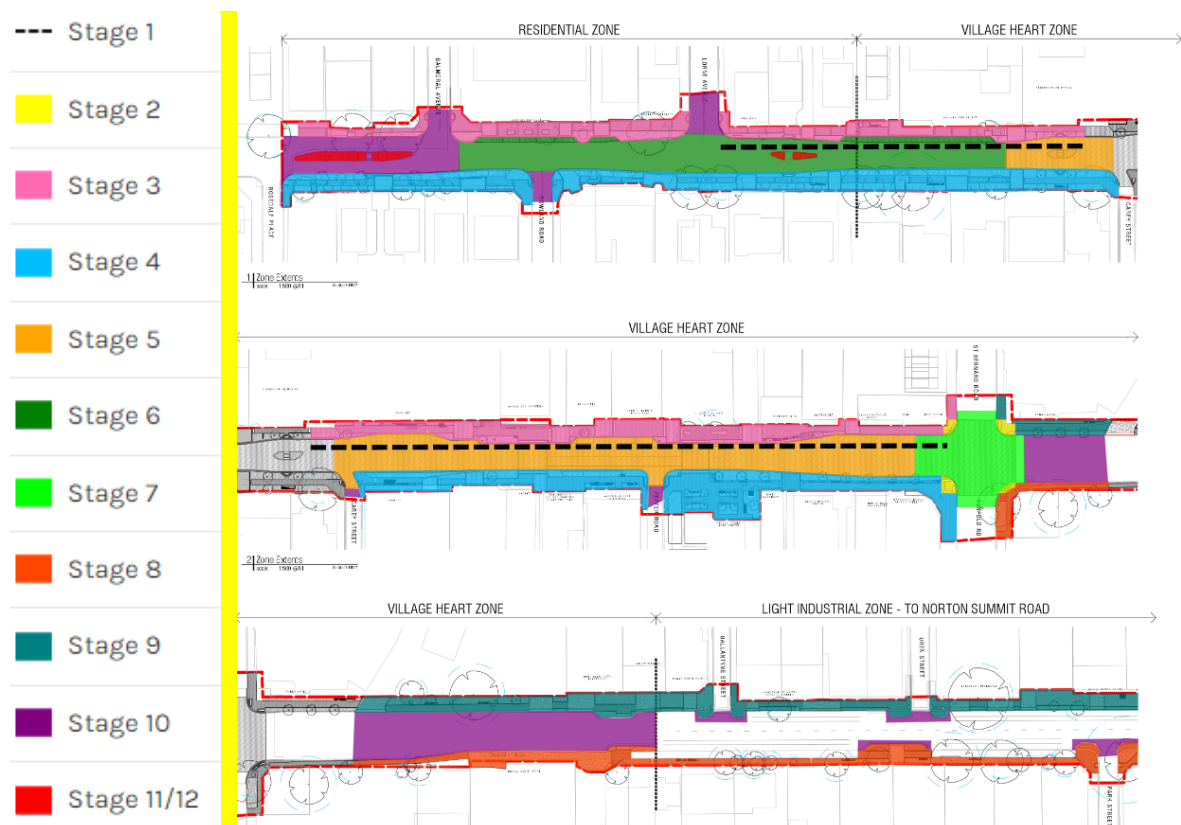


Figure 3: Project Staging Plan





Figure 4: Footpath Works Stage 3



Figure 5: Kerb and Footpath Preparation Works Stage 3





Figure 6: Kerb Works Stage 3



Figure 7: Footpath Works Stage 3





Figure 8: Footpath Works Stage 3

### **Social Implications**

An upgraded Precinct will encourage more visitation and Community interaction.

### **Environmental / Climate Change Implications**

The project incorporates sustainable elements such as water sensitive urban design and using the local pottery manufacturer to make some of the feature elements thus reducing transport impacts.

### **Asset Management Implications**

Once the project is completed, the elements contained within Council's boundary will need to be depreciated and managed in accordance with Council's Asset Management Plans.

### **Governance / Risk Management**

Both Councils have undertaken risk assessments and have incorporated these into the planning for the Project.

A detailed risk register has been developed for the installation of the Stamped Asphalt Thermoplastic XD Surface, which provides the basis for ongoing risk assessments and development of risk mitigation strategies by the partnering Councils.

### **Community Engagement**

A significant amount of consultation has occurred with residents and traders leading to the current Master Plan and further consultation will be conducted with traders throughout the construction phase along with providing information to users and residents to keep them informed on progress.

To illustrate these improvements the designers have developed a fly through video that can be seen on Council's website at:

<https://www.campbelltown.sa.gov.au/development/major-projects/mvp/magill-village-project-details>

### Regional Implications

As a joint project between the two Councils the regional benefits are significant with this Precinct's upgrade generating not only one off construction benefits for local businesses; it will also have an ongoing benefit in employment in the area as detailed in the economic benefits below.

### Economic Development Implications

From a report commissioned to support the grant funding bids (produced by Hudson Howells) it is estimated that the proposed project will contribute to the State's economy as follows:

- *Once off construction impact* - 96.5 FTE (Full Time Equivalent) jobs during the one year construction phase.
- *Ongoing impact* - 40.68 FTE jobs per annum and \$4.5 million per annum contribution to Gross State Product when the redevelopment is completed and operational (due to an uplift in retail, commercial and industrial occupancy rates and sales).

Other project benefits include:

- *Property values* - An estimated uplift in retail, commercial, industrial and residential property values in the affected area of \$3.7 million.

### Financial Implications

The total project cost to Council is \$2.875 million with a similar amount being funded by Burnside Council, which is addition to the significant funding from both the State and Federal Governments. Council's component of the project has been fully funded in the existing budget.

### Recommendation

**That the Magill Village project update report be received.**

## 11.8B 2022 Events Calendar

Events Coordinator, Jenah Bambrick's Report

### Purpose of Report

To discuss and seek support for the City of Campbelltown's event calendar for the 2022 calendar year.

**Strategic Plan Link**

Focus Area 1.3.1 Plan, create and activate places, spaces and experiences

Focus Area 1.7.3 Continue economic development initiatives including the Food Trail and support events that attract visitors to our City

**Previous Council/Committee Resolution**

At its meeting on 15 December 2020, Council resolved:

‘That Staff prepare a report on the possible events that Council could hold within the Council area which utilises local businesses (wherever possible) with the aim of re-engaging the Community with the findings of the report being presented to the Elected Members at a CEO Briefing Session prior to being considered formally by Council.’

**Background**

On 10 May 2021 a CEO Briefing Session was held, as requested, to discuss current and proposed events in the City of Campbelltown.

**Discussion**

The COVID-19 pandemic has had a huge impact on the event industry. In Campbelltown, these impacts have resulted in events such as the Citizenship Ceremonies, Pizza Festival and Moonlight Markets being altered to fit within the COVID-19 safe practices and some, such as Tour Down Under and the Christmas Parade, being cancelled.

The removal of COVID-19 restrictions is a chance to start fresh with new events as well as invigorating long-standing events.

A number of events have already taken place so far, including the Australia Day Citizenship Ceremony, Moonlight Markets, two Movies in the Park and the International Women’s Day events. This April, May and July will see the ANZAC Day Dawn Service, the Campbelltown Art Show and the Pizza Festival feature.

Other events are currently in their planning stages to take place from July onwards. This includes a Jan Street activation event, and opening events for the Thorndon Park Super Playground and Magill Village.

As available funding is a major factor in the creation and running of an event, there may also be opportunities to increase events in the Campbelltown area with additional budget allowances.

At the meeting held on 15 March 2022 a report was endorsed to consider the allocation of \$20,000 for a large event to be held. While Council did not support this proposal when endorsing projects for the draft 2022/2023 Annual Business Plan and Budget, if further funding is made through the budget process, an event such as a Fair, Festival, or Fork on the Road could be held.

Staff are also seeking grant funding through the State Government Arts Recovery Fund. Two (2) applications were submitted on 14 April 2022. The first application was to create a Circus Event including a circus show, roving performers and workshops. The second application is to expand the Campbelltown Writers Festival to increase the amount of author talks, performers and to use various host locations across the City of Campbelltown.

The Event Coordinator will also work with local businesses and external networks to promote the City of Campbelltown as an event location to provide additional events and activities for the local Community.

**Social Implications**

There are no social implications in relation to this report.

**Environmental / Climate Change Implications**

Environmental impacts will be managed at each event by asking attendees to dispose of their waste responsibly and food vendors asked to provide sustainable containers.

**Asset Management Implications**

There are no asset management implications in relation to this report.

**Governance / Risk Management**

A risk assessment will be completed as part of each Event Plan.

**Community Engagement**

There are no Community engagement implications in relation to this report.

**Regional Implications**

There are no regional implications in relation to this report.

**Economic Development Implications**

Where possible, local providers will be engaged for the events.

Local businesses may see an increase in foot traffic as public are drawn into the Council area.

**Financial Implications**

Increasing the event calendar will impact the budget. Two (2) event submissions were considered at the time of formulating the draft 2022/2023 Annual Business Plan and Budget, however were not supported at this time.

Grant funding is also being sought through the State Government Arts Recovery Program to facilitate two (2) events being run in the Campbelltown area.

**Recommendation**

**That the report be received.**



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**Recommendation**

**That the Consent Items be received and the recommendations contained therein be adopted.**

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**12. Members' Reports**

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**13. Closure of Meeting**

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