

Parking Policy

Policy Reference Number	5977967
Responsible Department	Infrastructure, Planning & Sustainability Services
Related Policies	Nil
Related Procedures	Nil
Date of Initial Adoption	03 June 2002
Last Reviewed by Council	16 May 2023

1. Purpose

Campbelltown City Council provides this Policy to inform the community how it will administer and enforce vehicle parking provisions within the City so as to:

- enhance the safety of the community, in particular young children, older people and people with special needs
- maintain order and fairness with regard to parking in the City limits
- improve road safety for all users
- ensure residents' uninhibited access to their properties
- enable pedestrian traffic to move around the City in a comfortable and safe manner
- provide equitable access to community facilities and services.

2. Power to Make the Policy

The control of parking is subject to the provisions of the Road Traffic Act 1961, Road Traffic Road Traffic (Road Rules—Ancillary and Miscellaneous Provisions) Regulations 1999 and the Australian Road Rules.

3. Strategic Plan Link

This Policy has the following link to Council's Strategic Plan 2024:

- Supporting our Community (Goal 1)

4. Principles

Council recognises the importance of adopting a consistent approach to the enforcement of parking provisions and of demonstrating equitable, efficient and effective practices and decisions with respect to breaches of those parking provisions.

5. Definitions

Nil.

6. Policy

6.1 Parking on Road Related Area

In areas zoned residential, where cars are parked on a verge greater than 5 metres wide (measured from the kerb to the property boundary) or adjacent to rollover/mountable kerbing Council Staff will not issue expiations provided that vehicles:

- are not parked for more than 24 continuous hours
- are not parked for the purpose of being sold
- are parked in a manner which does not cause any obstruction to pedestrians or other vehicles, or
- are not parked on, across, or partially across a formed footpath, or
- do not cause damage to footpaths or become a serious safety hazard to other users.

It should be noted however that the South Australian Police may expiate under these circumstances in accordance with the Australian Road Rules.

It should also be noted that this provision does not apply to heavy vehicles as defined in Section 200 of the Australian Road Rules.

Where a vehicle is otherwise parked in breach of the Australian Road Rules an expiation notice will be issued.

6.2 Parking Around School Areas

All schools in the Council area will be patrolled on a regular basis.

During the first week of the new school term, Authorised Officers will have discretion to give warnings. However expiations will be issued for unattended vehicles in no stopping zones, bus zones, bicycle lanes and on solid yellow lines.

Following the completion of the first week of each school term, drivers of any vehicles detected as being in breach of the Australian Road Rules 1999 will be issued an expiation notice.

6.3 Vehicles Parked Adverse To Traffic

An expiation notice without warning will be issued to drivers of vehicles parked adverse to traffic.

6.4 Vehicles Parked In A Prohibited Area

Drivers of vehicles parked in a prohibited area will be issued an expiation notice without warning.

6.5 Vehicles Parked On A Clearway

Drivers of vehicles parked on a clearway will be issued an expiation notice without warning.

6.6 Shopping Centre Car Parks

Shopping centre car parks will be patrolled on a regular basis in order to monitor the disabled parking areas. Drivers of any vehicles detected in these designated parking areas without a disabled permit will be issued an expiation notice without warning.

6.7 Parking Around Major Events

Parking will be monitored during all major events held in the City in an attempt to minimise the impact on residents and to prevent potential hazards caused by irresponsible drivers. The main hazards relate to cars parking too close to intersections and blocking access to residential properties. Drivers of any vehicle parked in a hazardous position or obstructing access will be issued an expiation notice without warning. A warning notice will be issued for all non-hazardous breaches at major events and funerals held within the City of Campbelltown.

6.8 Residential Parking Permits

Pursuant to the Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 1999, Council may issue permits that exempt the holders from the time restrictions applying to designated areas. This service is provided in the interests of safe and convenient on street parking and traffic management.

6.8.1 Eligibility

To be eligible for the issue of a parking permit a person must:

- be a permanent resident of the area and produce evidence of being an occupier of the premises (eg. drivers licence, Council rates notice, Electoral Roll reference, lease or tenancy agreement, or similar document)
- have an applicable vehicle.

For the purposes of this paragraph an applicable vehicle is a vehicle, not being a caravan or other trailer, which is registered or housed at the applicant's property address and is less than 6.0 metres in length.

6.8.2 Conditions

The following conditions apply to the issue of a residential parking permit:

- The permit applies to a vehicle belonging to a person eligible for the permit as described in 6.9.1
- Generally a maximum of two (2) permits may be issued for each dwelling however more than two may be considered on written application to the General Manager Infrastructure, Planning and Sustainability Services
- A permit only applies within the areas defined by the Council and in a manner specified by the Council
- Each permit will include an identification number and the area in which it can be used including the registration number of the vehicle to which the permit is issued
- The permit is valid for a period of two years from the date of issue

- The permit must be displayed on the windscreen of the vehicle on the passenger side
- The permit is not transferable to any other vehicle at the same property
- The permit expires if the applicant ceases to reside at the premises
- Council reserves the right to withdraw any permit by written notification to the permit holder giving 14 days notice
- The permit cannot be used to park in existing prohibited zones such as “No Standing” and “No Parking” zones, bus stops, parking areas designated for people with a disability, adjacent to traffic lights, intersections, junctions or pedestrian crossings
- The permit will allow the specified vehicle to overstay time limits in parking areas indicated by parking signs erected in the street for which the permit is issued
- Council will not guarantee a permit holder a specified parking space associated with their property or even that the on-street parking will always be available to them.

6.8.3 Fees

Fees for the issue of residential parking permits are in accordance with Council’s Schedule of Fees and Charges.

6.8.4 Replacement Permits

Replacement residential parking permits are available upon presentation of a Statutory Declaration detailing the need for a replacement.

6.8.5 Transfer of Permits

Residential parking permits are not transferable from one property to another. In the event that a permit holder moves to another property within the Council area a further application is required for a new permit to be issued.

6.8.6 Application

Eligible residents must make an application for a residential parking permit to the Council in writing which is to be accompanied by:

- a copy of the vehicle registration certificate, and
- proof of residency.

Each application will be considered on its merits.

6.9 Parking Prohibitions and Restrictions

Staff will consult where applicable with all those who may be affected by a proposal to install parking restrictions/prohibitions.

Matters where the consultation is inconclusive are to be referred to Council to determine whether parking restrictions/prohibitions should be implemented.

7. Review & Evaluation

This Policy will be reviewed annually. The Chief Executive Officer will report to Council on the outcome of the review and make recommendations for amendment, alteration or a substitution of a new Policy if considered necessary.

8. Availability of the Policy

Copies of this Policy will be available at Council's principal office during ordinary business hours and at Council's website www.campbelltown.sa.gov.au.